

**STATE OF FLORIDA  
FLORIDA ELECTIONS COMMISSION**

**In Re: Kristin D. Jacobs**

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**Case No.: FEC 19-072**

**TO:** Glenn Burhans, Jr., Esquire  
Stearns Weaver Miller Weissler Alhadeff &  
Sitterson, P.A.  
106 East College Avenue, Suite 700  
Tallahassee, FL 32301

Division of Elections  
500 S Bronough Street, Room 316  
Tallahassee, FL 32399

**NOTICE OF HEARING (AUTOMATIC FINE)**

A hearing will be held in this case before the Florida Elections Commission on, **May 14, 2019 at 8:30 am**, or *as soon thereafter as the parties can be heard*, at the following location: **Senate Office Building, 404 South Monroe Street, Room 110-S, Tallahassee, Florida 32399**. Due to heightened security access requirements, please bring only essential items into the building and plan to arrive early to allow for delays coming through security.

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

This hearing will be conducted pursuant to Section 106.25, Florida Statutes, which governs your participation as follows:

**If you are the Respondent**, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission. However, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless you request to be heard or the Commission requests that your case be considered separately on the day of the hearing, your case will *not* be individually heard.

**If you are the Complainant**, you may attend the hearing, but you will *not* be permitted to address the Commission. In addition, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless the Respondent requests to be heard or the Commission requests that the case be considered separately on the day of the hearing, the case will *not* be individually heard.

**If you are an Appellant**, and you have requested a hearing, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission.

Please be advised that both confidential and public cases are scheduled to be heard by the Florida Elections Commission on this date. As an Appellant, Respondent or Complainant in one case, you will *not* be permitted to attend the hearings on other confidential cases.

The Commission will electronically record the meeting. Although the Commission's recording is considered the official record of the hearing, the Respondent may provide, at his own expense, a certified court reporter to also record the hearing.

If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

**See further instructions on the reverse side.**

***Tim Vaccaro***

Executive Director  
Florida Elections Commission  
April 30, 2019

Please refer to the information below for further instructions related to your particular hearing:

If this is a hearing to consider **an appeal from an automatic fine**, the Filing Officer has imposed a fine on you for your failure to file a campaign treasurer's report on the designated due date and, by filing an appeal, you have asked the Commission to consider either (1) that the report was in fact timely filed; or (2) that there were unusual circumstances that excused the failure to file the report timely. You are required to prove your case. If the Commission finds that the report was filed timely or that there were unusual circumstances that excused the failure, it may waive the fine, in whole or in part. The Commission may reduce a fine after considering the factors in Section 106.265, Florida Statutes. If the Commission finds that the report was not timely filed and there were no unusual circumstances, the fine will be upheld.

If this is a hearing to consider a **consent order before a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a **consent order after a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, *he must provide the Commission with written proof of his financial resources* at the hearing. A financial affidavit form is available from the Commission Clerk.

**FLORIDA ELECTIONS COMMISSION**  
**CASE REPORT**  
**Case Number: FEC-19-072**

**NAME:** KRISTIN JACOBS

**DATE APPEAL RECEIVED:** 02/14/19

**DATE REPORT DUE:** 12/10/18 (2018 M11)

**DATE OF ELECTRONIC RECEIPT:** 01/11/19

**NUMBER OF DAYS LATE:** 32

**AMOUNT OF FINE:** \$5,000.00

**FINE BASED ON:** (..) NUMBER OF DAYS (X) 25% OF RECEIPTS (..) 25% OF EXPENDITURES

**TOTAL RECEIPTS FOR REPORTING PERIOD:** \$20,000.00

**TOTAL EXPENDITURES FOR REPORTING PERIOD:** \$0

**DATE OF FIRST NOTIFICATION:** 01/23/19<sup>1</sup>

CANDIDATE [ X ]	STATE [ X ]
PC [ ]	DISTRICT [ ]
CCE [ ]	COUNTY [ ]
POLITICAL PARTY [ ]	CITY [ ]

**SUMMARY:** Kristin Jacobs is a candidate for State Representative, District 96 in the 2020 elections. Representative Jacobs is her own treasurer. Glen Burhans, Jr., Esq., is representing Representative Jacobs in this matter.

Representative Kristin Jacobs is appealing the fine. According to Mr. Burhans, Jr., on December 10, 2018, the CPA for the campaign prepared the 2020 elections campaign report (2018 M11) and reported that Representative Jacobs received zero contributions. He states that it did not occur to the CPA or Representative Jacobs to report the amount that was retained in her campaign account from 2018. Mr. Burhans notes that the retention of the \$20,000 in the campaign account was properly reported on the 2018 TR Report.

Mr. Burhans states that a letter from DOE, dated December 18th, stated that the 2018 M11 report should have included the amount retained in the account. However, Representative Jacobs was traveling for the holidays and for business and did not receive the notice until she returned. Once she became aware, she immediately contacted the CPA to amend the report. Mr. Burhans also notes that Division did not send an email regarding the matter. Affidavits from Representative Jacobs and from Mary Lou Ruderman, CPA, are included as exhibits.

- The 2018 M11 Original Report covers the period from 11/14/18-11/30/18; it was due on 12/10/18.
- The 2018 M11 Queued Transaction Report shows that it was created and filed on 12/10/18.<sup>2</sup>
- Representative Jacobs reported receiving 1 contribution, while making zero expenditures.
- FEC staff was advised, “The candidate filed a notice of no activity (waiver) on 12/10/18. A waiver is not a report. On 01/11/19, the candidate filed a report showing \$20,000.00 of activity. The fine is based on 25% of the activity.
- The Division of Elections does not have any notes that pertain to Representative Jacob’s 2018 M11 report.

<sup>1</sup> Final Fine Notice w/ delivery confirmation

<sup>2</sup> The filing discussed in this bullet refers to the waiver that reflected zero activity.

STATE OF FLORIDA  
FLORIDA ELECTIONS COMMISSION

FLORIDA ELECTIONS COMMISSION,  
Petitioner,

Agency Case No:

v.

KRISTIN JACOBS,  
Respondent.

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NOTICE OF APPEARANCE OF COUNSEL

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Undersigned counsel of Stearns Weaver Miller Weissler Alhadeff & Sitterson, P.A. hereby appear as counsel for Respondent, Kristin Jacobs, and request that all correspondence, pleadings, and papers be served upon them at the address below.

S/ Glenn Burhans, Jr.  
Glenn Burhans, Jr.  
Florida Bar No. 605867  
Bridget Smitha  
Florida Bar No. 0709581  
**STEARNS WEAVER MILLER WEISSLER  
ALHADEFF & SITTERSON, P.A.**  
Highpoint Center  
106 East College Avenue  
Suite 700  
Tallahassee, FL 32301  
Telephone: (850) 329-4852  
bsmitha@stearnsweaver.com  
gburhans@stearnsweaver.com

**CERTIFICATE OF SERVICE**

I hereby certify that this document was served via U.S. mail and e-mail this 12<sup>th</sup> day of

February, 2019, to:

Florida Elections Commission  
Attn: Kristi Reid Willis  
107 W. Gaines Street  
Suite 224 Collins Building  
Tallahassee, FL 32399-1050  
*ElecRecords@dos.myflorida.com*

*s/ Glenn Burhans, Jr.*

STATE OF FLORIDA  
FLORIDA ELECTIONS COMMISSION

FLORIDA ELECTIONS COMMISSION,  
Petitioner,

v.

KRISTIN JACOBS,  
Respondent.

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NOTICE OF APPEAL

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Kristin D. Jacobs, Candidate for State Representative, District 96 (CAN73929) (“Respondent”) hereby appeals the fine assessed by the Division of Elections dated January 14, 2019. In support of this appeal, Respondent states as follows:

1. Respondent assumed the office of Florida House of Representatives, 96 District, on November 4, 2014 and was re-elected to that office during the 2016 and 2018 election cycles. *See* Affidavit of K. Jacobs, ¶ 2, attached as Exhibit “A” (“Jacobs Aff.”).

2. Respondent appointed Mary Lou Ruderman, CPA, (“CPA”) as her deputy treasurer for her 2016 and 2018 election campaigns, and intended to appoint CPA as deputy treasurer for her 2020 election campaign. *See* Jacobs Aff., ¶ 4.

3. Respondent relied upon CPA to ensure compliance with the campaign’s reporting requirements under Chapter 106, Florida Statutes. *See* Jacobs Aff., ¶ 4.

4. Respondent and CPA intended at all times to fully comply with Chapter 106, Florida Statutes. *See* Jacobs Aff., ¶ 4, 12; Affidavit of M. Ruderman, ¶ 16, attached as Exhibit “B” (“Ruderman Aff.”).



5. On or about November 26, 2018, CPA filed the termination report related to Respondent's 2018 election campaign. *See Ruderman Aff.*, ¶ 5. The report identified how the remaining funds from Respondent's 2018 election campaign were expended, including that \$20,000.00 would remain in the account for use by Respondent's 2018 election campaign pursuant to Section 106.141(6)(b) ("A candidate elected to state office or a candidate who will be elected to state office by virtue of his or her being unopposed after candidate qualifying ends, may retain up to \$20,000 in his or her campaign account, or in an interest-bearing account or certificate of deposit, for use in his or her next campaign for the same office"). *See Ruderman Aff.*, ¶ 6. The amount retained in the account was essentially a non-event. Respondent's 2018 election campaign and her 2020 election campaign used the same bank account. *See Ruderman Aff.*, ¶ 6; *Jacobs Aff.*, ¶ 5. No money was transferred into or out of the account in relation to the "transfer" of funds from the 2018 election campaign to the 2020 election campaign.

6. On December 10, 2018, CPA prepared the 2020 election campaign's November M11 report and stated that Respondent **received** no contributions. *See Ruderman Aff.*, ¶ 10; *Jacobs Aff.*, ¶ 6. It did not occur to CPA or Respondent to report the amount **retained** in her campaign account (*i.e.*, the \$20,000 retained pursuant to Section 106.141(6)(b), Florida Statutes). *See Ruderman Aff.*, ¶ 11; *Jacobs Aff.*, ¶ 6.

7. In late December, the Division of Elections mailed a letter to Respondent at Respondent's home address stating that the M11 report should have included the amount retained in the campaign account. *See Letter dated December 18, 2018, attached as Exhibit "C."* However, Respondent did not receive the letter because she was traveling for the holidays and for business. *See Jacobs Aff.*, ¶ 7. The Division did not mail this notice to any other person or address, nor provide notice through any other means, such as e-mail.

8. Similarly, the Division mailed a letter to Respondent's home address dated January 4, 2019, stating that the matter would be referred to the Commission if the information requested in the prior notice was not received within 7 days of receipt. *See* Letter dated January 4, 2019, attached as Exhibit "D."

9. Upon returning home and receiving the letters, Respondent immediately contacted CPA. *See* Jacobs Aff., ¶ 9. CPA filed an amended report the same day (*i.e.*, January 11, 2019), which identified the amount retained. *See* Ruderman Aff., ¶ 13; Jacobs Aff., ¶ 9.

10. Respondent asked CPA to call the Division to confirm the amended report would not be considered late. *See* Ruderman Aff., ¶ 14; Jacobs Aff., ¶ 10. CPA spoke with "Zach" at the Division, who advised that the auditor said the amended report looked good and that she would recommend closing the issue. *See* Ruderman Aff., ¶ 14. CPA requested if the Division would send a letter stating same and Zach replied: "No news is good news." *See* Ruderman Aff., ¶ 14.

11. Nonetheless, by letter dated January 14, 2019, the Division stated that Respondent was personally "automatically assessed a late fine of \$5,000.00." *See* Letter, attached as Exhibit "E."

12. The late fine should be waived pursuant to Section 106.07(8)(c), Florida Statutes, in light of the foregoing mitigating circumstances. Specifically, Respondent demonstrated a good faith attempt to comply, and did comply, immediately upon learning of the deficiency. *See* § 106.265(2)(d), Fla. Stat. Moreover, the gravity of the omission does not warrant a fine equal to 25% of the campaign account balance (*i.e.*, \$5,000.00). Respondent was not knowingly and willfully hiding a campaign contribution. Rather, CPA forgot to report the funds permitted to remain in the account pursuant to Florida election law. Put another way, at the time of the



report, there had been no change in the amount of funds in the account – the only thing that changed was the election for which the funds would be used (*i.e.*, 2018 election to 2020 election). Lastly, the retention of the funds in the campaign report was properly reported on the 2018 election campaign’s termination report, which is further evidence of lack of *mens rea*.

13. The late fine should also be waived because Respondent would have corrected the report sooner had the Division e-mailed the letter to Respondent. Indeed, Respondent corrected the report on the same day that she received notice of the deficiency.

14. Moreover, this matter should not have been referred to the Commission because Respondent complied within the grace period. The letter dated January 4, 2019, stated that Respondent had 7 days from receipt of the letter to provide the requested information. Respondent received the letters on January 11, 2019 and filed an amended report that very same day (*i.e.*, January 11, 2019), well within the seven-day window provided for by the Division.

WHEREFORE, Respondent respectfully requests that the Commission waive the fine pursuant to Section 106.07(8)(c), Florida Statutes. To the extent the Commission determines to move forward with imposing a fine, Respondent respectfully requests a hearing. *Id.*

S/ Glenn Burhans, Jr.  
Glenn Burhans, Jr.  
Florida Bar No. 605867  
Bridget Smitha  
Florida Bar No. 0709581  
**STEARNS WEAVER MILLER WEISSLER**  
**ALHADEFF & SITTERSON, P.A.**  
Highpoint Center  
106 East College Avenue  
Suite 700  
Tallahassee, FL 32301  
Telephone: (850) 329-4852  
bsmitha@stearnsweaver.com  
gburhans@stearnsweaver.com

**CERTIFICATE OF SERVICE**

I hereby certify that this document was served via U.S. mail and e-mail this 12<sup>th</sup> day of

February, 2019, to:

Florida Elections Commission  
Attn: Kristi Reid Willis  
107 W. Gaines Street  
Suite 224 Collins Building  
Tallahassee, FL 32399-1050  
*ElecRecords@dos.myflorida.com*

*s/ Glenn Burhans, Jr.*

**AFFIDAVIT**

STATE OF FLORIDA        )  
COUNTY OF Broward    )

BEFORE ME, the undersigned authority, this day personally appeared Kristin D. Jacobs, who, after being first duly sworn, deposes and says to the best of her knowledge and belief:

1. I am over the age of eighteen (18) and competent to make this affidavit.
2. I have served as the Florida House of Representative for the 96th District since I was initially elected on November 4, 2014. I was re-elected in the 2016 and 2018 election cycles.
3. In the November 2018 general election, I was the unopposed candidate for Florida House of Representatives, District 96 ("2018 Campaign"). I appointed my certified public accountant, Mary Lou Ruderman ("CPA"), to serve as my Deputy Treasurer for the 2018 Campaign.
4. On November 21, 2018, I filed my statement of candidate to run as the incumbent for the election to be held in 2020 ("2020 Campaign"). I also appointed myself as my campaign treasurer with the intention that I would officially appoint my CPA as my Deputy Treasurer once I found time to sign the proper form. In the interim, I relied on my CPA to prepare my reports to ensure my compliance with the duties imposed upon treasurers pursuant to Chapter 106, Florida Statutes.
5. On or about November 26, 2018, my CPA filed the termination report for my 2018 Campaign. On that report, she identified how the remaining funds from my 2018 Campaign were expended, including that \$20,000.00 would remain in the Kristin Jacobs Campaign Account, as permitted under Florida election law, for use by my 2020 Campaign. The amount retained in the account was essentially a non-event. My 2018 Campaign and my

Exhibit "A"

2020 Campaign are the same bank account (*i.e.*, Sun Trust, 1409 E. Atlantic Blvd., Pompano Beach, FL 33060). *See* 2018 Election Designation of Campaign Depository and 2020 Election Designation of Campaign Depository, attached.

6. My CPA prepared the M11 report for my 2020 Campaign and forgot to include the amount retained from the 2018 Campaign. I reviewed the report, which stated that no contributions or expenditures had been received. In my mind, the report was correct because the bank account had not received any funds and I thought the report was only required to report new money received into the account. I did not understand that the money that was already in the account had to be reported as a contribution.

7. I was out of town from approximately December 27, 2018 through January 11, 2019.

8. When I returned home and opened my mail, I learned for the first time that the M11 report should have included the money retained in the campaign account.

9. I immediately contacted my CPA in order to correct the deficiency. My CPA filed an amended report on January 11, 2019.

10. Wanting to ensure that I had fully complied, I asked my CPA to call the Division to confirm the amended report corrected the issue and that the report was timely filed.

11. I received a letter dated January 14, 2019, from the Division stating that I was being assessed a late fine of \$5,000.00.

12. I intended at all times to fully comply with Chapter 106, Florida Statutes.

FURTHER AFFIANT SAYETH NAUGHT.

The foregoing instrument was sworn to and subscribed before me on this 12<sup>th</sup> day of FEBRUARY, 2019, by Kristin D. Jacobs, who is personally known to me.





*Sherry M. Carter*

Notary Public, State of Florida  
Print or Stamp Name: *Sherry M. CARTER*  
Commission No.: *GG 144347*  
My Commission Expires: *Sept 19, 2021*

*Kristin Jordan*  
*February 12, 2019*



AFFIDAVIT

STATE OF FLORIDA     )  
COUNTY OF Broward    )

BEFORE ME, the undersigned authority, this day personally appeared Mary Lou Ruderman, who, after being first duly sworn, deposes and says to the best of her knowledge and belief:

1. I am over the age of eighteen (18) and competent to make this affidavit.
2. I have been a certified public accountant since May 1, 2002.
3. I was appointed as the Deputy Treasurer for Kristin Jacobs's 2016 Campaign for Florida House of Representatives, D-96, on November 2, 2015.
4. I was appointed as the Deputy Treasurer of Kristin Jacobs's 2018 Campaign for Florida House of Representatives, D-96 ("2018 Campaign"), on November 3, 2016.
5. I filed the termination report for the 2018 Campaign on November 26, 2018.
6. In the termination report, I accurately provided notice to the Florida Division of Elections ("Division") that \$20,000 from the 2018 Campaign would remain in the account for use by Kristin Jacobs's Campaign for Florida House of Representatives, D-96 ("2020 Campaign").
7. I also prepared the appointment of treasurer form for Representative Jacobs to again appoint me as the Deputy Treasurer on or about November 7, 2018.
8. In anticipation of my appointment, I prepared the M11 report for the 2020 Campaign and sent it to Representative Jacobs for her review.
9. It is my understanding that the purpose of the M11 report is to provide notice of all amounts received into the campaign account, and all funds transferred out of the account.

Exhibit "B"

10. Because no money had been deposited into the account, I mistakenly reported \$0 for monetary contributions on the M11 report for the period 11/21/2018-11/30/2018.

11. I did not realize that I failed to report the amount that was leftover in the account from the 2018 Campaign until Representative Jacobs forwarded me a letter from the Division, dated January 4, 2019, stating that “on December 18, 2018, you were advised that one or more of your campaign treasurer’s reports were incomplete and that you had 7 days to provide the requested information” and that Representative Jacobs had 7 days from the receipt of this January 4, 2019 letter to provide this information, or it would be referred to the Commission.

12. I was provided a copy of the original letter dated December 18, 2018, on the same day that I was provided a copy of the letter dated January 4, 2019. It is my understanding that Representative Jacobs was on vacation, and thus not able to receive and provide the original letter to me, prior to this.

13. I amended the report that same day (*i.e.*, January 11, 2019) and within the seven day window.

14. Representative Jacobs asked me to confirm with the Division that the amended report timely rectified the issue. When I called the Division, I spoke with someone that identified himself as “Zach.” He put me on hold while he spoke to the auditor. When he returned to the phone, Zach stated that the amended report looked good and that the auditor said she would recommend closing the issue. I asked if the Division would put that in writing and Zach replied that “No news is good news.”

15. However, Representative Jacobs advised me that the Division stated by letter, dated January 23, 2019, that it would assess a fine of \$5,000.00.

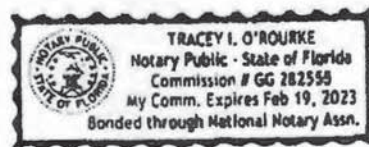
16. I intended at all times to fully comply with Chapter 106, Florida Statutes. I had no intention of deceiving anyone with regard to the amount in the 2020 Campaign account. In fact, I correctly reported the "transfer" in the 2018 Campaign termination report. Had money been physically transferred from the 2018 Campaign account to a separate account for use by the 2020 Campaign, I would have remembered to include it in the M11 report. Unfortunately, in my mind, no transfer occurred because the bank statement remained the same. I am truly sorry for my honest mistake and the trouble it has caused Representative Jacobs.

FURTHER AFFIANT SAYETH NAUGHT.

Mary Lou Ruderman  
Mary Lou Ruderman

The foregoing instrument was sworn to and subscribed before me on this 11 day of February, 2019, by Mary Lou Ruderman, who is personally known to me.

Tracey I. O'Rourke  
Notary Public, State of Florida  
Print or Stamp Name: Tracey I. O'Rourke  
Commission No.: 66 282555  
My Commission Expires: 2/19/2023







FLORIDA DEPARTMENT OF STATE

**Ken Detzner**  
Secretary of State

DIVISION OF ELECTIONS

December 18, 2018

Kristin Jacobs  
4314 Acacia Circle  
Coconut Creek, FL 33066

Re: CAN 69426

Dear Representative Jacobs:

The Division of Elections has determined that one or more campaign reports are incomplete for the reasons noted in the attached error report.

Pursuant to Section 106.07(2), Florida Statutes, you have 7 days from receipt of this notice to file an amended report to correct errors or provide missing information. If the information has been reported accurately, provide a written explanation to the Division addressing the issue noted in the error report. Please be advised that failure to supply this information within the time allowed may constitute a violation of Chapter 106, Florida Statutes.

If you need assistance in filing an amendment, please contact the Division's help line at (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief  
Bureau of Election Records

Attachment

Exhibit "C"



FLORIDA DEPARTMENT OF STATE

**Ken Detzner**  
Secretary of State

DIVISION OF ELECTIONS

**Second Notice**

January 4, 2019

Kristin Jacobs  
4314 Acacia Circle  
Coconut Creek, FL 33066

Re: CAN 69426

Dear Representative Jacobs:

On December 18, 2018, you were advised that one or more of your campaign treasurer's reports were incomplete and that you had 7 days to provide the requested information.

The Division's electronic filing system indicates that the required information has not been provided. Pursuant to Section 106.22, Florida Statutes, the Division is required to notify the Florida Elections Commission of the failure to provide information required by Chapter 106. Accordingly, if the information requested in our prior notice is not received within 7 days of receipt of this letter, we will refer this matter to the Commission. A second copy of the error report is attached for your convenience.

Sincerely,

Kristi Reid Willis, Chief  
Bureau of Election Records

Attachment

Exhibit "D"





FLORIDA DEPARTMENT OF STATE

Michael Ertel  
Secretary of State

DIVISION OF ELECTIONS

January 14, 2019

Kristin D. Jacobs  
Candidate for State Representative, District 96  
4314 Acacia Circle  
Coconut Creek, FL 33066-3066

CAN 73929

Dear Representative Jacobs:

The campaign treasurer's report that was due on December 10, 2018, was filed on January 11, 2019. By law, you are automatically assessed a late fine of \$5,000.00.

**You have 20 days from the receipt of this notice to either:**

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

*Florida Division of Elections  
R.A. Gray Building, Room. 316  
500 South Bronough Street  
Tallahassee, Florida 32399-025011*

2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

*Florida Elections Commission  
107 West Gaines Street, Ste. 224  
Tallahassee, Florida 32399-0150*

If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief  
Bureau of Election Records

Exhibit "E"



FLORIDA DEPARTMENT OF STATE

**Ken Detzner**  
Secretary of State

DIVISION OF ELECTIONS

Final Notice

Delivery Confirmation:

USPS TRACKING # **9114 9014 9645 1724 1555 34**  
& CUSTOMER RECEIPT For Tracking or inquiries go to USPS.com  
or call 1-800-222-1811

January 23, 2019

Kristin D. Jacobs  
Candidate for State Representative, District 96  
4314 Acacia Circle  
Coconut Creek, FL 33066-3066

CAN 73929

Dear Representative Jacobs:

The campaign treasurer's report that was due on December 10, 2018, was filed on January 11, 2019. By law, you are automatically assessed a late fine of \$5,000.00.

**You have 20 days from the receipt of this notice to either:**

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

*Florida Division of Elections  
R.A. Gray Building, Room. 316  
500 South Bronough Street  
Tallahassee, Florida 32399-025011*

2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

*Florida Elections Commission  
107 West Gaines Street, Ste. 224  
Tallahassee, Florida 32399-0150*

If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief  
Bureau of Election Records

**FLORIDA DEPARTMENT OF STATE, DIVISION OF ELECTIONS  
CAMPAIGN TREASURER'S REPORT SUMMARY**

(1) Kristin D. Jacobs (2) 73929  
 Candidate, Committee or Party Name I.D. Number

(3) 4314 Acacia Circle Coconut Creek FL 33066  
 Address (number and street) City State Zip Code

Check box if address has changed since last report

(4) Check appropriate box(es):

Candidate (office sought):  
 Political Committee  Check If PC has DISBANDED  
 Committee of Continuous Existence  Check If CCE has DISBANDED  
 Party Executive Committee

(5) REPORT IDENTIFIERS

Cover Period: From 11/21/2018 To 11/30/2018 Report Type: M11

Original  Amendment  Special Election Report

(6) CONTRIBUTIONS THIS REPORT

Cash & Checks	\$20,000.00
Loans	\$0.00
<i>Total Monetary</i>	\$20,000.00
In-Kind	\$0.00

(7) EXPENDITURES THIS REPORT

Monetary Expenditures	\$0.00
Transfers to Office Account	\$0.00
<i>Total Monetary</i>	\$0.00

(8) Other Distributions

Certification

It is a first degree misdemeanor for any person to falsify a public record (ss.839.13, F.S.)

I certify that I have examined this report and it is true, correct and complete

Name of  Treasurer  Deputy Treasurer

X  
Signature

I certify that I have examined this report and it is true, correct and complete

Name of  Candidate  Chairman (PC/PTY Only)

X  
Signature

Name: Kristin D. Jacobs

Report: 2018 M11

Period: 11/21/2018

to 11/30/2018

**\*\* Records in Filed Report \*\***

Seq #	Full Name (Last, Suffix, First, Middle)	Contributor	Occupation	Amount
Date	Street Address & City, State, Zip	Type	In-Kind Description	Amend
1	KRISTIN JACOBS CAMPAIGN ACCOUNT	O	CANDIDATE	\$20,000.00
11/26/2018	4314 ACACIA DRIVE COCONUT CREEK, FL 33066	COF		ADD

ID:

# CAMPAIGN TREASURER'S REPORT – ITEMIZED EXPENDITURES

Name: Kristin D. Jacobs

Report: 2018 M11

Period: 11/21/2018 to 11/30/2018

**\*\* Records in Filed Report \*\***

Seq # Date	Full Name (Last, Suffix, First, Middle Street Address & City, State, Zip	Type	Purpose	Amount Amend



ID:

# CAMPAIGN TREASURER'S REPORT – ITEMIZED FUND TRANSFERS

Name: Kristin D. Jacobs

Report: 2018 M11

Period: 11/21/2018 to 11/30/2018

**\*\* Records in Filed Report \*\***

Seq # Date	Full Name (Last, Suffix, First, Middle Street Address & City, State, Zip	Type	Nature of Account	Amount Amend

# CAMPAIGN TREASURER'S REPORT – ITEMIZED DISTRIBUTIONS

Name: Kristin D. Jacobs

Report: 2018 M11

Period: 11/21/2018 to 11/30/2018

**\*\* Records in Filed Report \*\***

Seq #	Full Name (Last, Suffix, First, Middle)	Recipient	Purpose	Amount
Date	Street Address & City, State, Zip	Type	Related Expenditure	Amend

## Queued Items for 2018-M11

Account: 73929

STR 096 Kristin D. Jacobs

Rpt Seq: 1

<i>ProcessDescription</i>	<i>Status</i>	<i>Submitter</i>	<i>Created</i>	<i>LastUpdate</i>
Create Pending Report	Processing Complete	73929	12/10/2018 4:38:46 PM	12/10/2018 4:38:46 PM
Review Pending Report	Processing Complete	73929	12/10/2018 4:38:48 PM	12/10/2018 4:38:48 PM
File Pending Report	Processing Complete	73929	12/10/2018 4:39:03 PM	12/10/2018 4:39:03 PM
Amend Filed Report	Processing Complete	73929	1/11/2019 12:30:18 PM	1/11/2019 12:30:18 PM
Review Pending Report	Processing Complete	73929	1/11/2019 12:31:53 PM	1/11/2019 12:31:53 PM
Review Pending Report	Processing Complete	73929	1/11/2019 12:32:33 PM	1/11/2019 12:32:33 PM
File Pending Report	Processing Complete	73929	1/11/2019 12:33:53 PM	1/11/2019 12:33:53 PM

**FLORIDA DEPARTMENT OF STATE, DIVISION OF ELECTIONS  
CAMPAIGN TREASURER'S REPORT SUMMARY**

(1) Kristin Jacobs (2) 69426  
 Candidate, Committe or Party Name I.D. Number

(3) 4314 Acacia Circle Coconut Creek FL 33066  
 Address (number and street) City State Zip Code

Check box if address has changed since last report

(4) Check appropriate box(es):

Candidate (office sought):  
 Political Committee  Check If PC has DISBANDED  
 Committee of Continuous Existance  Check If CCE has DISBANDED  
 Party Executive Committee

(5) REPORT IDENTIFIERS

Cover Period: From 09/01/2018 To 11/26/2018 Report Type: TR

Original  Amendment  Special Election Report

(6) CONTRIBUTIONS THIS REPORT

Cash & Checks	\$0.00
Loans	\$0.00
<i>Total Monetary</i>	\$0.00
In-Kind	\$0.00

(7) EXPENDITURES THIS REPORT

Monetary Expenditures	\$24,249.57
Transfers to Office Account	\$258.14
<i>Total Monetary</i>	\$24,507.71

(8) Other Distributions

Certification

It is a first degree misdemeanor for any person to falsify a public record (ss.839.13, F.S.)

I certify that I have examined this report and it is true, correct and complete

Name of  Treasurer  Deputy Treasurer

X  
Signature

I certify that I have examined this report and it is true, correct and complete

Name of  Candidate  Chaiman (PC/PTY Only)

X  
Signature

ID:

# CAMPAIGN TREASURER'S REPORT – ITEMIZED CONTRIBUTIONS

Name: Kristin Jacobs

Report: 2018 TR

Period: 09/01/2018 to 11/26/2018

**\*\* Records in Filed Report \*\***

Seq #	Full Name (Last, Suffix, First, Middle)	Contributor	Occupation	Amount
Date	Street Address & City, State, Zip	Type	In-Kind Description	Amend



Name: Kristin Jacobs

Report: 2018 TR

Period: 09/01/2018 to 11/26/2018

## \*\* Records in Filed Report \*\*

Seq #	Full Name (Last, Suffix, First, Middle) Street Address & City, State, Zip	Type	Purpose	Amount
Date				Amend
1	FLORIDA DEMOCRATIC PARTY 214 S BRONOUGH ST TALLAHASSEE, FL 32301-1705	DPP	DONATION TO POLITICAL PARTY	\$2,000.00
11/13/2018				
2	BROWARD DEMOCRATIC PARTY 8320 W SUNRISE BLVD SUITE 203 PLANTATION, FL 33322	MON	ADVERTISEMENT	\$500.00
10/16/2018				
3	RUDERMAN AND COMPANY, PA 2637 E ATLANTIC BLVD, SUITE 155 POMPANO BEACH, FL 33062	MON	ACCOUNTING SERVICES	\$1,749.57
11/23/2018				
4	OFFICE OF REPRESENTATIVE KRISTIN JACOBS 4800 WEST COPANS ROAD COCONUT CREEK, FL 33063-3879	TOA	TRANSFER TO OFFICE ACCOUNT	\$258.14
11/26/2018				
5	KRISTIN JACOBS CAMPAIGN ACCOUNT 4314 ACACIA DR COCONUT CREEK, FL 33066	DFC	TRANSFER TO 2020 CAMPAIGN	\$20,000.00
11/26/2018				

**CAMPAIGN TREASURER'S REPORT – ITEMIZED FUND TRANSFERS**

Name: Kristin Jacobs

Report: 2018 TR

Period: 09/01/2018 to 11/26/2018

**\*\* Records in Filed Report \*\***

Seq # Date	Full Name (Last, Suffix, First, Middle Street Address & City, State, Zip	Type	Nature of Account	Amount Amend

ID:

# CAMPAIGN TREASURER'S REPORT – ITEMIZED DISTRIBUTIONS

Name: Kristin Jacobs

Report: 2018 TR

Period: 09/01/2018 to 11/26/2018

**\*\* Records in Filed Report \*\***

Seq #	Full Name (Last, Suffix, First, Middle)	Recipient	Purpose	Amount
Date	Street Address & City, State, Zip	Type	Related Expenditure	Amend

**Queued Items for 2018-TR**

Account: 69426

**STR 096 Kristin Jacobs**

Rpt Seq: 30

<i>ProcessDescription</i>	<i>Status</i>	<i>Submitter</i>	<i>Created</i>	<i>LastUpdate</i>
Create Pending Report	Processing Complete	69426	11/23/2018 1:14:54 PM	11/23/2018 1:14:54 PM
Review Pending Report	Processing Complete	69426	11/23/2018 1:21:08 PM	11/23/2018 1:21:08 PM
Review Pending Report	Processing Complete	69426	11/26/2018 2:40:47 PM	11/26/2018 2:40:47 PM
Review Pending Report	Processing Complete	69426	11/26/2018 2:41:09 PM	11/26/2018 2:41:09 PM
Review Pending Report	Processing Complete	69426	11/26/2018 2:45:57 PM	11/26/2018 2:45:57 PM
Review Pending Report	Processing Complete	69426	11/26/2018 3:47:38 PM	11/26/2018 3:47:38 PM
File Pending Report	Processing Complete	69426	11/26/2018 3:48:20 PM	11/26/2018 3:48:21 PM



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### Florida Department of State - Division of Elections

#### Florida Election System Reports

Candidate/Committee Lookup

**Candidate Name:** Kristin D. Jacobs

Name:

**Account:** 73929

Election:

Acct: 73929

Type: **Candidate**

Date Due	Type	Date Filed	Status	Days Late	Fine Assessed	Appealed	Amount Fined	Amount Paid
2/11/2019	M1	2/11/2019						
1/10/2019	M12	1/10/2019						
12/10/2018	M11	12/10/2018	SNT	0	\$5,000.00		\$5,000.00	\$0.00



## FLORIDA DEPARTMENT *of* STATE

**RICK SCOTT**  
Governor

**KEN DETZNER**  
Secretary of State

November 26, 2018

The Honorable Kristin D. Jacobs  
4314 Acacia Circle  
Coconut Creek, Florida 33066

Dear Representative Jacobs:

This will acknowledge receipt of the Appointment of Campaign Treasurer and Designation of Campaign Depository for the office of State Representative, which was placed on file in our office on November 21, 2018. Your name has been placed on the 2020 active candidate list.

### Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **December 10, 2018**. The report will cover the period of November 1-30, 2018 (2018 M11). All candidates who file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

### EFS Access

Below is the web address to access the EFS and your user identification number. The enclosed sealed envelope contains your filing credentials.

**EFS Website Address:** <https://efs.dos.state.fl.us>

**Identification Number:** 73929

### Timely Filing

All reports filed must be completed and filed through the EFS not later than midnight of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

**Division of Elections**  
R.A. Gray Building, Suite 316 • 500 South Bronough Street • Tallahassee, Florida 32399  
850.245.6240 • 850.245.6260 (Fax) [dos.myflorida.com/elections/](https://dos.myflorida.com/elections/)





Kristin Jacobs  
November 26, 2018  
Page Two

Any candidate failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for reports immediately preceding each primary and general election, the fine shall be \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

### **Electronic Receipts**

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the candidate and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.


### **Instructions and Assistance**


An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

**All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://dos.myflorida.com/elections/>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapters 104 and 106, Florida Statutes, *Candidate and Campaign Treasurer Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.**

Please let me know if you need additional information.

Sincerely,



 Kristi Reid Willis, Chief  
Bureau of Election Records

KRW/jcs

Enclosures

NOV 21 2018

RECEIVED

2018 NOV 21 PM 2:26

VISION SOLUTIONS  
TALLahassee, FL

**APPOINTMENT OF CAMPAIGN TREASURER  
AND DESIGNATION OF CAMPAIGN  
DEPOSITORY FOR CANDIDATES**

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

NOTE: This form must be on file with the qualifying officer before opening the campaign account.

OFFICE USE ONLY

1. CHECK APPROPRIATE BOX(ES):

Initial Filing of Form      Re-filing to Change:  Treasurer/Deputy     Depository     Office     Party

2. Name of Candidate (in this order: First, Middle, Last)  
Kristin D. Jacobs

3. Address (include post office box or street, city, state, zip code)  
4314 Acacia Cir  
Coconut Creek, FL 33066

4. Telephone  
(954 ) 892-0349

5. E-mail address  
kj@kristinjacobs.com

6. Office sought (include district, circuit, group number)  
FL House of Representatives, D-96

7. If a candidate for a nonpartisan office, check if applicable:  
 My intent is to run as a Write-In candidate.

8. If a candidate for a partisan office, check block and fill in name of party as applicable: My intent is to run as a  
 Write-In     No Party Affiliation     Democrat    Party candidate.

9. I have appointed the following person to act as my  Campaign Treasurer     Deputy Treasurer

10. Name of Treasurer or Deputy Treasurer  
Kristin D. Jacobs

11. Mailing Address  
4314 Acacia Cir

12. Telephone  
( 954 ) 892-0349

13. City  
Coconut Creek

14. County  
Broward

15. State  
FL

16. Zip Code  
33066

17. E-mail address  
kj@kristinjacobs.com

18. I have designated the following bank as my  Primary Depository     Secondary Depository

19. Name of Bank  
Sun Trust

20. Address  
1409 E. Atlantic Blvd.

21. City  
Pompano Beach

22. County  
Broward

23. State  
FL

24. Zip Code  
33060

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.

25. Date  
Nov 21, 2018

26. Signature of Candidate  
 *Kristin Jacobs*

27. Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block)  
I, Kristin Jacobs, do hereby accept the appointment  
(Please Print or Type Name)

designated above as:  Campaign Treasurer     Deputy Treasurer.  
Nov. 21, 2018     *Kristin Jacobs*  
Date    Signature of Campaign Treasurer or Deputy Treasurer

HAND DELIVERED

RECEIVED  
OFFICE USE ONLY

2018 NOV 21 PM 2:26

DIVISION OF ELECTIONS  
TALLAHASSEE, FL

**STATEMENT OF  
CANDIDATE**

(Section 106.023, F.S.)

(Please print or type)

I, Kristin Jacobs,

candidate for the office of Florida House of Representatives D-96

have been provided access to read and understand the requirements of

Chapter 106, Florida Statutes.

X Kristin Jacobs  
Signature of Candidate

Nov. 21, 2018  
Date

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).