

**STATE OF FLORIDA
FLORIDA ELECTIONS COMMISSION**

**In Re: Professional Firefighters of Miramar,
IAFF, Local 2820 PAC**

Case No.: FEC 18-095

TO: Professional Firefighters of Miramar, IAFF,
Local 2820 PAC
James Estep, Chair
14359 Miramar Parkway, Suite 482
Miramar, FL 33027

Division of Elections
500 S Bronough Street, Room 316
Tallahassee, FL 32399

NOTICE OF HEARING (AUTOMATIC FINE)

A hearing will be held in this case before the Florida Elections Commission on, **May 15, 2018 at 8:30 am, or as soon thereafter as the parties can be heard**, at the following location: **412 Knott Building, Pat Thomas Committee Room, 404 South Monroe Street, Tallahassee, Florida 32399.**

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

This hearing will be conducted pursuant to Section 106.25, Florida Statutes, which governs your participation as follows:

If you are the Respondent, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission. However, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless you request to be heard or the Commission requests that your case be considered separately on the day of the hearing, your case will *not* be individually heard.

If you are the Complainant, you may attend the hearing, but you will *not* be permitted to address the Commission. In addition, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless the Respondent requests to be heard or the Commission requests that the case be considered separately on the day of the hearing, the case will *not* be individually heard.

If you are an Appellant, and you have requested a hearing, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission.

Please be advised that both confidential and public cases are scheduled to be heard by the Florida Elections Commission on this date. As an Appellant, Respondent or Complainant in one case, you will *not* be permitted to attend the hearings on other confidential cases.

The Commission will electronically record the meeting. Although the Commission's recording is considered the official record of the hearing, the Respondent may provide, at his own expense, a certified court reporter to also record the hearing.

If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

See further instructions on the reverse side.

Amy McKeever Toman
Executive Director
Florida Elections Commission
April 30, 2018

Please refer to the information below for further instructions related to your particular hearing:

If this is a hearing to consider **an appeal from an automatic fine**, the Filing Officer has imposed a fine on you for your failure to file a campaign treasurer's report on the designated due date and, by filing an appeal, you have asked the Commission to consider either (1) that the report was in fact timely filed; or (2) that there were unusual circumstances that excused the failure to file the report timely. You are required to prove your case. If the Commission finds that the report was filed timely or that there were unusual circumstances that excused the failure, it may waive the fine, in whole or in part. The Commission may reduce a fine after considering the factors in Section 106.265, Florida Statutes. If the Commission finds that the report was not timely filed and there were no unusual circumstances, the fine will be upheld.

If this is a hearing to consider a **consent order before a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a **consent order after a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, *he must provide the Commission with written proof of his financial resources* at the hearing. A financial affidavit form is available from the Commission Clerk.

**FLORIDA ELECTIONS COMMISSION
CASE REPORT**

Case Number: FEC-18-095

NAME: **PROFESSIONAL FIREFIGHTERS OF MIRAMAR, IAFF, LOCAL 2820 PAC**

DATE APPEAL RECEIVED: 03/27/18

DATE REPORT DUE: 02/12/18 (2018 M1)

DATE OF ELECTRONIC RECEIPT: 02/01/18¹

DATE FILING OFFICER RECEIVED REPORT: 02/01/18

NUMBER OF DAYS LATE: 0

AMOUNT OF FINE: \$625.00

FINE BASED ON: () NUMBER OF DAYS (X) 25% OF RECEIPTS () 25% OF EXPENDITURES

TOTAL RECEIPTS FOR REPORTING PERIOD: \$2,500.00

TOTAL EXPENDITURES FOR REPORTING PERIOD: \$0.00

DATE FIRST NOTIFICATION WAS SENT: 03/01/18

SUMMARY: Professional Firefighters of Miramar, IAFF, Local 2820 PAC is a political committee (PC) registered with the State of Florida. The PC's chair is James Estep and its treasurer is Vicky J. Suarez.

The PC is appealing the fine. According to Mr. Estep, January 2018 was the first time "we made a contribution to our PAC since our initial funding." Mr. Estep stated, "On March 1 we realized our error of failing to report the contribution and promptly called the help line. The help line provided us with assistance and clarified the proper process of filing the contribution."

PRIOR CASES: None

- The 2018 M1 Report covers the time period from 01/01 – 01/31/18.
- The 2018 Queued-Transactions Report reflects that this report was created on 01/20/18 at approximately 5:36 p.m., before being filed on 02/01/18 at approximately 12:52 p.m.
- In an e-mail from the Division of Elections dated 04/12/18, FEC staff was informed that Respondent filed a waiver of the report on 02/01/18, and on 03/01/18 filed a report showing \$2,500 of activity.

¹ Respondent initially filed a waiver that reflected no activity, but later filed a 2018 M1 report to reflect activity.

Cole Kekelis

From: Brown, Donna S. <Donna.Brown@dos.myflorida.com>
Sent: Thursday, April 12, 2018 2:11 PM
To: Cole Kekelis
Subject: RE: Professional Firefighters of Miramar - PAC 69759

It was a waiver.

From: Cole Kekelis [mailto:Cole.Kekelis@myfloridalegal.com]
Sent: Thursday, April 12, 2018 1:59 PM
To: Brown, Donna S. <Donna.Brown@dos.myflorida.com>
Subject: RE: Professional Firefighters of Miramar - PAC 69759

Yes, that definitely helps. Since there was no activity on the original report, it must have been a waiver that was filed on 2/1/18. Or was effectively a waiver since it declared no activity.

Thanks!

From: Brown, Donna S. [mailto:Donna.Brown@dos.myflorida.com]
Sent: Thursday, April 12, 2018 1:52 PM
To: Cole Kekelis <Cole.Kekelis@myfloridalegal.com>
Subject: RE: Professional Firefighters of Miramar - PAC 69759

Cole – The attached report will show the original report file date and transactions (none), as well as the amended report file date and transactions.

Hope this helps.
Donna

From: Cole Kekelis [mailto:Cole.Kekelis@myfloridalegal.com]
Sent: Thursday, April 12, 2018 11:11 AM
To: Brown, Donna S. <Donna.Brown@dos.myflorida.com>
Subject: Professional Firefighters of Miramar - PAC 69759

Ms. Brown:

The QTR for this committee's 2018 M1 report indicates that it was initially filed on 2/1/18 (prior to the 2/12/18 due date), then amended and filed on 3/1/18, after which a fine was imposed.

Could you confirm whether or not the filing on 2/1/18 was actually a waiver of the report, and that the report itself was not actually filed until 3/1/18?

Thanks,

Cole Kekelis
FEC



PROFESSIONAL FIREFIGHTERS OF
MIRAMAR
LOCAL 2820

REC'D - ELECTIONS COM
27 MAR 2018 11:45

March 19, 2018

Florida Elections Commission
107 West Gaines Street
Ste. 224
Tallahassee, FL 32399-0150

To Whom it may concern,

Re: PAC 69759

Please accept this as a letter of appeal regarding the late filing of the January 2018 campaign treasurer's report. January 2018 was the first time that we made a contribution to our PAC since our initial funding. On March 1 we realized our error of failing to report the contribution and promptly called the help line. The help line provided us with assistance and clarified the proper process of filing the contribution. We appreciate your consideration in this matter.

Thank you,

James Estep
Chairperson
Professional Firefighters of Miramar, IAFF, Local 2820 PAC



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

March 15, 2018

James Estep, Chairperson
Professional Firefighters of Miramar, IAFF, Local 2820 PAC
14359 Miramar Parkway #482
Miramar, FL 33027-3027

PAC 69759

Dear Mr. Estep:

The campaign treasurer's report that was due on February 12, 2018, was filed on March 1, 2020. By law, you are automatically assessed a late fine of \$625.00.

You have 20 days from the receipt of this notice to either:

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

*Florida Division of Elections
R.A. Gray Building, Room. 316
500 South Bronough Street
Tallahassee, Florida 32399-025011*

2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

*Florida Elections Commission
107 West Gaines Street, Ste. 224
Tallahassee, Florida 32399-0150*

If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief
Bureau of Election Records



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

March 1, 2018

James Estep, Chairperson
Professional Firefighters of Miramar, IAFF, Local 2820 PAC
14359 Miramar Parkway #482
Miramar, FL 33027-3027

PAC 69759

Dear Mr. Estep:

The campaign treasurer's report that was due on February 12, 2018, was filed on March 1, 2020. By law, you are automatically assessed a late fine of \$625.00.

You have 20 days from the receipt of this notice to either:

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

*Florida Division of Elections
R.A. Gray Building, Room. 316
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2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

*Florida Elections Commission
107 West Gaines Street, Ste. 224
Tallahassee, Florida 32399-0150*

If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief
Bureau of Election Records

Keith Smith

From: Willis, Kristi R. <Kristi.Willis@DOS.MyFlorida.com>
Sent: Tuesday, April 03, 2018 10:01 AM
To: Keith Smith
Subject: RE: AF case
Attachments: Queued Transaction 2018 M1 Report - PAC 69759.pdf

Yes, the letter should have stated March 1, 2018, not 2020.

From: Keith Smith [mailto:Keith.Smith@myfloridalegal.com]
Sent: Monday, April 02, 2018 11:11 AM
To: Willis, Kristi R. <Kristi.Willis@DOS.MyFlorida.com>
Subject: AF case

Hi Kristi:

At your earliest convenience, I need the Queued-Transaction Report for the 2018 M1 Report for Professional Firefighters of Miramar Local 2820 (PAC 69759).

Also, I need some clarification regarding when the report was filed with the Division. A March 15, 2018 letter to the chairman, James Estep, states that the report was filed on March 1, 2020 (obviously in error) but the filing history shows that it was filed on 02/01/18. I'm assuming it was filed on 03/01/18. Is this correct?

Thank you for your assistance in this matter.

Keith Smith

Florida Elections Commission
107 West Gaines Street – Suite 224
Tallahassee, FL 32399-1050
(850) 922-4539 ext. 112
Keith.Smith@myfloridalegal.com

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**FLORIDA DEPARTMENT OF STATE, DIVISION OF ELECTIONS
CAMPAIGN TREASURER'S REPORT SUMMARY**

(1) Professional Firefighters of Miramar, IAFF, Local 2820 PAC (2) 69759
Candidate, Committee or Party Name I.D. Number

(3) 14359 Miramar Parkway #482 Miramar FL 33027
Address (number and street) City State Zip Code

Check box if address has changed since last report

(4) Check appropriate box(es):

- Candidate (office sought):
 Political Committee Check If PC has DISBANDED
 Committee of Continuous Existance Check If CCE has DISBANDED
 Party Executive Committee

(5) REPORT IDENTIFIERS

Cover Period: From 01/01/2018 To 01/31/2018 Report Type: M1

Original Amendment Special Election Report

(6) CONTRIBUTIONS THIS REPORT

Cash & Checks \$2,500.00
 Loans \$0.00
Total Monetary \$2,500.00
 In-Kind \$0.00

(7) EXPENDITURES THIS REPORT

Monetary Expenditures \$0.00
 Transfers to Office Account \$0.00
Total Monetary \$0.00

(8) Other Distributions

Certification

It is a first degree misdemeanor for any person to falsify a public record (ss.839.13, F.S.)

I certify that I have examined this report and it is true, correct and complete

Name of Treasurer Deputy Treasurer

X
Signature

I certify that I have examined this report and it is true, correct and complete

Name of Candidate Chairman (PC/PTY Only)

X
Signature

CAMPAIGN TREASURER'S REPORT - ITEMIZED CONTRIBUTIONS

Name: Professional Firefighters of Miramar, IAFF, Local 2820 PAC

Report: 2018 M1

Period: 01/01/2018 to 01/31/2018

**** Records in Filed Report ****

Seq# Date	Full Name (Last, Suffix, First, Middle) Street Address & City, State, Zip	Contributor	Occupation	Amount
		Type	In-Kind Description	Amend
1	PROFESSIONAL FIREFIGHTERS OF MIRAMAR 14359 MIRAMAR PARKWAY SUITE 482 MIRAMAR, FL 33027	O	FIREFIGHTERS UNION	\$2,500.00
01/16/2018		CHE		ADD

ID:

CAMPAIGN TREASURER'S REPORT – ITEMIZED EXPENDITURES

Name: Professional Firefighters of Miramar, IAFF, Local 2820 PAC

Report: 2018 M1

Period: 01/01/2018 to 01/31/2018

**** Records in Filed Report ****

Seq # Date	Full Name (Last, Suffix, First, Middle Street Address & City, State, Zip	Type	Purpose	Amount Amend

ID:

CAMPAIGN TREASURER'S REPORT – ITEMIZED FUND TRANSFERS

Name: Professional Firefighters of Miramar, IAFF, Local 2820 PAC

Report: 2018 M1

Period: 01/01/2018

to 01/31/2018

**** Records in Filed Report ****

Seq # Date	Full Name (Last, Suffix, First, Middle Street Address & City, State, Zip	Type	Nature of Account	Amount Amend

ID:

CAMPAIGN TREASURER'S REPORT – ITEMIZED DISTRIBUTIONS

Name: Professional Firefighters of Miramar, IAFF, Local 2820 PAC

Report: 2018 M1

Period: 01/01/2018

to 01/31/2018

**** Records in Filed Report ****

Seq #	Full Name (Last, Suffix, First, Middle)	Recipient	Purpose	Amount
Date	Street Address & City, State, Zip	Type	Related Expenditure	Amend

Queued Items for 2018-M1

Account: 69759

Professional Firefighters of Miramar, IAFF, Local 2820 PAC

Rpt Seq: 10

<i>ProcessDescription</i>	<i>Status</i>	<i>Submitter</i>	<i>Created</i>	<i>LastUpdate</i>
Create Pending Report	Processing Complete	69759	1/20/2018 5:36:50 PM	1/20/2018 5:36:50 PM
Review Pending Report	Processing Complete	69759	2/1/2018 12:51:01 PM	2/1/2018 12:51:01 PM
File Pending Report	Processing Complete	69759	2/1/2018 12:52:26 PM	2/1/2018 12:52:26 PM
Review Filed Report	Processing Complete	69759	2/18/2018 3:48:52 PM	2/18/2018 3:48:52 PM
Amend Filed Report	Processing Complete	69759	2/18/2018 3:49:20 PM	2/18/2018 3:49:20 PM
Review Pending Report	Processing Complete	69759	2/18/2018 3:51:11 PM	2/18/2018 3:51:11 PM
Review Pending Report	Processing Complete	69759	2/18/2018 3:51:48 PM	2/18/2018 3:51:48 PM
Recalc Pending Report Total	Processing Complete	69759	2/18/2018 3:54:54 PM	2/18/2018 3:54:54 PM
Review Pending Report	Processing Complete	69759	2/18/2018 3:55:02 PM	2/18/2018 3:55:02 PM
Review Pending Report	Processing Complete	69759	3/1/2018 8:56:48 AM	3/1/2018 8:56:48 AM
File Pending Report	Processing Complete	69759	3/1/2018 9:00:13 AM	3/1/2018 9:00:14 AM



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Florida Department of State - Division of Elections

Florida Election System Reports

Candidate/Committee Lookup

Committee Name: Professional Firefighters of Miramar, IAFF, Local 2820 PAC

Name:

Account: 69759

Election:

Acct:

Type:

Date Due	Type	Date Filed	Status	Days Late	Fine Assessed	Appealed	Amount Fined	Amount Paid
3/12/2018	M2	3/1/2018						
2/12/2018	M1	2/1/2018	APP	0	\$625.00		\$625.00	\$0.00
1/10/2018	M12	1/3/2018						
12/11/2017	M11	12/1/2017						
11/13/2017	M10	10/31/2017						
10/10/2017	M9	10/11/2017	CLO	1	\$0.00		\$0.00	\$0.00
9/22/2017	M8	9/6/2017						
8/10/2017	M7	8/1/2017						
7/10/2017	M6	7/3/2017						
6/12/2017	M5	6/1/2017						
5/10/2017	M4	5/9/2017						



**Florida Department of State
Division of Elections**

Professional Firefighters of Miramar, IAFF, Local 2820 PAC

Campaign Finance Activity

Note: The information presented below was obtained from the Committee's/Candidate's Campaign Treasurer's Report filed with the Division of Elections. About the Campaign Finance Data Base. If all contributions for a reporting period are less than 1 dollar Then they may not be displayed.

	Filing Period	Contributions			Expend	Other	Transfers
		Monetary	Loans	InKind			
W	04/07/2017 - 04/30/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	05/01/2017 - 05/31/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	06/01/2017 - 06/30/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	07/01/2017 - 07/31/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	08/01/2017 - 08/31/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	09/01/2017 - 09/30/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	10/01/2017 - 10/31/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	11/01/2017 - 11/30/2017	0.00	0.00	0.00	0.00	0.00	0.00
W	12/01/2017 - 12/31/2017	0.00	0.00	0.00	0.00	0.00	0.00
<input checked="" type="radio"/>	01/01/2018 - 01/31/2018	2,500.00	0.00	0.00	0.00	0.00	0.00
W	02/01/2018 - 02/28/2018	0.00	0.00	0.00	0.00	0.00	0.00
<input type="radio"/>	All Dates (Totals)	2,500.00	0.00	0.00	0.00	0.00	0.00

Note: ^(E) indicates that report was filed electronically

X Indicates that detail has not been released

W Indicates that a waiver was filed and **L** Indicates that a loan report was filed

Select Detail Type

Contributions ▼

Select Sort Order

Date(Ascending) ▼

Select Output Type

Display On Screen ▼

4/12/2018

Filed Campaign Treasurer's Report

Page 1

Professional Firefighters of Miramar, IAFF, Local 2820
69759 - PAC

Elect ID: 20181106-GEN
Report: 2018 M1 (10)

From: 1/1/2018 Amd: Y Wvr: O
To: 1/31/2018 Cmpl: COM

Filed: FIL 2/1/2018 12:52:26 P
Reviewed: AUD 3/1/2018 8:56:48 AM

Original Report

Submitted: 2/1/2018 12:52:26 P

Amended Report

Submitted: 3/1/2018 9:00:13 AM

CONTRIBUTIONS

Seq Date	Name	Address	Contributor Type	Occupation Inkind Description	Errors Amd	Amount
1/16/2018	PROFESSIONAL FIREFIGHTERS OF	14359 MIRAMAR PARKWAY SUITE 482 MIRAMAR FL 33027	O CHE	FIREFIGHTERS UNION	0 ADD	\$2,500.00



FLORIDA DEPARTMENT OF STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

April 18, 2017

Eric Dodge, Chairperson
Professional Firefighters of Mirimar, IAFF, Local 2820 PAC
14359 Miramar Parkway #482
Miramar, Florida 33027

Dear Mr. Dodge:

This will acknowledge receipt of the Statement of Organization and Appointment of Campaign Treasurer and Designation of Campaign Depository for **Professional Firefighters of Mirimar, IAFF, Local 2820 PAC**, which were placed on file in our office on April 17, 2017. This information appears to comply with the requirements of Section 106.03, Florida Statutes, and the name of this organization has been placed on our active committee list as a political committee.

Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **May 10, 2017**. The report will cover the period of April 1-30, 2017 (M4). All political committees that file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

Credentials and Sign-ons

Below is the web address to access the EFS and the committee's user identification number. The enclosed sealed envelope contains the committee's initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. The chairperson, campaign treasurer, and deputy treasurers are responsible for protecting this password from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

EFS Website Address: <https://efs.dos.state.fl.us>
Identification Number: 69759

Division of Elections
R.A. Gray Building, Suite 316 • 500 South Bronough Street • Tallahassee, Florida 32399
850.245.6240 • 850.245.6260 (Fax) dos.myflorida.com/elections/



Eric Dodge, Chairperson
April 18, 2017
Page Two

Pin Numbers

Pin numbers are confidential secure credentials that allow you to submit reports and update information. The enclosed sealed envelope provides a confidential pin number for the chairperson. By copy of this letter, a confidential pin number to access the EFS was sent to the treasurer.

Each political committee chairperson is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that the password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as *What is your mother's maiden name?*) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

Timely Filing

All reports must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight, Eastern Standard Time, of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any political committee failing to file a report on the designated due date is subject to a fine of \$50 per day for the first 3 days and, thereafter, \$500 per day for each day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports immediately preceding each primary and general election, the fine shall be \$500 per day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the chairperson and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

Eric Dodge, Chairperson
April 18, 2017
Page Three

Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://dos.myflorida.com/elections/>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapter 106, Florida Statutes, *Political Committee Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.

Sincerely,



Kristi Reid Bronson, Chief
Bureau of Election Records

KRB/zjs

Enclosures

pc: Vicky Suarez, Treasurer



FLORIDA DEPARTMENT of STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

January 11, 2018

James Estep, Chairperson
Professional Firefighters of Miramar, IAFF, Local 2820 PAC (69759)
14359 Miramar Parkway #482
Miramar, Florida 33027

Dear Mr. Estep:

Your appointment as chairperson for **Professional Firefighters of Miramar, IAFF, Local 2820 PAC** was filed in this office on January 10, 2018. Enclosed is a security envelope containing your confidential password and pin number to access the Division's Electronic Filing System (EFS). You will need to advise the treasurer and any deputy treasurer(s) of the new password in order for them to have access to the EFS.

All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://dos.myflorida.com/elections/>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapter 106, Florida Statutes, *Political Committee Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.

If you have questions concerning your campaign account or the EFS, you may call (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief
Bureau of Election Records

KRW/zjs

Enclosures

pc: Vicky Suarez, Treasurer

Division of Elections
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