

**STATE OF FLORIDA  
FLORIDA ELECTIONS COMMISSION**

**In Re: Florida Alliance**

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**Case No.: FEC 16-506**

**TO:** Florida Alliance  
Curtis McClees, Chair  
950 Blanding Blvd., Suite 19  
Orange Park, FL 32065-2065

Division of Elections  
500 S Bronough Street, Room 316  
Tallahassee, FL 32399

**NOTICE OF HEARING (INFORMAL HEARING)**

A hearing will be held in this case before the Florida Elections Commission on, **November 28, 2017 at 8:30 am, or as soon thereafter as the parties can be heard**, at the following location: **412 Knott Building, Pat Thomas Committee Room, 404 South Monroe Street, Tallahassee, Florida 32399.**

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

This hearing will be conducted pursuant to Section 106.25, Florida Statutes, which governs your participation as follows:

**If you are the Respondent**, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission. However, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless you request to be heard or the Commission requests that your case be considered separately on the day of the hearing, your case will *not* be individually heard.

**If you are the Complainant**, you may attend the hearing, but you will *not* be permitted to address the Commission. In addition, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless the Respondent requests to be heard or the Commission requests that the case be considered separately on the day of the hearing, the case will *not* be individually heard.

**If you are an Appellant**, and you have requested a hearing, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission.

Please be advised that both confidential and public cases are scheduled to be heard by the Florida Elections Commission on this date. As an Appellant, Respondent or Complainant in one case, you will *not* be permitted to attend the hearings on other confidential cases.

The Commission will electronically record the meeting. Although the Commission's recording is considered the official record of the hearing, the Respondent may provide, at his own expense, a certified court reporter to also record the hearing.

If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

**See further instructions on the reverse side.**

**Amy McKeever Toman**  
Executive Director  
Florida Elections Commission  
November 13, 2017

Please refer to the information below for further instructions related to your particular hearing:

If this is a hearing to consider **an appeal from an automatic fine**, the Filing Officer has imposed a fine on you for your failure to file a campaign treasurer's report on the designated due date and, by filing an appeal, you have asked the Commission to consider either (1) that the report was in fact timely filed; or (2) that there were unusual circumstances that excused the failure to file the report timely. You are required to prove your case. If the Commission finds that the report was filed timely or that there were unusual circumstances that excused the failure, it may waive the fine, in whole or in part. The Commission may reduce a fine after considering the factors in Section 106.265, Florida Statutes. If the Commission finds that the report was not timely filed and there were no unusual circumstances, the fine will be upheld.

If this is a hearing to consider a **consent order before a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a **consent order after a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, *he must provide the Commission with written proof of his financial resources* at the hearing. A financial affidavit form is available from the Commission Clerk.

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STATE OF FLORIDA  
ELECTIONS COMMISSION

**STATE OF FLORIDA  
FLORIDA ELECTIONS COMMISSION**

**Florida Elections Commission,  
Petitioner,**

**Case No.: FEC 16-506**

**v.**

**Florida Alliance,  
Respondent.**

**ORDER OF PROBABLE CAUSE**

**THIS MATTER** was heard by the Florida Elections Commission (Commission) at its regularly scheduled meeting on August 16, 2017, in Tallahassee, Florida.

On June 19, 2017, Staff recommended to the Commission that there was probable cause to believe that the Florida Election Code was violated. The facts articulated in Staff's Recommendation are adopted by reference and incorporated herein. Based on the Complaint, Report of Investigation, Staff's Recommendation, and oral statements (if any) made at the probable cause hearing, the Commission finds that there is **probable cause** to charge Respondent with the following violation(s):

**Count 1:**

On or about May 10, 2016, Florida Alliance violated Section 106.07(7), Florida Statutes, when it failed to notify the filing officer in writing on the prescribed reporting date that it would not be filing its 2016 M4 Report.

**Count 2:**

On or about July 8, 2016, Florida Alliance violated Section 106.07(7), Florida Statutes, when it failed to notify the filing

officer in writing on the prescribed reporting date that it would not be filing its 2016 P1A Report.

**Count 3:**

On or about July 29, 2016, Florida Alliance violated Section 106.07(7), Florida Statutes, when it failed to notify the filing officer in writing on the prescribed reporting date that it would not be filing its 2016 P3 Report.

**DONE AND ORDERED** by the Florida Elections Commission on August 16, 2017.



M. Scott Thomas, Chairman  
Florida Elections Commission

Copies furnished to:  
Cole H. Kekelis, Assistant General Counsel  
Florida Alliance, Respondent  
Division of Elections, Complainant

**NOTICE OF RIGHT TO A HEARING**

As the Respondent, you may elect to resolve this case in several ways. First, you may elect to resolve this case by consent order where you and Commission staff agree to resolve the violation(s) and agree to the amount of the fine. The consent order is then presented to the Commission for its approval. To discuss a consent order, contact the FEC attorney identified in the Order of Probable Cause.

Second, you may request an informal hearing held before the Commission, if you do not dispute any material fact in the Staff Recommendation. You have 30 days from the date the Order of Probable Cause is filed with the Commission to request such a hearing. The date this order was filed appears in the upper right-hand corner of the first page of the order. At the hearing, you will have the right to make written or oral arguments to the Commission concerning the legal issues related to the violation(s) and the potential fine. At the request of Respondent, the Commission will consider and determine willfulness at an informal hearing. Otherwise, live witness testimony is unnecessary.

Third, you may request a formal hearing held before an administrative law judge in the Division of Administrative Hearings (DOAH), if you dispute any material fact in the Staff Recommendation. You have 30 days from the date the Order of Probable Cause is filed with the Commission to request such a hearing. The date this order was filed appears in the upper right-

hand corner of the first page of the order. At the hearing, you will have the right to present evidence relevant to the violation(s) listed in this order, to cross-examine opposing witnesses, to impeach any witness, and to rebut the evidence presented against you.

If you do not elect to resolve the case by consent order or request a formal hearing at the DOAH or an informal hearing before the Commission within 30 days of the date this Order of Probable Cause is filed with the Commission, the case will be sent to the Commission for a formal or informal hearing, depending on whether the facts are in dispute. The date this order was filed appears in the upper right-hand corner of the first page of the order.

To request a hearing, please send a written request to the Commission Clerk, Donna Ann Malphurs. The address of the Commission Clerk is 107 W. Gaines Street, Collins Building, Suite 224, Tallahassee, Florida 32399-1050. The telephone number is (850) 922-4539. The Clerk will provide you with a copy of Chapter 28-106, *Florida Administrative Code*, and other applicable rules upon request. No mediation is available.

**STATE OF FLORIDA  
FLORIDA ELECTIONS COMMISSION**

**In Re: Florida Alliance**

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**Case No.: FEC 16-506**

**TO:** Florida Alliance  
Curtis McClees, Chair  
950 Blanding Blvd., Suite 19  
Orange Park, FL 32065-2065

Division of Elections  
500 S Bronough Street, Room 316  
Tallahassee, FL 32399

**NOTICE OF HEARING (PROBABLE CAUSE DETERMINATION)**

A hearing will be held in this case before the Florida Elections Commission on, **August 16, 2017 at 10:30 am, or as soon thereafter as the parties can be heard**, at the following location: **Senate Office Building, 404 South Monroe Street, Room 110-S, Tallahassee, Florida 32399**

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

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**See further instructions on the reverse side.**

**Amy McKeever Toman**  
Executive Director  
Florida Elections Commission  
August 1, 2017

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If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, *he must provide the Commission with written proof of his financial resources* at the hearing. A financial affidavit form is available from the Commission Clerk.

**STATE OF FLORIDA  
FLORIDA ELECTIONS COMMISSION**

**In Re: Florida Alliance**

**Case No.: FEC 16-506**

**STAFF RECOMMENDATION FOLLOWING INVESTIGATION**

Pursuant to Section 106.25(4)(c), Florida Statutes, undersigned staff counsel files this written recommendation for disposition of the referral in this case recommending that there is **probable cause** to charge Respondent with violating **Section 106.07(7), Florida Statutes**. Based upon a thorough review of the Report of Investigation submitted on June 2, 2017, the following facts and law support this staff recommendation:

1. On September 30, 2016, the Florida Elections Commission ("Commission") received a referral from the Department of State, Division of Elections ("Division"), alleging that Florida Alliance ("Respondent") violated Chapter 106, Florida Statutes.

2. Respondent is a political committee registered with the Division. An Appointment of Campaign Treasurer and Designation of Campaign Depository for Political Committees form ("DS-DE 6") appointing Curtis McClees as the Committee's treasurer was filed with the Division on May 28, 2015. Mr. McClees is also Respondent's chairperson. (ROI Exhibit 1)<sup>1</sup>

3. By letter dated April 18, 2017, the Executive Director notified Respondent that Commission staff would investigate the following statutory provision:

**Section 106.07(7), Florida Statutes:** As alleged in the complaint, for each of the following reporting periods, Respondent failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because it had not received funds, made contributions, or expended reportable funds during the reporting periods:

- 2016 M4
- 2016 P1A
- 2016 P3

4. By letter dated June 1, 2015, Kristi Reid Bronson, Division of Elections, Chief, Bureau of Election Records, notified Respondent that its DS-DE 6 was filed with the Division on May 29, 2015. The letter also contained a sealed envelope containing Respondent's confidential PIN number to access the Division's electronic filing system. (ROI Exhibit 2)

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<sup>1</sup> The Report of Investigation is referred to herein as "ROI."



5. Ms. Bronson’s June 1, 2015, letter also informed Respondent that all of the Division’s publications and reporting forms were available on the Division’s website, including Chapter 106, Florida Statutes, the *Political Committee Handbook*, and the *Calendar of Reporting Dates*. The letter notified Respondent that it was its responsibility to read, understand, and follow the requirements of Florida’s election laws. (*Id.*)

6. Pursuant to Section 106.07(7), Florida Statutes, in any reporting period during which a political committee has not received funds, made any contributions, or expended any reportable funds, the filing of the required report for that period is waived. However, the political committee is required to notify the filing officer in writing on the prescribed reporting date that no report is being filed on that date.

7. The *Political Committee Handbook* references the statutory requirement regarding written notification and directs political committees to notify the Division by way of the Division’s electronic filing system. (ROI Exhibit 3) The *Political Committee EFS User’s Guide* shows the process through which to notify the Division. The user’s guide instructs political committees to select the relevant reporting period and place a checkmark in a box titled “Waiver” to indicate the lack of reportable financial activity. (ROI Exhibit 4)

8. Respondent failed to notify the filing officer on the prescribed reporting dates that no reports would be filed for the following reporting periods, as set forth in the table below. (ROI Exhibit 5)

<b>Report</b>	<b>Report Cover Period</b>	<b>Date Notification Due</b>	<b>Date Notification Filed</b>	<b>No. of Days Late</b>
2016 M4	04/01/16 – 04/30/16	05/10/16	05/13/16	3
<b>2016 P1A</b>	<b>06/25/16 – 07/01/16</b>	<b>07/08/16</b>	<b>07/15/16</b>	<b>7</b>
2016 P3	07/16/16 – 07/22/16	07/29/16	08/01/16	3

9. Curtis McClees, Respondent’s chairperson and treasurer, explained in a telephonic interview that the notices of no activity were filed late because he was very busy, and on several occasions, he was out of town and forgot to file. Mr. McClees indicated in another telephonic interview that he did not download a copy of Chapter 106, Florida Statutes, or the *Political Committee Handbook* from the Division’s website. He stated that he does not recall reading them. (ROI Exhibit 6)

10. “Probable Cause” is defined as reasonable grounds of suspicion supported by circumstances sufficiently strong to warrant a cautious person in the belief that the person has committed the offense charged. *Schmitt v. State*, 590 So. 2d 404, 409 (Fla. 1991). Probable cause exists where the facts and circumstances, of which an [investigator] has reasonably trustworthy information, are sufficient in themselves for a reasonable man to reach the conclusion that an offense has been committed. *Department of Highway Safety and Motor Vehicles v. Favino*, 667 So. 2d 305, 309 (Fla. 1st DCA 1995).

11. The facts set forth above show that Respondent is a political committee registered with the Division. Respondent failed to notify the filing officer on the prescribed reporting dates that no reports would be filed for the following reporting periods: 2016 M4, 2016 P1A, and 2016 P3.

Based upon these facts and circumstances, I recommend that the Commission find probable cause to charge Respondent with violating the following:

**Count 1:**

On or about May 10, 2016, Florida Alliance violated Section 106.07(7), Florida Statutes, when it failed to notify the filing officer in writing on the prescribed reporting date that it would not be filing its 2016 M4 Report.

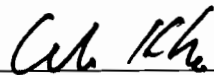
**Count 2:**

On or about July 8, 2016, Florida Alliance violated Section 106.07(7), Florida Statutes, when it failed to notify the filing officer in writing on the prescribed reporting date that it would not be filing its 2016 P1A Report.

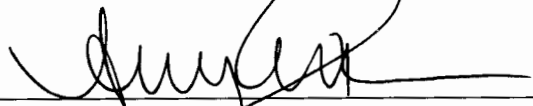
**Count 3:**

On or about July 29, 2016, Florida Alliance violated Section 106.07(7), Florida Statutes, when it failed to notify the filing officer in writing on the prescribed reporting date that it would not be filing its 2016 P3 Report.

Respectfully submitted on Jun 19, 2017,

  
\_\_\_\_\_  
Cole H. Kekelis  
Assistant General Counsel

I reviewed this Staff Recommendation this 19<sup>th</sup> day of JUNE 2017.

  
\_\_\_\_\_  
Amy McKeever Toman  
Executive Director

## FLORIDA ELECTIONS COMMISSION

### Report of Investigation for Failure to Notify Filing Officer

**Case Number:** FEC 16-506

**Respondent:** Florida Alliance

Section 106.07(7), Florida Statutes, failure of a political committee that did not receive any contributions or make any expenditures during a reporting period to notify timely the filing officer, in writing, that no report is being filed

**Complainant:** Division of Elections

**Respondent Type:**

Candidate

Political Committee

**I. Preliminary Information:**

1. An appointment of Campaign Treasurer and Designation of Campaign Depository (DS-DE 6) was filed on May 28, 2015. (Ex. 1)

2. An acknowledgement letter was mailed to the address provided on Respondent's DS-DE 6 on June 1, 2015, advising Respondent's chairman that all the Division's publications and reporting forms are available on their website, including Chapter 106, Florida Statutes, the *Political Committee Handbook*, and the Calendar of Reporting Dates. (Ex. 2)

3. The acknowledgement letter also states, "An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports" and provides the telephone number for the Division's EFS Help Desk.

4. The *Political Committee Handbook*, discusses filing a notice-of-no-activity (waiver) when there is no activity to disclose on page 26. (Ex. 3)

5. Pages 12, 13, 45, and 46 of the *Political Committee EFS User's Guide* discuss how to notify the Division on the prescribed reporting date that no report will be filed using the EFS. Specifically, page 13 instructs the user to click the box next to "waiver" if there is no activity to disclose. (Ex. 4)

6. In a telephone interview on April 2, 2014, Kristi Reid-Bronson clarified that once the waiver box is chosen and a new report is opened as shown on page 12, the only available option on the report summary screen will be "Go To File Report" as shown on page 13. Choosing "Go To File Report" will take the user directly to the screens where the chairman/treasurer PINS are entered as shown on pages 45 and 46.

**II. Alleged Violation of Section 106.07(7), Florida Statutes:**

7. Respondent's filing history reflects the untimely filed notifications summarized below. (Ex. 5)

Report	Report Cover Period	Date Notification Due	Date Notification Filed	No. of Days Late
2016 M4	04/01/16 – 04/30/16	05/10/16	05/13/16	3
2016 P1A	06/25/16 – 07/01/16	07/08/16	07/15/16	7
2016 P3	07/16/16 – 07/22/16	07/29/16	08/01/16	3

8. Respondent did not provide a written response to the referral.

9. Respondent's chairman was interviewed by telephone on April 20, 2017. He stated that he filed the notice-of-no-activity late because he was very busy and on a couple of occasions he was out of town. He stated that it was his understanding that since there was no activity, there was no fine. He stated that he was considering closing the committee since there has been no activity. (Ex. 6)

**III. FEC History:**

10. Respondent has not had any prior cases before the Commission.

**Conclusion:**

11. Respondent's chairman stated during the telephone interview that he did not read Chapter 106, Florida Statutes or the *Political Committee Handbook*.

SIGNATURE OF INVESTIGATOR: Travis B. W. [Signature] Date: 6/2/17

**FLORIDA ELECTIONS COMMISSION**  
**REPORT OF INVESTIGATION**  
**Florida Alliance -- FEC 16-506**

<b>LIST OF EXHIBITS</b>	
<b>Exhibits #s</b>	<b>Description of Exhibits</b>
Exhibit 1	DS-DE 6
Exhibit 2	Acknowledgement Letter
Exhibit 3	Relevant Pages of the Handbook
Exhibit 4	Relevant Pages of the EFS Guide
Exhibit 5	Filing History
Exhibit 6	Phone Log

RECEIVED  
DEPARTMENT OF STATE  
2015 MAY 28 AM 10: 50  
DIVISION OF ELECTIONS  
TALLAHASSEE, FL

**APPOINTMENT OF CAMPAIGN TREASURER  
AND DESIGNATION OF CAMPAIGN  
DEPOSITORY FOR  
POLITICAL COMMITTEES**  
(Sections 106.011(1) and 106.021(1), F.S.)

CHECK APPROPRIATE BOX:

OFFICE USE ONLY

Original Appointment of Treasurer       Reappointment of Treasurer       Deputy Treasurer

1. Committee or Organization  
Florida Alliance

2. Telephone  
(904 ) 272-9784

3. Name of Treasurer or Deputy Treasurer      4. Email (optional)  
Curtis McClees

5. Telephone (optional)  
( )

6. Mailing Address  
950 Blanding Blvd, #19 Orange Park, FL 32065

7. Street Address  
Same

8. The following bank has been designated as the       Primary Depository       Secondary Depository

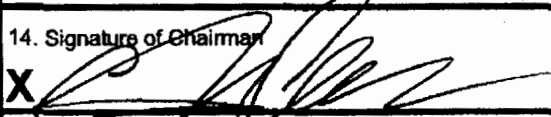
9. Name of Bank  
Ameris Bank

10. Street Address  
485 Blanding Blvd

11. City  
Orange Park

12. State  
FL

13. Zip Code  
32073

14. Signature of Chairman  


15. Name of Chairman (Print or Type)  
Curtis McClees

**Campaign Treasurer's Acceptance of Appointment**

I, Curtis McClees, do hereby accept the appointment as  
(Please Print or Type)

treasurer or deputy treasurer for Florida Alliance  
(Committee or Organization)

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING CAMPAIGN TREASURER'S  
ACCEPTANCE OF APPOINTMENT AND THAT THE FACTS STATED ARE TRUE.

5/26/15  
Date

  
Signature of Campaign Treasurer or Deputy Treasurer



## FLORIDA DEPARTMENT OF STATE

**RICK SCOTT**  
Governor

**KEN DETZNER**  
Secretary of State

June 1, 2015

Curtis McClees, Chairperson  
Florida Alliance  
950 Blanding Boulevard, Suite 19  
Orange Park, Florida 32065

Dear Mr. McClees:

This will acknowledge receipt of the Statement of Organization and Appointment of Campaign Treasurer and Designation of Campaign Depository for **Florida Alliance**, which were placed on file in our office on May 29, 2015. This information appears to comply with the requirements of Section 106.03, Florida Statutes, and the name of this organization has been placed on our active committee list as a political committee.

### Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **June 10, 2015**. The report will cover the period of May 1-31, 2015 (M5). All political committees that file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

### Credentials and Sign-ons

Below is the web address to access the EFS and the committee's user identification number. The enclosed sealed envelope contains the committee's initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. The chairperson, campaign treasurer, and deputy treasurers are responsible for protecting this password from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

**EFS Website Address:** <https://efs.dos.state.fl.us>

**Identification Number:** 64733



Division of Elections  
R.A. Gray Building, Suite 316 • 500 South Bronough Street • Tallahassee, Florida 32399  
850.245.6240 • 850.245.6260 (Fax) [election.dos.state.fl.us](http://election.dos.state.fl.us)  
Promoting Florida's History and Culture VivaFlorida.org



EXHIBIT 2 page 1 of 3

Curtis McClees, Chairperson  
June 1, 2015  
Page Two

**Pin Numbers**

Pin numbers are confidential secure credentials that allow you to submit reports and update information. The enclosed sealed envelopes contain your confidential pin numbers.

Each political committee chairperson is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that the password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as *What is your mother's maiden name?*) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

**Timely Filing**

All reports must be completed and filed through the EFS not later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight, Eastern Standard Time, of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight, Eastern Standard Time, of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any political committee failing to file a report on the designated due date is subject to a fine of \$50 per day for the first 3 days and, thereafter, \$500 per day for each day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports immediately preceding each primary and general election, the fine shall be \$500 per day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

**Electronic Receipts**

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the chairperson and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.



Curtis McClees, Chairperson  
June 1, 2015  
Page Three

**Instructions and Assistance**

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

**All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://elections.myflorida.com>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapter 106, Florida Statutes, *Political Committee Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.**

Please let me know if you need additional information.

Sincerely,



Kristi Reid Bronson, Chief  
Bureau of Election Records

KRB/zjs

Enclosures

# 2016 Political Committee Handbook

Florida Department of State  
Division of Elections  
R. A. Gray Building, Room 316  
500 South Bronough Street  
Tallahassee, FL 32399-0250  
850.245.6240

(Rev. 01/27/2016)

Political Committee Handbook

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Political Committee Handbook

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Unless the electronic filing requirements of Section 106.0705, Florida Statutes, apply, reports shall be filed no later than 5 p.m. of the day designated. A report postmarked by the U.S. Postal Service no later than midnight of the day designated is deemed timely filed. A report received by the filing officer within 5 days after the designated due date that was delivered by the U.S. Postal Service is deemed timely filed unless it has a postmark indicating the report was mailed after the designated due date. A certificate of mailing obtained from and dated by the U.S. Postal Service at the time of mailing or a receipt from an established courier company, which bears a date on or before the date on which the report is due, is proof of mailing in a timely manner. Reports filed with the Division through the Electronic Filing System (EFS) are due no later than midnight, Eastern Time, of the due date. (See Chapter 12, Electronic Filing of Campaign Reports.)

(Sections 106.07, 106.0705  
and 106.141, F.S.)

### Penalty for Late Filing

Any political committee failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first three days late and, thereafter, \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports due immediately prior to the primary and general elections, the fine shall be \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

(Section 106.07(8), F.S.)

### Notice of No Activity

When there has been no reportable activity in the campaign account during a reporting period (no funds expended or received) the filing of the report is waived. The political committee shall notify the filing officer in writing on or before the prescribed reporting date that no report is being filed on that date. The next report filed must specify that the report covers the entire period between the last submitted report and the report being filed.

(Section 106.07, F.S.)

A notice of no activity filed with the Division must be filed electronically using the Division's electronic filing system.

(Section 106.0705, F.S.)

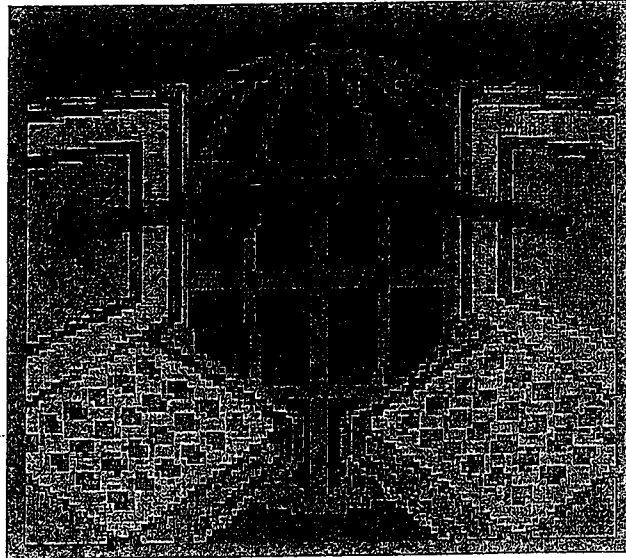
### Special Election Reports

When a special election is called to fill a vacancy in office, all political committees making contributions or expenditures to influence the results of the special election shall file campaign treasurers' reports with the filing officer on the dates set by the Department of State pursuant to Section 100.111, F.S.

When an election is called for an issue to appear on the ballot at a time when no candidates are scheduled to appear on the ballot, all political committees making contributions or expenditures in support of or in opposition to such issue shall file reports on the 18th and 4th days prior to such election.

Department of State  
Division of Elections

# Political Committee EFS User's Guide



Florida Department of State  
Division of Elections  
R.A. Gray Building, Room 316  
500 S Bronough Street  
Tallahassee, FL 32399-0250

EFS HELP LINE: 850-245-6280

January 2011

Rule 1S-2.017, F.A.C.

DS-DE 110B (eff. 01/11)

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# Create a New Report by Data Entry

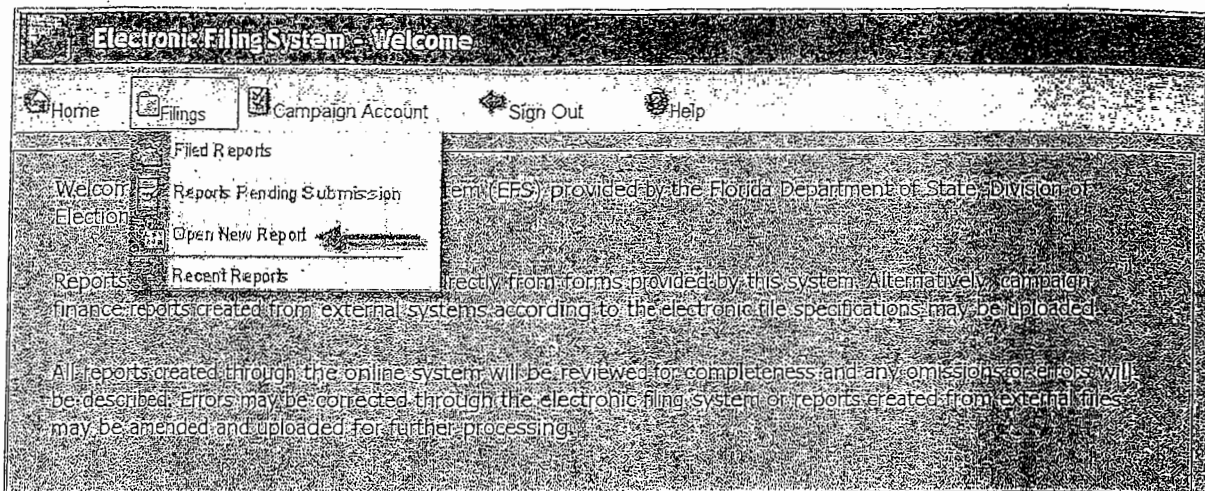
From the Welcome screen, click



and then



Open New Report



Use this form to submit an original report or submit an amendment to a previously filed report. First select the report from the Filed Reports listing and then choose the Amend Report option from the Edit menu item.

**Coverage Periods**  
Campaign finance reports itemize financial activity occurring during a specific reporting period. The reporting period is declared by first selecting the reporting year and then the report type. The beginning and ending coverage dates and the filing due date of the report are automatically associated with the *Reporting Year* and *Report Type*.

Election Cycle:

Report type:

Coverage Period:   Due Date:

Special Election Report  Waiver

**Uploading a Campaign Finance Report**  
A Campaign Finance report file meeting the department's specifications may be uploaded at the time a report is entered. Use the Browse button to locate and select the report text or zip file to be uploaded. You may upload the report file in a compressed zip. The zip file must contain only one report file.

Click arrow next to Election Cycle. Scroll to the cycle associated with the report you are entering.

Click arrow next to Report Type select report type corresponding to the correct cover period and due date.

The Cover Period dates will automatically fill in based on the Calendar of Election and Reporting Dates.



The Due Date will automatically fill in based on the Calendar of Election and Reporting Dates.

If this report is for a special election, click the  box next to Special Election Report. (If no special elections are scheduled this option will not be available.)

\*\*\*\*\*NOTE\*\*\*\*\*

If this report is a waiver of report (no activity), click the  box next to Waiver.

Election Cycle: 2010 General Election  
Report type: FZ 2010  
Coverage Period: 7/17/2010 7/30/2010 Due Date: 08/06/2010  
 Special Election Report  Waiver

Click  at the bottom of the screen. A Report Detail screen (view only) will appear. This screen will not indicate any activity until individual detail data is entered, saved and a review is performed.

Report: 2010 - G4-27 2010 General Election Covers: 10/16/2010-10/26/2010 Due: 10/29/2010

Amendment  Waiver Complete Status: Incomplete Detail Records  
File Dates: Review Status: Not Reviewed  
Status: Data Entry Last Review:

# of Transactions: 0

Contributions	Total Amount	Expenditures	Total Amount
Cash and Checks:	0.00	Monetary:	0.00
Loans:	0.00	Transfers to Off Acct:	0.00
Total Monetary:	0.00	Total Monetary:	0.00
In-Kind:	0.00	Other Distributions:	0.00

Review Messages

Created: 10/26/2010 11:41:25 AM By: 50552 Revised: 10/26/2010 11:41:25 AM By: 50552

EXHIBIT 4 page 4 of 6

# File the Report

If the **Review Status** is Updated Detail – Needs Review the report has not been reviewed since the last update. (See page 39 for instructions on how to submit the report to the system for review.)

If the status of the report is Complete Detail Records, you are ready to file the report.

Click on **Go To File Report**

The chairperson enters his or her PIN, and then selects

**Report Approved**

NOTE: A PIN is the same as your signature attesting to the validity of the report.

Step 1: Enter the candidate/chairperson PIN.

Step 2: Select the 'Report Approved' button.

---

Report: 2010 - F3 - 26      Coverage Period: 8/7/2010-8/19/2010      Due: 8/20/2010

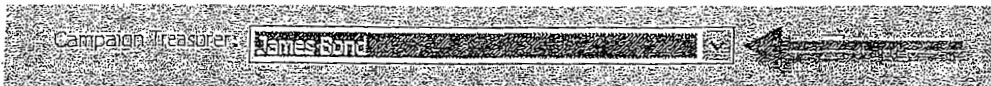
Review Status: **Reviewed**       Original     Amended

Waiver

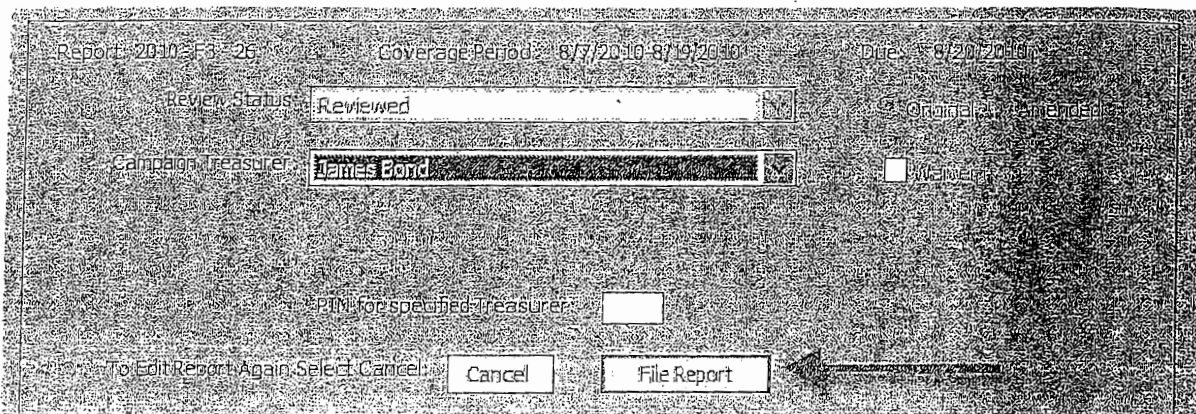
PIN for Candidate/Chairperson:       **Report Approved**

EXHIBIT 4 page 5 of 6

If there is more than one treasurer, click on the drop down and select the treasurer that is filing the report.



The treasurer enters his PIN and then clicks



**IMPORTANT NOTE:** If changes need to be made after a chairperson PIN is entered, the treasurer must undo the chairperson PIN validation before the system will allow changes. See page 49 for instructions.

EXHIBIT 4 page 6 of 6



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Florida Department of State - Division of Elections

Florida Election System Reports

Candidate/Committee Lookup

Name

Election

Acct

Type

**Committee Name:** Florida Alliance

**Account:** 64733

Date Due	Type	Date Filed	Status	Days Late	Fine Assessed	Appealed	Amount Fined	Amount Paid
4/10/2017	M3	4/8/2017						
3/10/2017	M2	3/17/2017	CLO	7	\$0.00		\$0.00	\$0.00
2/10/2017	M1	2/11/2017	CLO	1	\$0.00		\$0.00	\$0.00
1/10/2017	M12	1/9/2017						
12/12/2016	M11	12/7/2016						
11/4/2016	D6	11/3/2016						
11/4/2016	G7	11/3/2016						
11/2/2016	D5	11/1/2016						
11/1/2016	D4	11/1/2016						
10/31/2016	D3	11/1/2016	CLO	1	\$0.00		\$0.00	\$0.00
10/30/2016	D2	11/1/2016	CLO	2	\$0.00		\$0.00	\$0.00
10/29/2016	D1	10/28/2016						
10/28/2016	G6	10/27/2016						
10/21/2016	G5	10/21/2016						
10/14/2016	G4	10/11/2016						
10/7/2016	G3	10/11/2016	CLO	4	\$0.00		\$0.00	\$0.00
9/30/2016	G2A	9/30/2016						
9/23/2016	G2	9/23/2016						
9/16/2016	G1A	9/23/2016	CLO	7	\$0.00		\$0.00	\$0.00
9/9/2016	G1	9/9/2016						
9/2/2016	P7A	9/2/2016						
8/26/2016	P7	8/26/2016						
8/19/2016	P6	8/19/2016						
8/12/2016	P5	8/11/2016						
8/5/2016	P4	8/1/2016						
7/29/2016	P3	8/1/2016	FEC	3	\$0.00		\$0.00	\$0.00
7/22/2016	P2A	7/21/2016						
7/15/2016	P2	7/15/2016						
7/8/2016	P1A	7/15/2016	FEC	7	\$0.00		\$0.00	\$0.00
7/1/2016	P1	7/1/2016						
6/10/2016	M5	6/6/2016						
5/10/2016	M4	5/13/2016	FEC	3	\$0.00		\$0.00	\$0.00
4/11/2016	M3	4/11/2016						
3/10/2016	M2	3/7/2016						
2/10/2016	M1	2/10/2016						
1/11/2016	M12	1/8/2016						
12/10/2015	M11	12/4/2015						
11/10/2015	M10	11/10/2015						
10/13/2015	M9	10/10/2015						
9/10/2015	M8	9/9/2015						
8/10/2015	M7	8/5/2015						
7/10/2015	M6	7/9/2015						
6/10/2015	M5	6/5/2015						

**EXHIBIT** 5

**FLORIDA ELECTIONS COMMISSION  
PHONE LOG  
Case No.: FEC 16-506**

**Respondent:** Florida Alliance

**Complainant:** Division of Elections

1. **Date and time:** April 20, 2017 @ 10:24 a.m.  
**Name:** Curtis McClees, Chairman/Treasurer  
**Phone #:** 904-272-9784

**Summary:** I called Respondent's chairman to introduce myself as the investigator assigned to this case and to ask him about the repeated late filing. He stated that the notifications of no report were filed late is because he has been very busy, on several occasions he was out of town and he just forgot to file. He stated that the Division did not send him a reminder notice. I commented that the Division publishes a schedule of reporting dates. He stated that he knew about the schedule but there is no consistency to the schedule. He stated that he always filed the report on time when the committee had activity.

He stated that the election is over and the committee has been dormant. He stated that he wanted to close it down. He asked me what he needed to do to close the committee. I informed him that he should call the Division and they would give him instructions on how to close the committee. I gave him the number to the Division's mainline.

I explained that closing the committee did not resolve this case. I explained that he could either continue through the investigative process and the case would go before the Commission for a probable cause decision or he could settle the case with a pre-probable cause consent order. He asked about the PPCO. I explained the procedure. He stated that he did not want to do a PPCO because he was not paying a fine for filing a notice of no report after the due date. He stated that since there was no activity there can be no fine. I tried to explain that the potential violation would be the repeated late filings. He reiterated that he was not paying a fine. He stated that there was no fraud involved just no financial activity in the committee.

**Memo to File?** No

**Entered by:** MBW

2. **Date and time:** June 1, 2017 @ 2:31 p.m.  
**Name:** Curtis McClees  
**Phone #:** 904-272-9784

**Summary:** I called Respondent's chairman to query about whether he received a copy of Chapter 106, Florida Statutes and the Political Committee Handbook. He stated he did not. I asked if he downloaded either from the DOE's website; he stated he did not. He stated that he did not recall reading them. I asked if he closed the committee since our last conversation; he stated that he had not. I asked if he had any question for me; he stated that he did not.

**Memo to File?** No

**Entered by:** MBW

**EXHIBIT** 6



**FLORIDA ELECTIONS COMMISSION**

**107 W. Gaines Street,  
Suite 224 Collins Building  
Tallahassee, Florida 32399-1050  
Telephone: (850) 922-4539  
Fax: (850) 921-0783**

**[www.fec.state.fl.us](http://www.fec.state.fl.us); [fec@myfloridalegal.com](mailto:fec@myfloridalegal.com)**

April 18, 2017

Florida Alliance  
Attn: Curtis McClees, Chair  
950 Blanding Blvd., Suite 19  
Orange Park, FL 32065-2065

**RE: Case No.: FEC 16-506; Respondent: Florida Alliance**

Dear Mr. McClees:

On September 30, 2016, the Florida Elections Commission received a complaint alleging that you violated Florida's election laws. I have reviewed the complaint and find that it contains one or more **legally sufficient allegations**. The Commission staff will investigate the following alleged violations:

**Section 106.07(7), Florida Statutes:** As alleged in the complaint, for each of the following reporting periods, Respondent failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because it had not received funds, made contributions, or expended reportable funds during the reporting periods:

- 2016 M4
- 2016 P1A
- 2016 P3

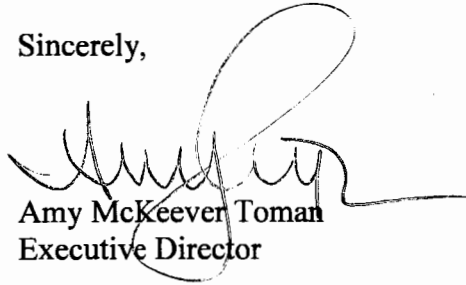
When we conclude the investigation, a copy of the Report of Investigation (ROI) will be mailed to you at the above address. Based on the results of the investigation, a staff attorney will make a written recommendation (Staff Recommendation or SR) to the Commission as to whether there is probable cause to charge you with violating Chapters 104 or 106, Florida Statutes. You will have an opportunity to respond to both the ROI and the SR. The Commission will then hold one or more hearings to determine whether the alleged violations occurred and, if so, the amount of the fine to be imposed. You and the complainant will receive notice at least 14 days before any hearing at which your case is to be considered.

Please note that all documents related to this matter will be mailed to the above address unless you **notify us of a new address**. Also, please remember that complaints, Commission investigations, investigative reports, and other documents relating to an alleged violation of Chapters 104 or 106, Florida Statutes, are **confidential** until the Commission finds probable cause or no probable cause.

For additional information, please refer to the "Frequently Asked Questions" section of the Commission's website ([www.fec.state.fl.us](http://www.fec.state.fl.us)).

If you have additional questions, please contact **Margie Wade**, the investigator assigned to this case.

Sincerely,

A handwritten signature in black ink, appearing to read "Amy McKeever Toman", with a large, looping flourish extending to the right.

Amy McKeever Toman  
Executive Director

AMT/dam

**DIVISION OF ELECTIONS  
FEC NOTICE FORM**

To FEC from Division of Elections

RECEIVED

2016 SEP 30 P 3:51

STATE OF FLORIDA  
ELECTIONS

---

---

**Name:** Florida Alliance  
**Account Number:** 64733  
**Chairperson:** Curtis McClees  
**Treasurer:** Curtis McClees  
**Registered Agent:** Curtis McClees

---

---

The Division of Elections hereby provides this notice to the Florida Elections Commission pursuant to Sections 106.07(8)(d), 106.22(7), and 106.25(2), Florida Statutes. An apparent violation of Chapter 106, Florida Statutes, has occurred based upon repeated late filings or failure to file notifications to the filing officer in writing that no report was being filed on the prescribed reporting date under s. 106.07(7).

2016 M4

2016 P1A

2016 P3

**Sent By:** Kristi Reid Bronson

**Date:** September 7, 2016

stb

KRB



## AFFIDAVIT

**STATE OF FLORIDA**  
**County of Leon**

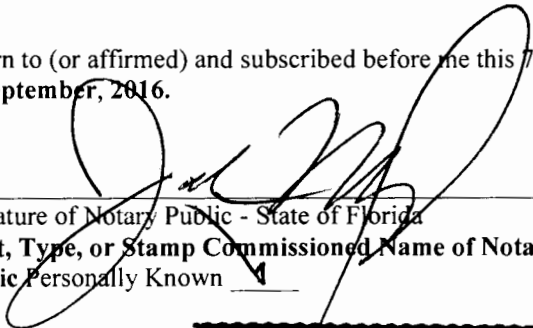
**Kristi Reid Bronson, being duly sworn, says:**

1. I am the Chief of the Bureau of Election Records of the Division of Elections (Division). In that capacity, I oversee the Division's duties related to the filing of campaign finance reports. This affidavit is made upon my personal knowledge, including information obtained from review of the attached records, of which I am the custodian.
2. I am of legal age and competent to testify to the matters stated herein.
3. Florida Alliance (64733) is a Political Committee registered with the Division. On May 29, 2015, Florida Alliance filed the DSDE 5 and 6 with the Division of Elections indicating that Curtis McClees was the chairperson and the treasurer for the committee. (See attached documents and acknowledgment letter.)
4. The 2016 M4 campaign treasurer's report was due on May 10, 2016. Mr. McClees failed to notify the Division that no report was being filed on the prescribed reporting date. Mr. McClees filed a notification of no activity on May 13, 2016. (See attached letter and file receipt.)
5. The 2016 P1A campaign treasurer's report was due on July 8, 2016. Mr. McClees failed to notify the Division that no report was being filed on the prescribed reporting date. Mr. McClees filed a notification of no activity on July 15, 2016. (See attached letter and file receipt.)
6. The 2016 P3 campaign treasurer's report was due on July 29, 2016. Mr. McClees failed to notify the Division that no report was being filed on the prescribed reporting date. Mr. McClees filed a notification of no activity on August 1, 2016. (See attached letter and file receipt.)

I hereby swear or affirm that the foregoing information is true and correct to the best of my knowledge.

  
Signature of Affiant

Sworn to (or affirmed) and subscribed before me this 7<sup>th</sup> day of September, 2016.

  
Signature of Notary Public - State of Florida  
Print, Type, or Stamp Commissioned Name of Notary Public Personally Known \_\_\_\_\_



**STATEMENT OF ORGANIZATION  
OF POLITICAL COMMITTEE**

(PLEASE TYPE)

OFFICE USE ONLY

RECEIVED  
DEPARTMENT OF STATE

2015 MAY 29 PM 3: 06

DIVISION OF ELECTIONS  
TALLAHASSEE, FLORIDA

Telephone  
904-272-9784

1. Full Name of Committee  
Florida Alliance

Mailing Address (include city, state and zip code)  
950 Blanding Blvd. Suite 19  
Orange Park, FL 32065

Street Address (include city, state and zip code)  
SAME

2. Affiliated or Connected Organizations (includes other committees of continuous existence and political committees)

Name of Affiliated or Connected Organization	Mailing Address	Relationship
NONE		

3. Area, Scope and Jurisdiction of the Committee

Political committee supporting or opposing statewide, legislative, multicounty candidates and issues

4. Nature of Organization or Organization's Special Interest (e.g., medical, legal, education, etc.)

To provide conservative principals in the state of Florida

5. Identify by Name, Address and Position, the Custodian of Books and Accounts (include treasurer's name)

Full Name	Mailing Address	Committee Title or Position
Curtis McClees	950 Blanding Blvd. Suite 19 Orange Park, FL 32065	Chairman/Treasurer

**6. List by Name, Address and Position, Other Principal Officers, Including Officers and Members of the Finance Committee, If Any (include chairman's name)**

Full Name	Mailing Address	Committee Title or Position
NONE		

**7. List by Name, Address, Office Sought and Party Affiliation Each Candidate or Other Individual that this Committee is Supporting (if none, please indicate)**

Full Name	Mailing Address	Office Sought	Party
To be determined			

**8. List Any Issues this Committee is Supporting:** To be determined  
**List Any Issues this Committee is Opposing:** To be determined

**9. If this Committee is Supporting the Entire Ticket of a Party, Give Name of Party**  
 N/A

**10. In the Event of Dissolution, What Disposition will be Made of Residual Funds?**  
 Distribute prorata to donors or donate to charity or political org.

**11. List all Banks, Safety Deposit Boxes, or Other Depositories Used for Committee Funds**

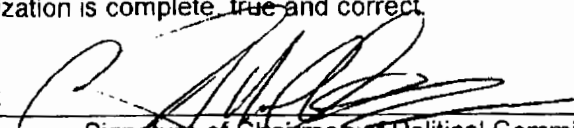
Name of Bank or Depository & Account Number	Mailing Address
Ameris Bank	485 Blanding Blvd. Orange Park, FL 32073

**12. List all Reports Required to be Filed by this Committee with Federal Officials and the Names, Addresses and Positions of Such Officials, If Any**

Report Title	Dates Required to be Filed	Name & Position of Official	Mailing Address
None			

STATE OF Florida Clay COUNTY

I, Curtis McClees, certify that the information in this Statement of Organization is complete, true and correct.

**X**  Signature of Chairman of Political Committee

5/28/15 Date

RECEIVED  
DEPARTMENT OF STATE

2015 MAY 28 AM 10:50

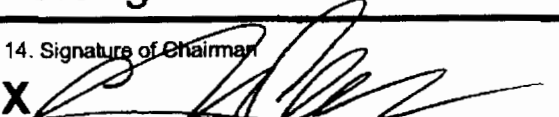
DIVISION OF ELECTIONS  
TALLAHASSEE, FL

**APPOINTMENT OF CAMPAIGN TREASURER  
AND DESIGNATION OF CAMPAIGN  
DEPOSITORY FOR  
POLITICAL COMMITTEES**  
(Sections 106.011(1) and 106.021(1), F.S.)

CHECK APPROPRIATE BOX:

OFFICE USE ONLY

Original Appointment of Treasurer       Reappointment of Treasurer       Deputy Treasurer

1. Committee or Organization Florida Alliance		2. Telephone (904 ) 272-9784	
3. Name of Treasurer or Deputy Treasurer Curtis McClees		4. Email (optional) ( )	
5. Telephone (optional) ( )			
6. Mailing Address 950 Blanding Blvd, #19 Orange Park, FL 32065			
7. Street Address Same			
8. The following bank has been designated as the <input checked="" type="checkbox"/> Primary Depository <input type="checkbox"/> Secondary Depository			
9. Name of Bank Ameris Bank		10. Street Address 485 Blanding Blvd	
11. City Orange Park		12. State FL	13. Zip Code 32073
14. Signature of Chairman 		15. Name of Chairman (Print or Type) Curtis McClees	

**Campaign Treasurer's Acceptance of Appointment**

I, Curtis McClees, do hereby accept the appointment as  
(Please Print or Type)  
treasurer or deputy treasurer for Florida Alliance  
(Committee or Organization)

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING CAMPAIGN TREASURER'S  
ACCEPTANCE OF APPOINTMENT AND THAT THE FACTS STATED ARE TRUE.

5/26/15  
Date

  
Signature of Campaign Treasurer or Deputy Treasurer

RECEIVED

**REGISTERED AGENT  
STATEMENT OF APPOINTMENT**  
(Section 106.022, F.S.)

15 MAY 27 AM 10:25  
OFFICE USE ONLY  
DIVISION OF ELECTIONS  
SECRETARY OF STATE

- Original Appointment       Change of Appointment  
 Change of Mailing Address       Change of Physical Address

**Registered Agent and Office Information**

Name: **Curtis McClees** Telephone: **904-278-0924**

Street Address: **950 Blanding Blvd, #19**

City: **Orange Park** State: **FL** Zip Code: **32065**

Mailing Address: **same**

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

I accept this appointment and confirm that I am familiar with and accept the obligations of the position as set forth in Section 106.022, F.S. I also understand that I may resign this appointment by executing a written statement of resignation and filing it with the applicable filing officer.

  
Signature of Registered Agent

5/26/15  
Date

**Former Registered Agent and Office Information (for changes only)**

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**Committee or Organization Information**

Name of Committee or Organization

**Florida Alliance**

Street Address: **950 Blanding Blvd, #19** Telephone: **904-278-0924**

City: **Orange Park** State: **FL** Zip Code: **32065**

  
Signature of Chairperson

**Curtis McClees**

Printed Name of Chairperson

5/26/15  
Date



## FLORIDA DEPARTMENT *of* STATE

**RICK SCOTT**  
Governor

**KEN DETZNER**  
Secretary of State

June 1, 2015

Curtis McClees, Chairperson  
Florida Alliance  
950 Blanding Boulevard, Suite 19  
Orange Park, Florida 32065

Dear Mr. McClees:

This will acknowledge receipt of the Statement of Organization and Appointment of Campaign Treasurer and Designation of Campaign Depository for **Florida Alliance**, which were placed on file in our office on May 29, 2015. This information appears to comply with the requirements of Section 106.03, Florida Statutes, and the name of this organization has been placed on our active committee list as a political committee.

### Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **June 10, 2015**. The report will cover the period of May 1-31, 2015 (M5). All political committees that file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

### Credentials and Sign-ons

Below is the web address to access the EFS and the committee's user identification number. The enclosed sealed envelope contains the committee's initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. The chairperson, campaign treasurer, and deputy treasurers are responsible for protecting this password from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

**EFS Website Address:** <https://efs.dos.state.fl.us>  
**Identification Number:** 64733



Division of Elections  
R.A. Gray Building, Suite 316 • 500 South Bronough Street • Tallahassee, Florida 32399  
850.245.6240 • 850.245.6260 (Fax) [election.dos.state.fl.us](http://election.dos.state.fl.us)  
Promoting Florida's History and Culture VivaFlorida.org



Curtis McClees, Chairperson  
June 1, 2015  
Page Two

### **Pin Numbers**

Pin numbers are confidential secure credentials that allow you to submit reports and update information. The enclosed sealed envelopes contain your confidential pin numbers.

Each political committee chairperson is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that the password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as *What is your mother's maiden name?*) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

### **Timely Filing**

All reports must be completed and filed through the EFS not later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight, Eastern Standard Time, of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight, Eastern Standard Time, of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any political committee failing to file a report on the designated due date is subject to a fine of \$50 per day for the first 3 days and, thereafter, \$500 per day for each day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports immediately preceding each primary and general election, the fine shall be \$500 per day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

### **Electronic Receipts**

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the chairperson and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.



Curtis McClees, Chairperson  
June 1, 2015  
Page Three

**Instructions and Assistance**

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

**All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://elections.myflorida.com>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapter 106, Florida Statutes, *Political Committee Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.**

Please let me know if you need additional information.

Sincerely,



Kristi Reid Bronson, Chief  
Bureau of Election Records

KRB/zjs

Enclosures



FLORIDA DEPARTMENT OF STATE

**Ken Detzner**  
Secretary of State

DIVISION OF ELECTIONS

May 17, 2016

Curtis McClees, Treasurer  
Florida Alliance  
950 Blanding Blvd, Suite 19  
Orange Park, FL 32065-2065

PAC 64733

Dear Mr. McClees:

The notification that you had no reportable activity for the report deadline of May 10, 2016, was not filed until May 13, 2016. Although the notification is late, no automatic fine is assessed because you had no receipts or expenditures during this reporting period.

However, to avoid potential issues in the future, please note that state law (s. 106.07(7), Fla. Stat.) requires you to file by the dates set out also in law, either a campaign finance report or if applicable, a notification that no reportable activity occurred for the reporting period. Failure to do may constitute a violation of sections 106.07(1) and 106.19(1)(c), Fla. Stat. The Division is required to notify the Florida Elections Commission of any apparent violation of chapter 106, Fla. Stat., or any failure to file a report or information required by chapter 106, Fla. Stat. If a matter is referred to the Florida Elections Commission, the Commission may assess a civil penalty of up to \$1,000 per violation.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief  
Bureau of Election Records

 **Treasurer Report Status**

**ID: 64733**      **Name: Florida Alliance**

Report: 2016 - M4 - 12

Print Date: **8/31/2016 3:58:14 PM**

Election: 2016 General Election

Covers: 4/1/2016-4/30/2016

Amended     Waiver

Due: 5/10/2016

Filed: **5/13/2016 9:23:06 AM**

File Status: **Filed Report**

Reviewed: **5/13/2016**

Review Status: **Reviewed**

Detail Complete: **No Detail Records Found**

File Method: Web Filed

**Number of Detail Records**

Entry Method: Web Data Entry

Contributions: 0

Expenditures: 0

Pending Queued Items: **0**

Fund Transfers: 0

Distributions: 0

To Print Report: Right Click Mouse and Select 'Print'



FLORIDA DEPARTMENT OF STATE

**Ken Detzner**  
Secretary of State

DIVISION OF ELECTIONS

July 18, 2016

Curtis McClees, Treasurer  
Florida Alliance  
950 Blanding Blvd, Suite 19  
Orange Park, FL 32065-2065

PAC 64733

Dear Mr. McClees:

The notification that you had no reportable activity for the report deadline of July 8, 2016, was not filed until July 15, 2016. Although the notification is late, no automatic fine is assessed because you had no receipts or expenditures during this reporting period.

However, to avoid potential issues in the future, please note that state law (s. 106.07(7), Fla. Stat.) requires you to file by the dates set out also in law, either a campaign finance report or if applicable, a notification that no reportable activity occurred for the reporting period. Failure to do may constitute a violation of sections 106.07(1) and 106.19(1)(c), Fla. Stat. The Division is required to notify the Florida Elections Commission of any apparent violation of chapter 106, Fla. Stat., or any failure to file a report or information required by chapter 106, Fla. Stat. If a matter is referred to the Florida Elections Commission, the Commission may assess a civil penalty of up to \$1,000 per violation.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief  
Bureau of Election Records

 **Treasurer Report Status**

ID: **64733**      Name: **Florida Alliance**

Report: 2016 - P1A - 15  
 Election: 2016 General Election  
 Covers: 6/25/2016-7/1/2016  
 Due: 7/8/2016

Print Date: **8/31/2016 3:58:51 PM**

Amended     Waiver

Filed: **7/15/2016 2:45:03 PM**

File Status: **Filed Report**

Reviewed: **7/15/2016**

Review Status: **Reviewed**

Detail Complete: **No Detail Records Found**

File Method: Web Filed  
 Entry Method: Web Data Entry

**Number of Detail Records**

Contributions: 0  
 Expenditures: 0  
 Fund Transfers: 0  
 Distributions: 0

Pending Queued Items: **0**

To Print Report: Right Click Mouse and Select 'Print'



FLORIDA DEPARTMENT OF STATE

**Ken Detzner**  
Secretary of State

DIVISION OF ELECTIONS

August 3, 2016

Curtis McClees, Treasurer  
Florida Alliance  
950 Blanding Blvd, Suite 19  
Orange Park, FL 32065-2065

PAC 64733

Dear Mr. McClees:

The notification that you had no reportable activity for the report deadline of July 29, 2016, was not filed until August 1, 2016. Although the notification is late, no automatic fine is assessed because you had no receipts or expenditures during this reporting period.

However, to avoid potential issues in the future, please note that state law (s. 106.07(7), Fla. Stat.) requires you to file by the dates set out also in law, either a campaign finance report or if applicable, a notification that no reportable activity occurred for the reporting period. Failure to do may constitute a violation of sections 106.07(1) and 106.19(1)(c), Fla. Stat. The Division is required to notify the Florida Elections Commission of any apparent violation of chapter 106, Fla. Stat., or any failure to file a report or information required by chapter 106, Fla. Stat. If a matter is referred to the Florida Elections Commission, the Commission may assess a civil penalty of up to \$1,000 per violation.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief  
Bureau of Election Records

 **Treasurer Report Status**

ID: **64733**      Name: **Florida Alliance**

Report: 2016 - P3 - 18

Print Date: **8/31/2016 3:59:12 PM**

Election: 2016 General Election

Covers: 7/16/2016-7/22/2016

Amended     Waiver

Due: 7/29/2016

Filed: **8/1/2016 7:40:55 PM**

File Status: **Filed Report**

Reviewed: **8/1/2016**

Review Status: **Reviewed**

Detail Complete: **No Detail Records Found**

File Method: Web Filed

Entry Method: Web Data Entry

Pending Queued Items: **0**

**Number of Detail Records**

Contributions: 0

Expenditures: 0

Fund Transfers: 0

Distributions: 0

To Print Report: Right Click Mouse and Select 'Print'

*Committee  
Tracking  
System*

**Florida Alliance**

**Type:** Political Committee

**Status:** Active

**Address:** 950 Blanding Blvd, Suite 19  
Orange Park, FL 32065

**Phone:** (904)272-9784

**Chairperson:** Curtis McClees

**Treasurer:** Curtis McClees

**Registered:** Curtis McClees

**Agent:** 950 Blanding Blvd, #19  
Orange Park, FL 32065

**Purpose:**

**Affiliates:**

Campaign Finance Activity

Campaign Documents