# STATE OF FLORIDA FLORIDA ELECTIONS COMMISSION 

In Re: Liberty Dog

TO: Liberty Dog
Jennifer Green, Chair
113 East College Avenue, \# 300
Tallahassee, FL 32399

Case No.: FEC 18-081
1
Division of Elections
500 S Bronough Street, Room 316
Tallahassee, FL 32399

## NOTICE OF HEARING (AUTOMATIC FINE)

A hearing will be held in this case before the Florida Elections Commission on, May 15, 2018 at 8:30 am, or as soon thereafter as the parties can be heard, at the following location: 412 Knott Building, Pat Thomas Committee Room, 404 South Monroe Street, Tallahassee, Florida 32399.

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

This hearing will be conducted pursuant to Section 106.25, Florida Statutes, which governs your participation as follows:

If you are the Respondent, you may attend the hearing, and you or your attorney will have 5 minutes to present your case to the Commission. However, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an en masse vote and, unless you request to be heard or the Commission requests that your case be considered separately on the day of the hearing, your case will not be individually heard.

If you are the Complainant, you may attend the hearing, but you will not be permitted to address the Commission. In addition, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an en masse vote and, unless the Respondent requests to be heard or the Commission requests that the case be considered separately on the day of the hearing, the case will not be individually heard.

If you are an Appellant, and you have requested a hearing, you may attend the hearing, and you or your attorney will have 5 minutes to present your case to the Commission.

Please be advised that both confidential and public cases are scheduled to be heard by the Florida Elections Commission on this date. As an Appellant, Respondent or Complainant in one case, you will not be permitted to attend the hearings on other confidential cases.

The Commission will electronically record the meeting. Although the Commission's recording is considered the official record of the hearing, the Respondent may provide, at his own expense, a certified court reporter to also record the hearing.

If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

See further instructions on the reverse side.
Amy McKeever Toman
Executive Director
Florida Elections Commission
April 30, 2018

NOH
FEC \# 18-081

Please refer to the information below for further instructions related to your particular hearing:
If this is a hearing to consider an appeal from an automatic fine, the Filing Officer has imposed a fine on you for your failure to file a campaign treasurer's report on the designated due date and, by filing an appeal, you have asked the Commission to consider either (1) that the report was in fact timely filed; or (2) that there were unusual circumstances that excused the failure to file the report timely. You are required to prove your case. If the Commission finds that the report was filed timely or that there were unusual circumstances that excused the failure, it may waive the fine, in whole or in part. The Commission may reduce a fine after considering the factors in Section 106.265, Florida Statutes. If the Commission finds that the report was not timely filed and there were no unusual circumstances, the fine will be upheld.

If this is a hearing to consider a consent order before a determination of probable cause has been made, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a consent order after a determination of probable cause has been made, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a probable cause hearing, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing. The Commission will only decide whether Respondent should be charged with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an informal hearing, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, he must provide the Commission with written proof of his financial resources at the hearing. A financial affidavit form is available from the Commission Clerk.

## FLORIDA ELECTIONS COMMISSION <br> CASE REPORT <br> Case Number: FEC 18-081

NAME: LIBERTY DOG
Date Appeal Received: 03/16/18
Date Report Due: 01/26/18 (2018 SP2)
Date of Electronic Receipt: 02/07/18


Date Filing Officer Received Report: 02/07/18
Number of Days Late: 12
Amount of Fine: $\mathbf{\$ 2 5 0 . 0 0}$
Fine Based on: () Number of Days () $25 \%$ of Receipts (X) $25 \%$ of Expenditures
Total Receipts for Reporting Period: $\$ 0.00$

## Total Expenditures for Reporting Period: $\$ 1,000.00$

Date First Notification was sent: $01 / 30 / 18$
Summary: Liberty Dog is a political committee (PC) registered with the State of Florida. The PC's chair is Jennifer J. Green and its treasurer is Melanie Bostick.
The PC is appealing the fine. According to Ms. Green, the PC originally spoke with the candidate ${ }^{1}$ during the fall of 2017 and the intention was to contribute to her 2020 regular election campaign for the Florida Senate and disclose the contribution during the regular report period due on February $12^{\text {th }}$. Ms. Green added that the PC was notified that the candidate actually applied the contribution to the special election campaign when she changed her candidacy once the Governor called for a Special Election in Senate District 31. Ms. Green further added that once the PC was notified by the Division of Elections on January 30, 2018, "the correct report for the PC for the special election contribution was disclosed and immediately filed."

Prior Cases: In FEC 16-445, the PC timely appealed a $\$ 250$ fine for the late filing of the 2016 P1 Report, claiming unusual circumstances. At its February 28, 2017 meeting, the members of the Florida Elections Commission found that the PC's unusual circumstances justified its failure to file the report on the designated due date and ordered that the assessed fine be waived in full.

- The 2018 SP2 Report covers the time period from 12/15/17-01/25/18.
- The 2018 SP2 Queued-Transaction Report reflects that this report was created on 02/07/18 at approximately $1: 59 \mathrm{p} . \mathrm{m}$. before being filed on 02/07/18 at approximately $2: 07 \mathrm{p} . \mathrm{m}$.

[^0]March 15, 2018

Florida Elections Commission
107 West Gaines Street, Ste. 224
Tallahassee, Florida 32399-025011
RE: Notice of Appeal
Dear Florida Elections Commission:
The Liberty Dog (PC) received a letter from the Florida Division of Elections (DOE) on Friday, February 23, 2018. The PC argues that the Florida Rules of Civil Procedure govern the computation of time in this matter, and the twenty (20) day clock to respond to the DOE's letter began upon receipt on February 23rd.

I am submitting this Notice of Appeal. I am appealing, and ask the Florida Elections Commission (FEC) for hearing on, the DOE's automatically assessing a late fine of $\$ 250$ for a Liberty Dog (PC) campaign treasurer's report that was due on January 26, 2018 for the Special Election in Senate District 31.

When originally speaking with the candidate last fall, the intention was to contribute to her regular election campaign for the Florida Senate for 2020 and disclose the contribution during the regular reporting period due on February $12^{\text {th }}$. However, we were notified that the candidate actually applied the contribution to the special election campaign when she changed her candidacy in December 2017 once the Governor called for a Special Election in Senate District 31. Once notified by the DOE on January $30^{\text {th }}$ (See Exhibit \#1), the correct report for the PC for the special election contribution was disclosed and immediately filed.

Also, the DOE's letter (See Exhibit \#1) states that the PC should have filed a notification that no reportable activity occurred, however, the DOE has stated on numerous occasions that for a special election a PC does not have to file a waiver when there were no reportable actions. This is the case for this situation. No waiver or report was filed for the Special Election 31 filing period because the PC was under the impression again, the contribution was for a regular election.


March 15, 2018
Page 2

Though the report was immediately corrected, the DOE automatically applied a fine equal to $25 \%$ of the contribution for a total of $\$ 250.00$ (See Exhibit \#2). The PC argues that the fine should be dismissed under the above described circumstances as they fall under, or should fall under, Rule 2B-1.0055 Late-filed Reports; Unusual Circumstances.

Therefore, the PC and the PC's officers appeal the DOE's fine and request a hearing. Here is the required information required by Rule 2B-1.005 Appeal of Fines Imposed by Filing Officers.

1. The Notice of Appeal has been filed with the FEC, and a copy has been filed with the filing officer which is the DOE, within 20 days of the PC's receipt of notice that a fine is being imposed.
2. This Notice of Appeals contains:
a. The name, address and telephone number of the appealing party;

Jennifer Green, Chair
Liberty Dog PC - PAC 65253
Phone: (850) 841-1726
E-Mail: office@libertypartnersfl.com
Mailing Address:
Post Office Box 390
Tallahassee, FL 32302-2302
Street Address:
113 E. College Ave., Ste. 300
Tallahassee, FL 32301
b. A copy of the notice of imposition of fine issued by the filing officer is submitted as Exhibit \#2; and
c. A request for hearing and a personal appearance before the Commission is desired.

The PC reserves the right to amend this complaint, supplement the record with evidence, and have an attorney enter an appearance.


[^1]RE: FEC 18-081 -- Campaign Treasurer's Report due 01-26-18 - Special Election: Senate 31 Jennifer Green
to:
fec@myfloridalegal.com
03/21/2018 04:58 PM
Hide Details
From: Jennifer Green [jennifer@libertypartnersfl.com](mailto:jennifer@libertypartnersfl.com)
To: "fec@myfloridalegal.com" [fec@myfloridalegal.com](mailto:fec@myfloridalegal.com)
1 Attachment


DOE Notice of Fine 3-2-18.pdf
Dear Ms. Malphurs -

I received your letter dated March 19, 2018 regarding FEC 18-081 - Campaign Treasurer's Report due 01-26-18Sepcial Election: Senate 31, notifying me that the request to appeal the fine assessed against the Committee was not timely filed. I would like to request that the Commission reconsider its decision regarding my appeal.

Melanie Bostick, Treasurer for the committee attempted to hand-deliver the appeal request on March 15, 2018 at $4: 55 \mathrm{pm}$. In my calculation, March 15, 2018 would have been one day earlier than the actual due date of " 20 days from the receipt of the notice" from the Division of Elections dated February 23, 2018 (due date should have been March 16, 2018). However, once at the Collins building on March 15, 2018, the security personnel did not allow Ms. Bostick to go up to the Commission office to hand-deliver the appeal request. Security also stated that staff in the Commission office was already gone for the day and would not accept the package for delivery either. Therefore, the appeal letter dated and attempted to be delivered on March 15, 2018 was then hand-delivered the next day on March 16, 2018 - which would have been timely filed according to the requirement of filing the appeal "within 20 days of receipt" of the letter.

Finally, I have attached a second notice of a fine assessed from the Division of Elections that crossed with my appeal request letter that Ms. Bostick hand-delivered to the Commission. This second letter also states an appeal or fine paid must be done "within 20 days from the receipt of this notice..." It is very difficult to calculate when a fine or request for appeal is due because multiple letters were received. One had a mail stamp that was four days after the actual date on the letter (meaning, it didn't get mailed on the day the letter was generated). Some letters seem to take longer to receive than others. Trying to calculate the due date is confusing when I didn't know if it was based on when the letter was placed in my post office box (which is not known), or when it was picked up from the post office box. Either way, I thought I had hand-delivered the letter a day early. It seems it would be less confusing and easier to comply with if the due date was simply 20 days from the date of the letter or even if the letters were sent certified mail. To alleviate this confusion in the future, I will be requesting to change the Committee's mailing address to my office street address versus the PO Box.

Not timely filing the Campaign Treasurer's Report again was not purposeful, but was lack of knowledge on knowing the candidate was applying the contribution toward the special election. We would greatly appreciate your positive consideration on this matter and look forward to hearing back from you.

Thank you,
Jennifer J. Green, Chairperson
Liberty Dog
P.O. Box 390

Tallahassee, FL 32302
(850) 841-1726 - Office
(850) 528-8809 - Mobile
(850) 841-7097 - Fax
www.libertypartnersfl.com
CONFIDENTIALITY NOTE: This e-mail is from Liberty Partners of Tallahassee, LLC and is intended solely for the use of the individual(s) to whom it is addressed. If you believe you received this e-mail in error, please notify the sender immediately, delete the e-mail from your computer and do not copy or disclose this e-mail to anyone else. Any unauthorized use or distribution of this e-mail or its contents is considered a breach of confidentiality.

## FLORIDA DEPARTMENT OF STATE <br> Ken Detzner <br> Secretary of State <br> DIVISION OF ELECTIONS

March 2, 2018
Jennifer J. Green, Chairperson
Liberty Dog
Post Office Box 390

## Special Election Report

Senate 31-SP2
PAC 65253
Tallahassee, FL 32302-2302
Dear Ms. Green:

The campaign treasurer's report that was due on January 26, 2018, was filed on February 7, 2018. By law, you are automatically assessed a late fine of $\$ 250.00$.

## You have 20 days from the receipt of this notice to either:

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

## Florida Division of Elections

$\because \because$ R.A. Gray Building, Room. 316
500 South Bronough Street
Tallahassee, Florida 32399-025011
2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

Florida Elections Commission
107 West Gaines Street, Ste. 224
Tallahassee, Florida 32399-0150
If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.
Sincerely,


## FLORIDA DEPARTMENT OF STATE

## Ken Detzner <br> Secretary of State <br> DIVISION OF ELECTIONS

February 15, 2018
Jennifer J. Green, Chairperson
Liberty Dog
Post Office Box 390
Tallahassee, FL 32302-2302

## Special Election Report <br> Senate 31-Ste

PAC 65253

Dear Ms. Green:

The campaign treasurer's report that was due on January 26, 2018, was filed on February 7, 2018. By law, you are automatically assessed a late fine of $\$ 250.00$.

You have 20 days from the receipt of this notice to either:

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

Florida Division of Elections
R.A. Gray Building, Room. 316

500 South Bronough Street
Tallahassee, Florida 32399-025011
2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

Florida Elections Commission
107 West Gaines Street, Ste. 224
Tallahassee, Florida 32399-0150
If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.



Ken Detzner<br>Secretary of State<br>DIVISION OF ELECTIONS

January 30, 2018
Jennifer J. Green, Chairperson
PAC 65253
Liberty Dog
Post Office Box 390
Tallahassee, FL 32302-2302
Dear Ms. Green:


Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was January 26, 2018.

The law (s. $106.07(8)(b)$, Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as follows until you file your report:
$\$ 50$ per day for the first 3 days late
- \$500-per-day for each day after the-3rd day late

If the required report immediately precedes a primary and general election, the automatic fine is $\$ 500$ for each late day.
The total fine for the untimely report cannot exceed $25 \%$ of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.

- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.
Sincerely,

cc: Melanie S. Bostick, Treasurer

## FLORIDA DEPARTMENT OF STATE, DIVISION OF ELECTIONS CAMPAIGN TREASURER'S REPORT SUMMARY

(1) Liberty Dog
Candidate, Committe or Party Name
(2) 65253
I.D. Number
(3) Post Office Box 390
Address (number and street)
Check box if address has changed since last report
(4) Check appropriate boxes):
$\square$ Candidate (office sought):
X Political Committee
$\square$ Check If PC has DISBANDED
$\square$ Check If CCE has DISBANDEDCommittee of Continuous Existance
Party Executive Committee
(5) REPORT IDENTIFIERS


I certify that I have examined this report and it is true, correct and complete
Name of $\quad \square$ Treasurer $\square$ Deputy Treasurer
$\times$
Signature

I certify that I have examined this report and it is true, correct and complete

Name of $\square$ Candidate $\quad$ Chaiman (PC/PTY Only
$X$
Signature

Name: Liberty Dog
Report: 2018 SP2 Period: 12/15/2017 to 01/25/2018

| Seq\# | Full Name(Last, Suffix, First, MiddleStreet Address \& Cily, State, Zip | Contributor | Occupation | ArnountAmend |
| :---: | :---: | :---: | :---: | :---: |
| Date |  | Type | In-Kind Description |  |
|  | , |  |  |  |
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Florida Department of State - Division of Elections
Florida Election System Reports




RICK SCOTT
KEN DETZNER
Governor
Secretary of State

November 1, 2017

The Honorable Lori Beth Berman
2945 Windswept Drive, \#105
Lantana, Florida 33462
Dear Representative Berman:
This will acknowledge receipt of the Appointment of Campaign Treasurer and Designation of Campaign Depository for the office of State Senator, which was placed on file in our office on October 31, 2017. Your name has been placed on the 2020 active candidate list. The enclosed Statement of Candidate must be filed within 10 days of filing the Appointment of Campaign Treasurer form.

## Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on November 13, 2017. The report will cover the period of October 1-31, 2017 (M10). All candidates who file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

## EFS Access

Below is the web address to access the EFS and your user identification number. The enclosed sealed envelope contains your filing credentials.

EFS Website Address: https://efs.dos.state.fl.us
Identification Number: 70159

## Timely Filing

All reports filed must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight of the

Lori Berman

November 1, 2017
Page Two
first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any candidate failing to file a report on the designated due date shall be subject to a fine of $\$ 50$ per day for the first 3 days late and, thereafter, $\$ 500$ per day for each late day, not to exceed $25 \%$ of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for reports immediately preceding each primary and general election, the fine shall be $\$ 500$ per day for each late day, not to exceed $25 \%$ of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

## Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the candidate and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

## Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at http://dos.myflorida.com/elections/. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapters 104 and 106, Florida Statutes, Candidate and Campaign Treasurer Handbook, Calendar of Reporting Dates, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.
Sincerely,


Kristi Reid Willis, Chief
Bureau of Election Records
KRW/zjs
Enclosures

## HAND DELIVERED

Lori Beth Berman
2945 Windswept Way, \#105 Lantana, FL 33462

November 8, 2017

## RECEIVED

17 NOV -8 AMII: 46
DIVISLiai uF ELECTIONS SECRE TARY OF STATE

Kristi Reid Willis, Chief
Bureau of Election Records
Division of Elections
Department of State
Room 316, R.A. Gray Building
500 South Bronough Street
Tallahassee, FL 32399-0250
RE: Special Election SD 31 / Declaration of Candidacy
Dear Ms. Willis:
Currently, I am a candidate for nomination and election to the Florida Senate, District 31, in the 2020 general election cycle. I now intend to seek nomination and election to the Florida Senate, District 31, in the special primary and special general election recently scheduled by the Governor.

I trust that foregoing notification is sufficient to declare my candidacy for nomination and election to the Florida Senate, District 31, in the special primary and special general election recently scheduled by the Governor.

Please let me know, if you have any questions or concerns regarding this notification.
Sincerely,


Lori Beth Berman

February 16, 2016

Jennifer J. Green, Chairperson
Liberty Dog
Post Office Box 390
Tallahassee, Florida 32302
Dear Ms. Green:
This will acknowledge receipt of the Statement of Organization and Appointment of Campaign Treasurer and Designation of Campaign Depository for Liberty Dog, which were placed on file in our office on February 15, 2016. This information appears to comply with the requirements of Section 106.03, Florida Statutes, and the name of this organization has been placed on our active committee list as a political committee.

## Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on March 10, 2016. The report will cover the period of February 1-29, 2016 (M2). All political committees that file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

## Credentials and Sign-ons

Below is the web address to access the EFS and the committee's user identification number. The enclosed sealed envelope contains the committee's initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential signon. The chairperson, campaign treasurer, and deputy treasurers are responsible for protecting this password from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

EFS Website Address: https://efs.dos.state.fl.us
Identification Number: 65253

Jennifer Green, Chairperson
February 16, 2016
Page Two

## Pin Numbers

Pin numbers are confidential secure credentials that allow you to submit reports and update information. The enclosed sealed envelope provides a confidential pin number for the chairperson. By copy of this letter, confidential pin numbers to access the EFS were sent to the treasurer and deputy treasurer.

Each political committee chairperson is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that the password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as What is your mother's maiden name?) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

## Timely Filing

All reports must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight, Eastern Standard Time, of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any political committee failing to file a report on the designated due date is subject to a fine of $\$ 50$ per day for the first 3 days and, thereafter, $\$ 500$ per day for each day, not to exceed $25 \%$ of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports immediately preceding each primary and general election, the fine shall be $\$ 500$ per day, not to exceed $25 \%$ of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

## Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the chairperson and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

## Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at http://dos.myflorida.com/elections/. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapter 106, Florida Statutes, Political Committee Handbook, Calendar of Reporting Dates, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.
Sincerely,


Kristi Reid Bronson, Chief
Bureau of Election Records
KRB/zjs
Enclosures
pc: Melanie S. Bostick, Treasurer


RICK SCOTT
KEN DETZNER
Governor
Secretary of State

## MEMORANDUM

TO: $\quad \begin{aligned} & \text { Political Parties, Affiliated Party Committees, Political Committees, and } \\ & \text { Electioneering Communication Organizations }\end{aligned}$
FROM: $\quad \begin{aligned} & \text { Kristi Reid Willis, Chief } \\ & \text { Bureau of Election Records }\end{aligned} \quad$ K $2 \boldsymbol{}$
DATE: $\quad$ November 9, 2017
SUBJECT: Special Election - State Senate, District 31

A special election has been called for the office of State Senate, District 31. The special primary election for this race is scheduled for January 30, 2018. The special election for this race is scheduled for April 10, 2018.

When a special election is called to fill a vacancy in office, all political committees, electioneering communication organizations, political parties and affiliated party committees making contributions or expenditures to influence the results of such special election shall file campaign treasurer's reports with the filing officer on the dates set by the Department of State.

Committees or organizations are required to file special election campaign treasurer's reports only if the committee or organization makes a contribution to a special election candidate during the special election reporting periods (see chart on next page) or makes an expenditure to influence the results of the special election.

Please note that activities reported on special election reports are only expenditures that are made to influence the results of the special election. All other activity (e.g., contributions) is reported on the appropriate campaign treasurer's report.

Once a committee or organization has participated in the special election and has filed a special election campaign report, all remaining special election reports must be filed even if there is no further special election activity. If there is no further activity, a waiver must be filed.

## MEMORANDUM

November 9, 2017
Page Two

All reports must be filed through the Electronic Filing System (EFS) not later than midnight, Eastern Time, of the due date. Reports not filed by this time are late filed and subject to the penalties in Sections 106.07(8) and 106.29, Florida Statutes.

In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight, Eastern Time, of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

The campaign reporting schedule for this special election is as follows:


Contact our office at (850) 245-6280 if you have any questions.
KRW/mcc

* Please note the addition of a close-out report that is due after the election.


## Cole Kekelis

| From: | Willis, Kristi R. [Kristi.Willis@DOS.MyFlorida.com](mailto:Kristi.Willis@DOS.MyFlorida.com) |
| :--- | :--- |
| Sent: | Wednesday, April 18, 2018 6:03 PM |
| To: | Cole Kekelis |
| Subject: | RE: Liberty Dog - PAC 65253 |
|  |  |
| Follow Up Flag: | Follow up |
| Flag Status: | Completed |

I have previously sent you a copy of the memo for Senate 31.

Yes, they received a reminder:

| 1032 | PAC | 65142 | cfbcpc@gmail.com | 11/13/2017 14:22 | OK |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1033 | PAC | 65160 | jordan@jordanconnors.com | 11/13/2017 14:22 | OK |
| 1034 | PAC | 65183 | mherron@lawfla.com | 11/13/2017 14:22 | OK |
| 11035 | PAC | 65200 | alexdlp1964@gmail.com | 11/13/201714:21 | OK |
| W\%g\% | PAC | 65253 | office@libertypartnersfl.com | 11/13/2017 14:22 | OK $\mathrm{O}^{\text {a }}$, |
| 1037 | PAC | 65255 | andrew@grimsleycpa.com | 11/13/201714:21 | OK |
| 1038 | PAC | 65276 | jburns@stroock.com | 11/13/2017 14:22 | OK |
| 1039 | PAC | 65276 | Iboxer@stroock.com | 11/13/2017 14:22 | OK |

From: Cole Kekelis [mailto:Cole.Kekelis@myfloridalegal.com]
Sent: Tuesday, April 17, 2018 3:13 PM
To: Willis, Kristi R. [Kristi.Willis@DOS.MyFlorida.com](mailto:Kristi.Willis@DOS.MyFlorida.com)
Subject: FW: Liberty Dog - PAC 65253

Ms. Willis:

Ms. Brown was kind enough to provide me the report I needed regarding the Professional Firefighters PAC, but she indicated that the below information relative to the Liberty Dog PAC was something that needed your approval.

Could you provide me the below information when you get a chance?

Thanks,

Cole Kekelis
FEC

From: Brown, Donna S. [mailto:Donna.Brown@dos.myflorida.com]
Sent: Wednesday, April 11, 2018 3:26 PM
To: Cole Kekelis [Cole.Kekelis@myfloridalegal.com](mailto:Cole.Kekelis@myfloridalegal.com)
Cc: Willis, Kristi R. [Kristi.Willis@DOS.MyFlorida.com](mailto:Kristi.Willis@DOS.MyFlorida.com)
Subject: RE: Liberty Dog - PAC 65253

Cole - Is this scheduled to be heard next week? This request includes informatiu. . Aat requires the Bureau Chief's approval. Kristi will return next Monday.

From: Cole Kekelis [mailto:Cole.Kekelis@myfloridalegal.com]
Sent: Wednesday, April 11, 2018 2:39 PM
To: ElecRecords [DOS.ElecRecords@DOS.MyFlorida.com](mailto:DOS.ElecRecords@DOS.MyFlorida.com)
Subject: FW: Liberty Dog - PAC 65253

To Whom It May Concern:

I work for the Florida Elections Commission and requested the below information and documentation from Ms. Willis, but have been notified she is out of the office.

I was instructed to forward me inquiry to this email address.

Could you please email me the below items, relative to an automatic fine appeal that I am processing?

Thanks in advance for your help.

Sincerely,

Cole Kekelis
Assistant General Counsel
FEC

## From: Cole Kekelis

Sent: Wednesday, April 11, 2018 2:29 PM
To: 'Willis, Kristi R.' [Kristi.Willis@DOS.MyFlorida.com](mailto:Kristi.Willis@DOS.MyFlorida.com)
Subject: Liberty Dog - PAC 65253

Ms. Willis:

Could you please provide me with the following relative to the above committee's 2018 SP2 report for the Senate 31 special election?

1. Copy of the 2018 SP2 report.
2. Copy of the memo listing the due dates for the Senate 31 special election reports.
3. Confirmation of whether or not the committee was emailed the memo referenced by 2 above.

Thanks,

Cole Kekelis
FEC

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[^0]:    ${ }^{1}$ On October 31, 2017, Lori Berman filed her DS-DE 9 with the Division of Elections seeking the office of State Senate, District 31, in the 2020 general election cycle. On November 8, 2017, she notified the Division that she was changing her candidacy from State Senate District 31, in the 2020 general election cycle to State Senate District 31, in the special primary and special general election recently scheduled by the Governor.

[^1]:    cc: Florida Division of Elections

