

**STATE OF FLORIDA
FLORIDA ELECTIONS COMMISSION**

In Re: Miranda Sherelle Ratcliffe

Case No.: FEC 16-488

TO: Miranda Sherelle Ratcliffe
4473 Malibu Street
Orlando, FL 32811

Division of Elections
500 S Bronough Street, Room 316
Tallahassee, FL 32399

NOTICE OF HEARING (INFORMAL HEARING)

A hearing will be held in this case before the Florida Elections Commission on, **August 16, 2017 at 8:30 am, or as soon thereafter as the parties can be heard**, at the following location: **Senate Office Building, 404 South Monroe Street, Room 110-S, Tallahassee, Florida 32399**

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

This hearing will be conducted pursuant to Section 106.25, Florida Statutes, which governs your participation as follows:

If you are the Respondent, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission. However, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless you request to be heard or the Commission requests that your case be considered separately on the day of the hearing, your case will *not* be individually heard.

If you are the Complainant, you may attend the hearing, but you will *not* be permitted to address the Commission. In addition, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless the Respondent requests to be heard or the Commission requests that the case be considered separately on the day of the hearing, the case will *not* be individually heard.

If you are an Appellant, and you have requested a hearing, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission.

Please be advised that both confidential and public cases are scheduled to be heard by the Florida Elections Commission on this date. As an Appellant, Respondent or Complainant in one case, you will *not* be permitted to attend the hearings on other confidential cases.

The Commission will electronically record the meeting. Although the Commission's recording is considered the official record of the hearing, the Respondent may provide, at his own expense, a certified court reporter to also record the hearing.

If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

See further instructions on the reverse side.

Amy McKeever Toman
Executive Director
Florida Elections Commission
August 1, 2017

Please refer to the information below for further instructions related to your particular hearing:

If this is a hearing to consider **an appeal from an automatic fine**, the Filing Officer has imposed a fine on you for your failure to file a campaign treasurer's report on the designated due date and, by filing an appeal, you have asked the Commission to consider either (1) that the report was in fact timely filed; or (2) that there were unusual circumstances that excused the failure to file the report timely. You are required to prove your case. If the Commission finds that the report was filed timely or that there were unusual circumstances that excused the failure, it may waive the fine, in whole or in part. The Commission may reduce a fine after considering the factors in Section 106.265, Florida Statutes. If the Commission finds that the report was not timely filed and there were no unusual circumstances, the fine will be upheld.

If this is a hearing to consider a **consent order before a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a **consent order after a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, *he must provide the Commission with written proof of his financial resources* at the hearing. A financial affidavit form is available from the Commission Clerk.

FILED

17 MAY 31 AM 11:26

STATE OF FLORIDA
ELECTIONS COMMISSION

STATE OF FLORIDA
FLORIDA ELECTIONS COMMISSION

Florida Elections Commission,
Petitioner,

Case No.: FEC 16-488

v.

Miranda Sherelle Ratcliffe,
Respondent.

_____ /

ORDER OF PROBABLE CAUSE

THIS MATTER was heard by the Florida Elections Commission (Commission) at its regularly scheduled meeting on May 17, 2017, in Tallahassee, Florida.

On March 31, 2017, Staff recommended to the Commission that there was probable cause to believe that the Florida Election Code was violated. The facts articulated in Staff's Recommendation are adopted by reference and incorporated herein. Based on the Complaint, Report of Investigation, Staff's Recommendation, and oral statements (if any) made at the probable cause hearing, the Commission finds that there is **probable cause** to charge Respondent with the following violation(s):

Count 1:

On or about August 12, 2016, Respondent violated Section 106.07(7), Florida Statutes, when Respondent failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the 2016 P5 reporting period.

Count 2:

On or about August 19, 2016, Respondent violated Section 106.07(7), Florida Statutes, when Respondent failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the 2016 P6 reporting period.

The Commission further finds there is no probable cause to charge Respondent with violating Section 106.19(1)(c), Florida Statutes.

DONE AND ORDERED by the Florida Elections Commission on May 17, 2017.



M. Scott Thomas, Chairman
Florida Elections Commission

Copies furnished to:
Eric M. Lipman, General Counsel
Miranda Sherelle Ratcliffe, Respondent
Division of Elections, Complainant

NOTICE OF RIGHT TO A HEARING

As the Respondent, you may elect to resolve this case in several ways. First, you may elect to resolve this case by consent order where you and Commission staff agree to resolve the violation(s) and agree to the amount of the fine. The consent order is then presented to the Commission for its approval. To discuss a consent order, contact the FEC attorney identified in the Order of Probable Cause.

Second, you may request an informal hearing held before the Commission, if you do not dispute any material fact in the Staff Recommendation. You have 30 days from the date the Order of Probable Cause is filed with the Commission to request such a hearing. The date this order was filed appears in the upper right-hand corner of the first page of the order. At the hearing, you will have the right to make written or oral arguments to the Commission concerning the legal issues related to the violation(s) and the potential fine. At the request of Respondent, the Commission will consider and determine willfulness at an informal hearing. Otherwise, live witness testimony is unnecessary.

Third, you may request a formal hearing held before an administrative law judge in the Division of Administrative Hearings (DOAH), if you dispute any material fact in the Staff Recommendation. You have 30 days from the date the Order of Probable Cause is filed with the Commission to request such a hearing. The date this order was filed appears in the upper right-hand corner of the first page of the order. At the hearing, you will have the right to present evidence relevant to the violation(s) listed in this order, to cross-examine opposing witnesses, to impeach any witness, and to rebut the evidence presented against you.

If you do not elect to resolve the case by consent order or request a formal hearing at the DOAH or an informal hearing before the Commission within 30 days of the date this Order of Probable Cause is filed with the Commission, the case will be sent to the Commission for a formal or informal hearing, depending on whether the facts are in dispute. The date this order was filed appears in the upper right-hand corner of the first page of the order.

To request a hearing, please send a written request to the Commission Clerk, Donna Ann Malphurs. The address of the Commission Clerk is 107 W. Gaines Street, Collins Building, Suite 224, Tallahassee, Florida 32399-1050. The telephone number is (850) 922-4539. The Clerk will provide you with a copy of Chapter 28-106, *Florida Administrative Code*, and other applicable rules upon request. No mediation is available.

STATE OF FLORIDA
FLORIDA ELECTIONS COMMISSION

In Re: Miranda Sherelle Ratcliffe

Case No.: FEC 16-488

TO: Miranda Sherelle Ratcliffe
4473 Malibu Street
Orlando, FL 32811

Division of Elections
500 S Bronough Street, Room 316
Tallahassee, FL 32399

NOTICE OF HEARING (PROBABLE CAUSE DETERMINATION)

A hearing will be held in this case before the Florida Elections Commission on, **May 17, 2017 at 10:30 am, or as soon thereafter as the parties can be heard**, at the following location: **Augustus B. Turnbull Conference Center, 555 West Pensacola Street, Room 214, Tallahassee, Florida 32301**

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

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If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

See further instructions on the reverse side.

Amy McKeever Toman
Executive Director
Florida Elections Commission
May 1, 2017

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Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, *he must provide the Commission with written proof of his financial resources* at the hearing. A financial affidavit form is available from the Commission Clerk.

**STATE OF FLORIDA
FLORIDA ELECTIONS COMMISSION**

In Re: Miranda Sherelle Ratcliffe

Case No.: FEC 16-488

STAFF RECOMMENDATION FOLLOWING INVESTIGATION

Pursuant to Section 106.25(4)(c), Florida Statutes, undersigned staff counsel files this written recommendation for disposition of the complaint in this case recommending that there is **probable cause** to charge Respondent with violating **Section 106.07(7), Florida Statutes**, and **no probable cause** to charge Respondent with violating **Section 106.19(1)(c), Florida Statutes**. Based upon a thorough review of the Report of Investigation submitted on March 17, 2017, the following facts and law support this staff recommendation.

1. On September 30, 2016, the Florida Elections Commission (“Commission”) received a referral from the Division of Elections (“Division”) alleging that Miranda Sherelle Ratcliffe (“Respondent”) violated Chapter 106, Florida Statutes.

2. Respondent was a candidate for State Senate, District 11, in the 2016 election. Respondent’s Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates form was filed with the Division on June 23, 2016. Respondent appointed herself as her own campaign treasurer and designated SunTrust Bank as her campaign depository. (ROI Exhibit 1)¹

3. On January 27, 2017, the Executive Director sent Respondent notice that Commission staff would investigate the following sections of law:

Section 106.07(7), Florida Statutes: As alleged in the complaint, Respondent failed to notify the filing officer on the prescribed reporting date that no reports would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the following reporting periods:

- 2016 P5
- 2016 P6

¹ The Report of Investigation shall be referred to herein as “ROI.”

Section 106.19(1)(c), Florida Statutes: As alleged in the complaint, Respondent falsely reported or deliberately failed to include information required by Chapter 106, Florida Statutes, when she failed to file a report on the prescribed reporting date for the following reporting periods:

- 2016 P5
- 2016 P6

4. By letter dated June 24, 2016, Kristi Bronson, Chief, Bureau of Election Records, notified Respondent that her name had been placed on the 2016 active candidate list. The letter advised Respondent that all candidates who file reports with the Division are required to use the electronic filing system (“EFS”) and provided Respondent with a user identification number and initial password to access the EFS. (ROI Exhibit 8, page 1)

5. Ms. Bronson’s June 24, 2016 letter further advised Respondent that all of the Division’s publications and reporting forms were available on the Division's website and directed Respondent to print a copy of the *Candidate and Campaign Treasurer Handbook* (“Handbook”) and the *Calendar of Reporting Dates* as well as other documents. (ROI Exhibit 8, page 3)

6. During the investigation, Investigator Wade subpoenaed copies of Respondent's campaign account records from SunTrust Bank. On March 15, 2017, Investigator Wade spoke with Dana Richardson from SunTrust Bank. Ms. Richardson stated that after searching its files using the address Investigator Wade provided, SunTrust Bank did not find any records relating to Respondent's campaign. On March 17, 2017, the Commission received a written response from SunTrust Bank stating that it was unable to locate any records for the designated person based on the information provided. (Attachment A; Attachment B, Phone Log Entry 9; and ROI Exhibit 7)

Sections 106.07(7) and 106.19(1)(c), Florida Statutes.

7. The Division's referral alleged that Respondent failed to timely file a 2016 P5 and 2016 P6 Report or a notice of no reportable activity for the applicable reporting period.

8. Section 106.07(7), Florida Statutes, provides:

Notwithstanding any other provisions of this chapter, in any reporting period during which a candidate or political committee has not received funds, made any contributions, or expended any reportable funds, the filing of the required report for that period is waived. However, the next report filed must specify that the report covers the entire period between the last submitted report and the report being filed, and any candidate or political committee not reporting by virtue of this subsection on dates prescribed elsewhere in this chapter **shall notify the filing officer in writing on the prescribed reporting date that no report is being filed on that date.** (Emphasis added)

2016 P5 Report

9. Respondent's 2016 P5 Report covering the dates of July 30, 2016, through August 5, 2016, was due on August 12, 2016. Respondent failed to timely file a 2016 P5 Report or notice that no reportable activity occurred during the 2016 P5 reporting period. (ROI Exhibit 6, page 1 and Attachment C)

10. On August 15, 2016, and August 22, 2016, the Division sent Respondent notification that she had not filed a 2016 P5 Report or notice that no reportable activity occurred during the 2016 P5 reporting period, whichever was applicable. (ROI Exhibit 2)

11. On August 30, 2016, the Division sent a letter to Respondent marked "Final Notice." The letter stated that the Division had not yet received Respondent's 2016 P5 Report or notice that no reportable activity occurred during the 2016 P5 reporting period, whichever was applicable. The Division's August 30, 2016 letter was confirmed delivered on September 1, 2016. (ROI Exhibit 4)

12. On October 25, 2016, Respondent filed a notice that no reportable activity occurred during the 2016 P5 reporting period. Respondent filed the notice 74 days late. (ROI Exhibit 6)²

13. Respondent told Investigator Wade that she downloaded Chapter 106, Florida Statutes, and the Handbook, she did not collect or spend any money during her campaign, and someone at the Division told Respondent that as long as she did not collect or spend any money, Respondent did not need to file any reports. However, Respondent did not remember who she spoke with. (Attachment B, Phone Log Entries 4 and 7)³

14. Based on the information above, it appears Respondent was not required to file a 2016 P5 Report. It also appears Respondent failed to notify the filing officer in writing on the prescribed due date that she would not be filing a report because she did not receive funds, make contributions, or expend any reportable funds during the 2016 P5 reporting period.

2016 P6 Report

15. Respondent's 2016 P6 Report covering the dates of August 6, 2016 through August 12, 2016, was due on August 19, 2016. Respondent failed to timely file a 2016 P6 Report or notice that no reportable activity occurred during the 2016 P6 reporting period. (ROI Exhibit 6, page 1, and Attachment C)

² Respondent successfully filed a notice of no reportable activity four times prior to the reporting periods at issue in this case. (ROI Exhibit 6 and Attachment C)

³ The requirement to file a notice of no reportable activity for a reporting period in which a candidate did not receive funds, make any contributions, or expend any reportable funds is also explained on page 47 of the Handbook. (ROI Exhibit 9, pages 1 and 7)

16. On August 22, 2016, and August 30, 2016, the Division sent Respondent notification that she had not filed a 2016 P6 Report or notice that no reportable activity occurred during the 2016 P6 reporting period, whichever was applicable. The Division's August 30, 2016 letter was confirmed delivered on September 1, 2016. (ROI Exhibit 3)

17. On September 14, 2016, the Division sent Respondent a letter marked "Final Notice." The letter stated that the Division had not yet received Respondent's 2016 P6 Report or notice that no reportable activity occurred during the 2016 P6 reporting period, whichever was applicable. The Division's September 14, 2016 letter was confirmed delivered on September 17, 2016. (ROI Exhibit 5)

18. On October 25, 2016, Respondent filed a notice that no reportable activity occurred during the 2016 P6 reporting period. Respondent filed the notice 67 days late. (ROI Exhibit 6)

19. As discussed in paragraph 13 above, Respondent told Investigator Wade that she downloaded Chapter 106, Florida Statutes, and the Handbook, she did not collect or spend any money during her campaign, and someone at the Division told Respondent that as long as she did not collect or spend any money, Respondent did not need to file any reports. However, Respondent did not remember who she spoke with. (Attachment B, Phone Log Entries 4 and 7)

20. Based on the above information, it appears Respondent was not required to file a 2016 P6 Report. It also appears Respondent failed to notify the filing officer in writing on the prescribed due date that she would not be filing a report because she did not receive funds, make contributions, or expend any reportable funds during the 2016 P6 reporting period.

21. "Probable Cause" is defined as a reasonable ground of suspicion supported by circumstances sufficiently strong to warrant a cautious person in the belief that the person has committed the offense charged. *Schmitt v. State*, 590 So.2d 404, 409 (Fla. 1991). Probable cause exists where the facts and circumstances, of which an [investigator] has reasonably trustworthy information, are sufficient in themselves for a reasonable man to reach the conclusion that an offense has been committed. *Department of Highway Safety and Motor Vehicles v. Favino*, 667 So.2d 305, 309 (Fla. 1st DCA 1995).

22. The above facts show Respondent was a candidate for State Senate, District 11, in the 2016 election. Respondent's 2016 P5 Report was due on August 12, 2016, and Respondent's 2016 P6 Report was due on August 19, 2016. Respondent failed to timely file a 2016 P5 Report or notice that no reportable activity occurred during the 2016 P5 reporting period. Respondent also failed to timely file a 2016 P6 Report or notice that no reportable activity occurred during the 2016 P6 reporting period.

23. The above facts also show that Respondent's campaign depository was unable to locate any records related to Respondent's campaign and Respondent told Investigator Wade that she did not collect or spend any money during her campaign. Respondent stated she spoke with someone at the Division who told her that as long as she did not collect or spend money, Respondent did not need to file any reports. However, Respondent did not remember the name of the person she spoke with at the Division.

24. The above facts further show that Respondent was not required to file a 2016 P5 Report or 2016 P6 Report. However, Respondent was required to file a notice of no reportable activity for the 2016 P5 and 2016 P6 reporting periods on the prescribed due date for the 2015 P5 and 2016 P6 Reports which she failed to do until October 25, 2016.

Based on the foregoing, I recommend the Commission find probable cause to charge Respondent with the following violations:

Count 1:

On or about August 12, 2016, Respondent violated Section 106.07(7), Florida Statutes, when Respondent failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the 2016 P5 reporting period.

Count 2:

On or about August 19, 2016, Respondent violated Section 106.07(7), Florida Statutes, when Respondent failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the 2016 P6 reporting period.

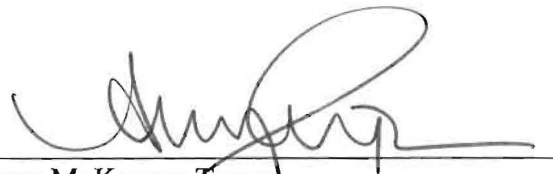
I further recommend the Commission find no probable cause to charge Respondent with violating Section 106.19(1)(c), Florida Statutes.

Respectfully submitted on March 31, 2017.



Eric M. Lipman
General Counsel

I have reviewed this Staff Recommendation on the 31st day of March 2017.



Amy McKeever Toman
Executive Director

STATE OF FLORIDA
FLORIDA ELECTIONS COMMISSION

In Re: MSR

Case No.: FEC 16-488 and 16-550

Subpoena No: 16-488-19

SUBPOENA DUCES TECUM WITHOUT DEPOSITION

THE STATE OF FLORIDA:

TO: SunTrust Bank, Inc.
Attention: Subpoena Services
7455 Chancellor Drive
Orlando, Florida 32809

YOU ARE COMMANDED by the Florida Elections Commission, pursuant to Section 106.26, Florida Statutes, to appear at **107 West Gaines Street, Suite 224** in Tallahassee, Florida, on **March 1, 2017**, at **10:00 a.m.**, and to have with you at that time and place the following documents:

*****See the back side for additional information**

These documents will be inspected and may be copied at that time. You will not be required to surrender the original items. You may comply with this subpoena by providing legible copies of the documents requested on or before the scheduled date of production. You may mail or deliver the copies to the Commission and thereby eliminate your appearance at the time and place specified above.

You have the right to object to this subpoena by filing a motion to quash or limit the subpoena with the Agency Clerk and in the motion state the grounds relied upon. You are subpoenaed to appear by the attorney whose name appears on this subpoena and unless excused by that attorney or a court, you shall respond to this subpoena as directed.

Pursuant to Section 120.569(2)(f), Florida Statutes, this subpoena does not relate to the legislative duties of the person or committee named above.

THIS SUBPOENA IS CONFIDENTIAL. Section 106.25, Florida Statutes, provides that any person who discloses this subpoena or the contents of this subpoena commits a misdemeanor.

Dated on February 14, 2017



Amy McKeever Toman
Executive Director

Please provide legible copies of the following documents that pertain to the bank account(s) opened by Miranda S. Ratcliffe with respect to her 2016 campaign for State Senate, District 2. **The name on the account may be listed as, but not limited to, Campaign to Elect Miranda S. Ratcliffe, Campaign to Elect Miranda S. Ratchliffe for State Senate, District 2, Campaign Account of Miranda S. Ratcliff, Miranda Ratcliffe Campaign Account, or Campaign Account to Elect Miranda S. Ratcliffe State Senate:**

1. All signature cards.
2. The front and back of all payment instruments, including but not limited to, checks, transfers, and debit card transactions drawn from the campaign account from July 1, 2016 through September 30, 2016.
3. All deposit items, including but not limited to deposit slips from July 1, 2016 through September 30, 2016.
4. All monthly bank statement from July 1, 2016 through September 30, 2016.

Note: If additional information is required to identify the account holder, please contact the investigator.

Contact Attorney:

Eric Lipman, General Counselor
107 W. Gaines Street
Collins Building, Suite 224
Tallahassee, FL 32399-1050
PH: (850) 922-4539

Contact Investigator:

Margie B. Wade, Investigation Specialist
107 W. Gaines Street
Collins Building, Suite 224
Tallahassee, FL 32399-1050
PH: (850) 922-4539

ATTACHMENT A, page 2

FLORIDA ELECTIONS COMMISSION
PHONE LOG
Case No.: FEC 16-488

Respondent: Miranda Ratcliffe

Complainant: Division of Elections

1. **Date and time:** February 6, 2017 @ 9:28 a.m.
Name: Respondent
Phone #: 407-683-2156
Summary: I called Respondent to discuss her failure to file reports in her 2016 Campaign. She did not answer. The voice mail was not set up.
Memo to File? No
Entered by: MBW

2. **Date and time:** March 9, 2017 @ 1:23 p.m.
Name: Dana Richardson, SunTrust
Phone #: 407-762-7777
Summary: Ms. Richardson called me at 12:05 p.m. and left a voice mail message informing me that she could not find an account for Respondent and asked that I return her call. She stated that her fax number is 1-877-220-9403. I returned her call. She did not answer; I left a message on her voice mail.
Memo to File? No
Entered by: MBW

3. **Date and time:** March 10, 2017 @ 9:19 a.m.
Name: Dana Richardson
Phone #: 407-762-7777
Summary: Ms. Richardson called to query whether I had any additional information regarding Respondent such as her DOB or social security number. I informed her that, yesterday, I faxed her the address on file with our office. I asked her to provide an affidavit of absence if the documents were not available. She agreed.
Memo to File? No
Entered by: MBW

4. **Date and time:** March 10, 2017 @ 11:21 a.m.
Name: Respondent
Phone #: 407-683-2156
Summary: She stated that she thought this issue was resolved. She stated that she has someone representing her. I informed her that the person representing her should file a notice of appearance with our office. She said she would tell them to file a notice and to forward the information to me. She added that she called the Division and told them that she did not plan to accept any contributions or make any expenditures. She added that the person at the Division told her that she did not have to file any reports but then she started getting all these notices so she called again and they told her the same thing.
Memo to File? No
Entered by: MBW

ATTACHMENT B, Page 1

5. **Date and time:** March 13, 2017 @ 3:41 p.m.
Name: Respondent
Phone #: 407-683-2156
Summary: I called to inquire about the information Respondent received from the filing officer. She did not answer; I left a message.
Memo to File? No
Entered by: MBW
6. **Date and time:** March 14, 2017 @ 10:14 a.m.
Name: Dana Richardson
Phone #: 407-762-7777
Summary: I called to follow up on the status of the subpoena production. She did not answer; I left a message.
Memo to File? No
Entered by: MBW
7. **Date and time:** March 14, 2017 @ 12:32 p.m.
Name: Respondent
Phone #: 407-683-2156
Summary: Respondent returned my call. I asked her if she ever deposited money into her account. She stated she did not. She stated that no money was collected or spent by her campaign. She stated that she has filed all the papers that was required even through it was filed late. She stated that she called the Division earlier and spoke with "Juanita" who told her that everything had been filed.
- She reiterated that when she initially began the campaign, she called the Division and spoke with a guy (she did not recall his name) who told her that as long as she didn't collect or spend any money she didn't have to file anything so that's what she believed.
- I asked her did she download and read Chapter 106, Florida Statutes. She stated, "yes." I asked her did she download and read the Candidate Handbook. She stated, "yes."
- Memo to File?** No
Entered by: MBW
8. **Date and time:** March 14, 2017 @ 1:53 p.m.
Name: Paree Harris, Division of Elections
Phone #: 850-245-6240
Summary: I called the Division to speak with "Juanita" regarding the Respondent. Ms. Harris stated that there is no one that works at the Division by that name.
Memo to File? No
Entered by: MBW
9. **Date and time:** March 15, 2017 @ 8:55 a.m.
Name: Dana Richardson
Phone #: 407-762-7777
Summary: Ms. Richardson returned my call. She stated that she searched for the records using the address that I provided but no records were found. She stated that the affidavit of absence was mailed to me on the 10th.

ATTACHMENT B, page 2

Memo to File? No
Entered by: MBW

10. **Date and time:** March 16, 2017 @ 2:32 p.m.

Name: Dana Richardson

Phone #: 407-762-7777

Summary: I called Ms. Richardson to request that she send me the affidavit of absence by fax or electronic mail. I left a message that included my fax number, my email address and a request that the document be sent immediately.

Memo to File? No

Entered by: MBW

11. **Date and time:** March 17, 2017 @ 9:06 a.m.

Name: Dana Richardson

Phone #: 407-762-7777

Summary: I called Ms. Richardson to request that she send me the affidavit of absence by fax or electronic mail. I left a message that included my fax number, my email address and a request that the document be sent immediately.

Memo to File? No

Entered by: MBW

12. **Date and time:**

Name:

Phone #:

Summary:

Memo to File? No

Entered by:

13. **Date and time:**

Name:

Phone #:

Summary:

Memo to File? No

Entered by:

ATTACHMENT 8 Page 3

Calendar of Reporting Dates

for 2016 Candidates registered with the Division of Elections

<u>Cover Period</u>	<u>Report Code</u>	<u>Due Date</u>
12/01/15 - 12/31/15	2015 M12	01/11/16
01/01/16 - 01/31/16	2016 M1	02/10/16
02/01/16 - 02/29/16	2016 M2	03/10/16
03/01/16 - 03/31/16	2016 M3	04/11/16
04/01/16 - 04/30/16	2016 M4	05/10/16
05/01/16 - 05/31/16	2016 M5	06/10/16

06/01/16 - 06/24/16	2016 P1	07/01/16
06/25/16 - 07/08/16	2016 P2	07/15/16
07/09/16 - 07/22/16	2016 P3	07/29/16
07/23/16 - 07/29/16	2016 P4	08/05/16
07/30/16 - 08/05/16	2016 P5	08/12/16
08/06/16 - 08/12/16	2016 P6	08/19/16
08/13/16 - 08/25/16	2016 P7	08/26/16

08/26/16 - 09/02/16	2016 G1	09/09/16
09/03/16 - 09/16/16	2016 G2	09/23/16
09/17/16 - 09/30/16	2016 G3	10/07/16
10/01/16 - 10/07/16	2016 G4	10/14/16
10/08/16 - 10/14/16	2016 G5	10/21/16
10/15/16 - 10/21/16	2016 G6	10/28/16
10/22/16 - 11/03/16	2016 G7	11/04/16

Termination Reports

<u>Cover Period</u>	<u>Report Code</u>	<u>Due Date</u>
After May Qualifying	TR	08/04/16
After June Qualifying	TR	09/22/16
Primary Election	TR	11/28/16
General Election	TR	02/06/17

ATTACHMENT C

FLORIDA ELECTIONS COMMISSION
REPORT OF INVESTIGATION
Case No.: FEC 16-488

Respondent: Miranda Sherelle Ratcliffe
Counsel for Respondent: None

Complainant: Division of Elections
Counsel for Complainant: None

Pursuant to Section 106.25, Florida Statutes, on September 30, 2016, the Florida Elections Commission (Commission) received information from the Division of Elections (Division) that Respondent violated Chapter 106, Florida Statutes. Commission staff, therefore, investigated whether Respondent violated the following statutes:

Section 106.07(7), Florida Statutes, failure of a candidate that did not receive any contributions or make any expenditures during a reporting period to notify timely the filing officer, in writing, that no report is being filed; and

Section 106.19(1)(c), Florida Statutes, prohibiting a person or organization from falsely reporting or deliberately failing to report information required by Chapter 106, Florida Statutes.

I. Preliminary Information:

1. Respondent was a write-in 2016 candidate for State Senate, District 11. She was defeated in the November 8, 2016 general election.
2. Respondent's filing officer is Kristi Reid-Bronson, Chief, Bureau of Election Records.
3. On June 23, 2016, Respondent filed an Appointment of Campaign Treasurer and Designation Campaign Depository for Candidates form (DS-DE 9). She appointed herself as treasurer for her campaign. To review the DS-DE 9 form, refer to Exhibit 1.
4. Complainant is the Division.

II. Alleged Violation of Section 106.07(7), Florida Statutes:

5. I investigated whether Respondent violated this section of the election laws by not timely filing a written notice with the filing officer that no report would be filed.
6. According to Complainant, Respondent's 2016 P5 and P6 Reports were not filed and Respondent did not notify the filing officer on the prescribed reporting date that no report was to be filed.

7. According to Division records, the 2016 P5 Report was due on August 12, 2016. The 2016 P6 Report was due on August 19, 2016. Complainant stated that as of the date of the referral (September 30, 2016) the reports had not been filed and no notice that there was no reportable activity had been filed. The table below summarizes the timeline of events.

Table 1 : Failure-to-File Notices Mailed to Respondent					
Report	Report Cover Period	Report Due Date	Date 1 st Notice Mailed	Date 2 nd Notice Mailed	Exhibit #
2016 P5	07/30/16 – 08/05/16	08/12/16	08/15/16	08/22/16	2
2016 P6	08/06/16 – 08/12/16	08/19/16	08/22/16	08/30/16	3

8. The “Final Notice” with delivery confirmation that the P5 Report had not been filed was mailed on August 30, 2016. To review the Final Notice and confirmation, refer to Exhibit 4.

9. The “Final Notice” with delivery confirmation that the P6 Report had not been filed was mailed on September 14, 2016. To review the “Final Notice” and confirmation, refer to Exhibit 5.

10. On March 10, 2017, I interviewed Respondent by telephone. She stated that she called the Division and told them that she did not plan to accept any contributions or make any expenditures. She added that the person at the Division told her that she did not have to file any reports but she started receiving all these notices so she called the Division again and they told her the same thing.

11. According to the filing history from the Division’s webpage, Respondent filed a notice of no report for the P5 reporting period on October 25, 2016 (74 days late). She filed a notice of no report for the P6 reporting period on October 25, 2016 (67 days late). The filing history also indicates that Respondent timely filed three notices-of-no-activity prior to the P5 reporting period. To review the filing history, refer to Exhibit 6.

12. No record of Respondent having previously violated this section of the election laws was found.

III. Alleged Violation of Section 106.19(1)(c), Florida Statutes:

13. I investigated whether Respondent violated this section of the election laws by falsely reporting or deliberately failing to report information required by Chapter 106, Florida Statutes.

14. According to Complainant, Respondent did not file the 2016 P5 and P6 Reports nor did she file notices that she had no reportable activity.

15. I subpoenaed the campaign depository, SunTrust Bank, for Respondent’s campaign records. On March 15, 2017, I interviewed Ms. Dana Richardson, Bank representative, by

telephone. She stated that after searching their files no financial records were found for Respondent's campaign. To review the written statement from the Bank, refer to Exhibit 7.

16. To review additional information pertaining to this section of law, refer to paragraphs 6 through 11 of this report.

17. No record of Respondent having previously violated this section of the election laws was found.

IV. FEC History:

18. Respondent has no prior cases before the Commission.

Conclusion:

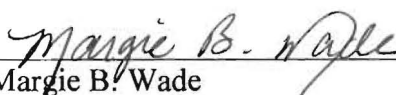
19. On March 14, 2017, I interviewed Respondent by telephone. I summarized the issues addressed in the Report of Investigation and asked if she had any final comments. She reiterated that when she started her campaign, she called the Division and spoke with a gentleman (she did not recall his name) who told her that if she did not collect or expend any funds she did not have to file anything.

20. On June 24, 2016, Ms. Bronson, Respondent's filing officer, mailed Respondent a letter informing her that her name has been placed on the 2016 active candidate list. The letter informs the reader that all of the Division's publication and reporting forms are available on their website. The letter reads, "**It is your responsibility to read, understand and follow the requirements of Florida's election laws.**" The letter advises the reader to "**print a copy of the following documents: Chapters 104 and 106, Florida Statutes, *Candidate and Campaign Treasurer Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.** To review Ms. Bronson's letter, refer to Exhibit 8. To review relevant pages of the *Candidate and Campaign Treasurer Handbook*, refer to Exhibit 9.

21. During a telephone interview on March 14, 2017, Respondent acknowledged that she downloaded and read Chapter 106, Florida Statutes, and the *Candidate and Campaign Treasurer Handbook*.

22. On June 23, 2016, Respondent filed her Statement of Candidate form with the filing office certifying that she had been provided access to read and understand the requirements of Chapter 106, Florida Statutes. To review the Statement of Candidate form, refer to Exhibit 10.

Respectfully submitted on March 17, 2017.



Margie B. Wade
Investigation Specialist

Current address of Respondent

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, Florida 32811

Current address of Complainant

Division of Elections
500 South Bronough Street, Suite 316
Tallahassee, Florida 32399

Name and Address of Filing Officer:

Kristi Reid-Bronson, Chief
Bureau of Elections Records
500 South Bronough Street, Suite 316
Tallahassee, Florida 32399

Copy furnished to:

David Flagg, Investigations Manager

FLORIDA ELECTIONS COMMISSION
REPORT OF INVESTIGATION
Miranda Sherelle Ratcliffe -- FEC 16-488

LIST OF EXHIBITS	
Exhibits #s	Description of Exhibits
Exhibit 1	DS-DE 9
Exhibit 2	1 st and 2 nd Notices for the P5 Report
Exhibit 3	1 st and 2 nd Notices for the P6 Report
Exhibit 4	Final Notice for the P5 Report
Exhibit 5	Final Notice for the P6 Report
Exhibit 6	Filing History
Exhibit 7	Statement from Bank
Exhibit 8	Ms. Bronson's Letter
Exhibit 9	Relevant Pages from the Candidate Handbook
Exhibit 10	Statement of Candidate

**APPOINTMENT OF CAMPAIGN TREASURER
AND DESIGNATION OF CAMPAIGN
DEPOSITORY FOR CANDIDATES**

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

RECEIVED
DEPARTMENT OF STATE
2016 JUN 23 AM 9:41

NOTE: This form must be on file with the qualifying officer before opening the campaign account.

OFFICE USE ONLY

1. CHECK APPROPRIATE BOX(ES):

Initial Filing of Form Re-filing to Change: Treasurer/Deputy Depository Office Party

2. Name of Candidate (in this order: First, Middle, Last)

Miranda Sherelle Ratcliffe

3. Address (include post office box or street, city, state, zip code)

4473 Malibu Street
Orlando, FL 32811

4. Telephone

(407) 683-2156

5. E-mail address

miranda.ratcliffe3@gmail.com

6. Office sought (include district, circuit, group number)

State Senate
District II

7. If a candidate for a nonpartisan office, check if applicable:

My intent is to run as a Write-In candidate.

8. If a candidate for a partisan office, check block and fill in name of party as applicable: My intent is to run as a

Write-In No Party Affiliation _____ Party candidate.

9. I have appointed the following person to act as my Campaign Treasurer Deputy Treasurer

10. Name of Treasurer or Deputy Treasurer

Miranda S. Ratcliffe

11. Mailing Address

P.O. Box 616925

12. Telephone

(407) 683-2156

13. City

Orlando

14. County

Orange

15. State

FL

16. Zip Code

32861

17. E-mail address

miranda.ratcliffe3@gmail.com

18. I have designated the following bank as my Primary Depository Secondary Depository

19. Name of Bank

SunTrust

20. Address

200 S Orange Ave

21. City

Orlando

22. County

Orange

23. State

FL

24. Zip Code

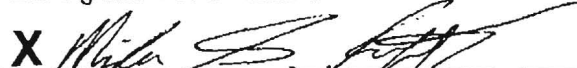
32801

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.

25. Date

6/22/2016

26. Signature of Candidate

X 

27. Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block)

I, Miranda S. Ratcliffe, do hereby accept the appointment
(Please Print or Type Name)

designated above as: Campaign Treasurer Deputy Treasurer.

6/22/16

X 



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

August 15, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 12, 2016.

The law (s. 106.07(8)(b), Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as follows until you file your report:
 - \$50 for the first 3 days late
 - \$500 per day for each day after the 3rd day late
 - If the required report immediately precedes a primary and general election, the automatic fine is \$500 for each late day.

The total fine for the untimely report cannot exceed 25% of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.

- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

EXHIBIT 2 page 1 of 2



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Second Notice

August 22, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 12, 2016.

We mailed, via regular mail, the first notice of the failure to file the above-mentioned report or notification to the address on file with our office on August 15, 2016.

The first notice which we provided to you specifically explained the automatic fine provisions in the law (s. 106.07(8)(b), Fla. Stat.) for failure to file a required report. Such fines are continuing to accrue for a late-filed report. Also, that notice explained that if no reportable activity occurred for the report date(s), you are still required to provide notification in writing that no reportable activity occurred. Our initial notice further indicated that, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

EXHIBIT 2 page 2 of 2



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

August 22, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 19, 2016.

The law (s. 106.07(8)(b), Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as follows until you file your report:
 - \$50 for the first 3 days late
 - \$500 per day for each day after the 3rd day late
 - If the required report immediately precedes a primary and general election, the automatic fine is \$500 for each late day.

The total fine for the untimely report cannot exceed 25% of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.

- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

EXHIBIT 3 page 1 of 3



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Second Notice

August 30, 2016

Delivery Confirmation:
9114 9999 4423 8937943Z 14

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 19, 2016.

We mailed, via regular mail, the first notice of the failure to file the above-mentioned report or notification to the address on file with our office on August 22, 2016.

The first notice which we provided to you specifically explained the automatic fine provisions in the law (s. 106.07(8)(b), Fla. Stat.) for failure to file a required report. Such fines are continuing to accrue for a late-filed report. Also, that notice explained that if no reportable activity occurred for the report date(s), you are still required to provide notification in writing that no reportable activity occurred. Our initial notice further indicated that, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

EXHIBIT 3 page 2 of 3

English

Customer Service

USPS Mobile

Register / Sign In



USPS Tracking®

Still Have Questions?
Browse our FAQs



Tracking Number: 9114999944238937943214

Updated Delivery Day: Thursday, September 1, 2016

Product & Tracking Information

Available

Postal Product:

Features:
USPS Tracking®

Text Updates

DATE & TIME

STATUS OF ITEM

LOCATION

Email Update:

September 1, 2016 , 2:41 pm

Delivered, In/At Mailbox

ORLANDO, FL 32811

Your item was delivered in or at the mailbox at 2:41 pm on September 1, 2016 in ORLANDO, FL 32811.

September 1, 2016 , 3:30 am

Arrived at Post Office

ORLANDO, FL 32811

August 31, 2016 , 11:17 am

Arrived at USPS Facility

ORLANDO, FL 32824

August 30, 2016 , 10:00 pm

Departed USPS Facility

TALLAHASSEE, FL 32301

August 30, 2016 , 8:57 pm

Arrived at USPS Facility

TALLAHASSEE, FL 32301

Track Another Package

Manage Inquiries

Tracking (or receipt) number

Track all your packages
No tracking number?

Track It

Sign up for My Account

EXHIBIT 3 page 3 of 3



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Final Notice
Delivery Confirmation:

USPS TRACKING # **9114 9999 4423 8937 9432 14**
& CUSTOMER RECEIPT For Tracking or inquiries go to USPS.com
or call 1-800-222-1811.

August 30, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

A recent review of the Division's records show that the Division has not yet received the below-referenced campaign treasurer's report or the required notification that no reportable activity occurred, whichever is applicable, during the following cover period:

<u>Year</u>	<u>Report</u>	<u>Cover Period</u>
2016	P5	7/30/16 - 8/5/16

The Division has previously notified you of the unfiled report or notification. Please file your report or notification. If the report is not filed within 7 days of receipt of this letter, the Division will refer this matter to the Florida Elections Commission, which may impose civil penalties of up to \$1000 per violation, apart from that automatic fine provisions of s. 106.07(8)(b), Fla. Stat.) that are applicable only to campaign finance reports.

As we stated in the prior notices, even if you now file the report or notification, the untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

EXHIBIT 4 page 1 of 2



USPS Tracking®

Still Have Questions?
Browse our FAQs



Tracking Number: 9114999944238937943214

Updated Delivery Day: Thursday, September 1, 2016

Product & Tracking Information

Available

Postal Product:

Features:
USPS Tracking®

Text Updates

Email Updates

DATE & TIME	STATUS OF ITEM	LOCATION
September 1, 2016 , 2:41 pm	Delivered, In/At Mailbox	ORLANDO, FL 32811

Your item was delivered in or at the mailbox at 2:41 pm on September 1, 2016 in ORLANDO, FL 32811.

September 1, 2016 , 3:30 am	Arrived at Post Office	ORLANDO, FL 32811
August 31, 2016 , 11:17 am	Arrived at USPS Facility	ORLANDO, FL 32824
August 30, 2016 , 10:00 pm	Departed USPS Facility	TALLAHASSEE, FL 32301
August 30, 2016 , 8:57 pm	Arrived at USPS Facility	TALLAHASSEE, FL 32301

Track Another Package

Tracking (or receipt) number

Track It

Manage Inquiries

Track all your packages
No tracking number.

Sign up for My USPS

EXHIBIT 4 page 2 of 3



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Final Notice

Delivery Confirmation:

USPS TRACKING # 9114 9999 4423 8937 9434 05
& CUSTOMER RECEIPT For Tracking or inquiries go to USPS.com
or call 1-800-222-1811.

September 14, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

A recent review of the Division's records show that the Division has not yet received the below-referenced campaign treasurer's report or the required notification that no reportable activity occurred, whichever is applicable, during the following cover period:

<u>Year</u>	<u>Report</u>	<u>Cover Period</u>
2016	P6	8/6/16 - 8/12/16

The Division has previously notified you of the unfiled report or notification. Please file your report or notification. If the report is not filed within 7 days of receipt of this letter, the Division will refer this matter to the Florida Elections Commission, which may impose civil penalties of up to \$1000 per violation, apart from that automatic fine provisions of s. 106.07(8)(b), Fla. Stat.) that are applicable only to campaign finance reports.

As we stated in the prior notices, even if you now file the report or notification, the untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

EXHIBIT 5 page 1 of 2



USPS Tracking®

Still Have Questions?
Browse our FAQs



Tracking Number: 9114999944238937943405

Updated Delivery Day: Saturday, September 17, 2016

Product & Tracking Information

Available

Postal Product:

Features:
USPS Tracking®

Text Updates

DATE & TIME

STATUS OF ITEM

LOCATION

Email Updates

September 17, 2016 , 2:53 pm

Delivered, In/At Mailbox

ORLANDO, FL 32811

Your item was delivered in or at the mailbox at 2:53 pm on September 17, 2016 in ORLANDO, FL 32811.

September 17, 2016 , 4:06 am

Arrived at Post Office

ORLANDO, FL 32811

September 16, 2016 , 2:21 pm

Arrived at USPS Facility

ORLANDO, FL 32824

September 15, 2016 , 10:43 pm

Arrived at USPS Facility

TALLAHASSEE, FL 32301

Track Another Package

Tracking (or receipt) number

Track It

Manage Information

Track all your packages
No tracking number?

Sign up for My

EXHIBIT 5 page 2 of 2



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Florida Department of State - Division of Elections

Florida Election System Reports

Candidate/Committee Lookup

Candidate Name: Miranda Sherelle Ratcliffe

Name:

Account: 68226

Election:

Acct:

Type:

Date Due	Type	Date Filed	Status	Days Late	Fine Assessed	Appealed	Amount Fined	Amount Paid
2/6/2017	TR	12/20/2016						
11/4/2016	G7		FEC	0	\$0.00		\$0.00	\$0.00
10/28/2016	G6	10/25/2016						
10/21/2016	G5	10/25/2016	CLO	4	\$0.00		\$0.00	\$0.00
10/14/2016	G4	10/25/2016	CLO	11	\$0.00		\$0.00	\$0.00
10/7/2016	G3	10/25/2016	CLO	18	\$0.00		\$0.00	\$0.00
9/23/2016	G2	10/25/2016	CLO	32	\$0.00		\$0.00	\$0.00
9/9/2016	G1	10/25/2016	CLO	46	\$0.00		\$0.00	\$0.00
8/26/2016	P7	10/25/2016	CLO	60	\$0.00		\$0.00	\$0.00
8/19/2016	P6	10/25/2016	CLO	67	\$0.00		\$0.00	\$0.00
8/12/2016	P5	10/25/2016	CLO	74	\$0.00		\$0.00	\$0.00
8/5/2016	P4	8/3/2016						
7/29/2016	P3	7/25/2016						
7/15/2016	P2	7/25/2016	CLO	10	\$0.00		\$0.00	\$0.00
7/1/2016	P1	6/30/2016						

EXHIBIT le page 1 of 2



Florida Department of State Division of Elections

**2016 General Election
Miranda Sherelle Ratcliffe (WRI)
State Senator**

Campaign Finance Activity

Note: The information presented below was obtained from the Committee's/Candidate's Campaign Treasurer's Report filed with the Division of Elections. About the Campaign Finance Data Base.

	Filing Period	Contributions			Expend	Other	Transfers
		Monetary	Loans	InKind			
P1-W	06/23/2016 - 06/24/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	06/25/2016 - 07/08/2016	0.00	0.00	0.00	0.00	0.00	0.00
P3-W	07/09/2016 - 07/22/2016	0.00	0.00	0.00	0.00	0.00	0.00
P4-W	07/23/2016 - 07/29/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	07/30/2016 - 08/05/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	08/06/2016 - 08/12/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	08/13/2016 - 08/25/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	08/26/2016 - 09/02/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	09/03/2016 - 09/16/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	09/17/2016 - 09/30/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	10/01/2016 - 10/07/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	10/08/2016 - 10/14/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	10/15/2016 - 10/21/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	10/22/2016 - 11/03/2016	0.00	0.00	0.00	0.00	0.00	0.00
W	11/04/2016 - 12/20/2016	0.00	0.00	0.00	0.00	0.00	0.00
<input checked="" type="radio"/>	All Dates (Totals)	0.00	0.00	0.00	0.00	0.00	0.00

Note: (E) indicates that report was filed electronically

X Indicates that detail has not been released

W Indicates that a waiver was filed and **L** Indicates that a loan report was filed

Select Detail Type

Contributions ▼

Select Sort Order

Date(Ascending) ▼

Select Output Type

Display On Screen ▼

EXHIBIT le page 2 of 3



SunTrust Bank
Subpoena Services
FL-ORL-7136
P.O. Box 620577
Orlando, FL 32862-0577
Fax 877-220-9403

Date: 03/10/2017

INV MARGIE B. WADE
FLORIDA ELECTION COMMISSION
107 W. GAINES STREET
COLLINS BUILDING, SUITE 224
TALLAHASSEE, FL 32399

RECEIVED
2017 MAR 17 A 9:00
STATE OF FLORIDA
ELECTIONS COMMISSION

RE: RATCHLIFFE, MIRANDA ET AL
SS-80984

- Enclosed please find the bank documents and/or video responsive to the subpoena.
- Enclosed please find partial bank documents in response to the Subpoena. The remaining documents to follow.
- CD password(s) will be mailed or faxed separately from CD(s). The disk(s) and/or password(s) may arrive within 2-3 days of each other.
- Signature card/Corporate Resolution not on file.
- The requested information is beyond the records retention period (7 years- Statements, Checks & Deposits, 5 years- Wire transfers, 5 years- CTR).
- The requested information is beyond the video retention period for this branch/ ATM.
- Account closed prior to requested date range.
- Invalid Account Number(s) / Invalid SSN.
- Based upon the information provided, we are unable to locate records for the designated person or entities. If there is any additional information available, please send via fax 877-220-9403 and we will renew our search (i.e., other Account Name or Title, TIN, Account #, other Address).

SunTrust cannot comply with the Subpoena for Improper Service:

- District of Columbia: The subpoena must be served personally at any SunTrust Bank or by certified mail.
- Maryland: The subpoena must be served personally at any SunTrust Bank or by certified mail.
- Virginia: Subpoena must be served personally on the registered agent or at any SunTrust Bank.
- Incorrect bank served, should be served on _____
- Other _____

- SunTrust Banks, Inc. does not hold any records for this individual(s). However, you may attempt to contact separate entities of the SunTrust family of companies.**

This request has been processed by SunTrust Bank Subpoena Services Analyst Dana Richardson at (407) 762-7777



FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

June 24, 2016

Miranda Sherelle Ratcliffe
4473 Malibu Street
Orlando, Florida 32811

Dear Ms. Ratcliffe:

This will acknowledge receipt of the Appointment of Campaign Treasurer and Designation of Campaign Depository for the office of State Senator, which was placed on file in our office on June 23, 2016. Your name has been placed on the 2016 active candidate list.

Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **July 1, 2016**. The report will cover the period of June 1-24, 2016 (P1). All candidates who file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

Credentials and Sign-ons

Below is the web address to access the EFS and your user identification number. The enclosed sealed envelope contains your initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. You, your campaign treasurer, and deputy treasurers are responsible for protecting these passwords from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

EFS Website Address: <https://efs.dos.state.fl.us>

Identification Number: 68226

Division of Elections

R.A. Gray Building, Suite 316 • 500 South Bronough Street • Tallahassee, Florida 32399
850.245.6240 • 850.245.6260 (Fax) dos.myflorida.com/elections/



EXHIBIT 8 Page 1 of 3

Miranda Ratcliffe
June 24, 2016
Page Two

Pin Numbers

Pin numbers are confidential secure credentials that allow you to submit reports and update personal information. The enclosed sealed envelope contains your confidential pin numbers.

Each candidate is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as *What is your mother's maiden name?*) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

Timely Filing

All reports filed must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any candidate failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for reports immediately preceding each primary and general election, the fine shall be \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the candidate and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

Miranda Ratcliffe
June 24, 2016
Page Three

Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://dos.myflorida.com/elections/>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapters 104 and 106, Florida Statutes, *Candidate and Campaign Treasurer Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.

Sincerely,



Kristi Reid Bronson, Chief
Bureau of Election Records

KRB/zjs

Enclosures

2016 Candidate & Campaign Treasurer Handbook

Florida Department of State
Division of Elections
R. A. Gray Building, Room 316
500 South Bronough Street
Tallahassee, FL 32399-0250
850.245.6240

(Rev. 01/22/16)

Candidate & Campaign Treasurer Handbook

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Chapter 16: Filing Campaign Reports

Each campaign treasurer designated by a candidate shall file regular reports of all contributions received and all expenditures made by or on behalf of such candidate.

The candidate and his or her campaign treasurer shall certify as to the correctness of each report. Each person so certifying shall bear the responsibility for the accuracy and veracity of each report. Any campaign treasurer or candidate who willfully certifies the correctness of any report while knowing that such report is incorrect, false or incomplete commits a misdemeanor of the first degree.

(Section 106.07, F.S.)

Where to File

A campaign treasurer is required to file campaign treasurer's reports with the officer with whom the candidate registers.

Candidates filing reports with the Division are required to file by means of the Electronic Filing System. If the candidate's filing officer is other than the Division, contact the appropriate filing officer to find out the requirements.

The web address for filing online with the Division is: <https://efs.dos.state.fl.us/>
(Section 106.07(2), F.S.)

When to File

Reports must be filed on the 10th day following the end of each calendar month from the time the candidate registers, except that if the 10th day occurs on a Saturday, Sunday or legal holiday, the report shall be filed on the next business day that is not a Saturday, Sunday or legal holiday.

A statewide candidate must file reports:

1. On the 60th day immediately preceding the primary election, and each week thereafter, with the last weekly report being filed on the 4th day immediately preceding the general election.
2. On the 10th day immediately preceding the general election, and each day thereafter, with the last daily report being filed the 5th day immediately preceding the general election.

All other candidates must file reports on the 60th day immediately preceding the primary election and bi-weekly on each Friday thereafter through and including the 4th day immediately preceding the general election, with additional reports due on the 25th and 11th days before the primary election and the general election.

For candidates that file with the Division, see the "Reporting Dates Calendar" at:

<http://dos.myflorida.com/elections/forms-publications/publications/>

Candidate & Campaign Treasurer Handbook

An individual seeking a publicly elected position on a political party executive committee who receives a contribution or makes an expenditure must file a single report of all contributions and expenditures on the 4th day immediately preceding the primary election. (*See Chapter 18, Reporting for Individuals Seeking a Publicly Elected Position on a Party Executive Committee.*)

Unless the electronic filing requirements of Section 106.0705, Florida Statutes, apply, reports shall be filed no later than 5 p.m. of the day designated. A report postmarked by the U.S. Postal Service no later than midnight of the day designated is deemed timely filed. A report received by the filing officer within 5 days after the designated due date that was delivered by the U.S. Postal Service is deemed timely filed unless it has a postmark indicating the report was mailed after the designated due date. A certificate of mailing obtained from and dated by the U.S. Postal Service at the time of mailing or a receipt from an established courier company, which bears a date on or before the date on which the report is due, is proof of mailing in a timely manner. Reports filed with the Division through the Electronic Filing System (EFS) are due no later than midnight, Eastern Time, of the due date.

(Sections 106.07, 106.0705
and 106.141, F.S.)

Penalty for Late Filing

Any candidate failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first three days late and, thereafter, \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is

greater, for the period covered by the late report. However, for the reports immediately preceding the primary and general election, the fine shall be \$500 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater, for the period covered by the late report. For a candidate's termination report, the fine shall be \$50 per day for each late day, not to exceed 25 percent of the total receipts or expenditures, whichever is greater for the period covered by the late report. All fines must be paid from the candidate's **personal funds** – not campaign funds.

(Section 106.07(2) and (8), F.S.)

Notice of No Activity

In any reporting period during which a candidate has not received funds or made any expenditures, the filing of the required report for that period is waived. **However, the candidate must notify the filing officer in writing on or before the prescribed reporting date that no report is being filed on that date.** (A notice of no activity filed with the Division must be filed electronically using the EFS.) The next report filed must specify that the report covers the entire period between the last submitted report and the report being filed.

(Section 106.07, F.S.)

Incomplete Reports

If a campaign treasurer files a report that is deemed incomplete, it shall be accepted on a conditional basis. The campaign treasurer will be notified by the filing officer as to why the report is incomplete. The campaign

RECEIVED
DEPARTMENT OF STATE
OFFICE USE ONLY
2016 JUN 23 AM 9:42

**STATEMENT OF
CANDIDATE**

(Section 106.023, F.S.)

(Please print or type)

I, Miranda S. Ratcliffe,

candidate for the office of State Senate Dist. 11;

have been provided access to read and understand the requirements of
Chapter 106, Florida Statutes.

X


Signature of Candidate

6/22/16
Date

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).



FLORIDA ELECTIONS COMMISSION

**107 W. Gaines Street,
Suite 224 Collins Building
Tallahassee, Florida 32399-1050
Telephone: (850) 922-4539
Fax: (850) 921-0783**

January 27, 2017

Miranda Sherelle Ratcliffe
4473 Malibu Street
Orlando, FL 32811

RE: Case No.: FEC 16-488; Respondent: Miranda Sherelle Ratcliffe

Dear Ms. Ratcliffe:

On September 30, 2016, the Florida Elections Commission received a complaint alleging that you violated Florida's election laws. I have reviewed the complaint and find that it contains one or more legally sufficient allegations. The Commission staff will investigate the following alleged violation:

Section 106.07(7), Florida Statutes: As alleged in the complaint, Respondent failed to notify the filing officer on the prescribed reporting date that no reports would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the following reporting periods:

- 2016 P5
- 2016 P6

Section 106.19(1)(c), Florida Statutes: As alleged in the complaint, Respondent falsely reported or deliberately failed to include information required by Chapter 106, Florida Statutes, when she failed to file a report on the prescribed reporting date for the following reporting periods:

- 2016 P5
- 2016 P6

You may respond to the allegation above by filing a notarized statement providing any information regarding the facts and circumstances surrounding the allegation. Your response will be included as an attachment to the investigator's report.

When we conclude the investigation, a copy of the Report of Investigation will be mailed to you at the above address. You may file a response to the report within 14 days from the date the report is mailed to you. Based on the results of the investigation, legal staff will make a written recommendation to the Commission on whether there is probable cause to believe you have violated Chapter 104 or 106, Florida Statutes. A copy of the Staff Recommendation will be mailed to you and you may file a response within 14 days from the date the recommendation is mailed to you. Your timely filed response(s) will be considered by the Commission when determining probable cause.

The Commission will then hold a hearing to determine whether there is probable cause to believe you have violated Chapters 104 or 106, Florida Statutes. You and the complainant will receive a notice of hearing at least 14 days before the hearing. The notice of hearing will indicate the location, date, and time of your hearing. You will have the opportunity to make a brief oral statement to the Commission, but you will not be permitted to testify or call others to testify, or introduce any documentary or other evidence.

At any time before a probable cause finding, you may notify us in writing that you want to enter into negotiations directed towards reaching a settlement via consent agreement.

The Report of Investigation, Staff Recommendation, and Notice of Hearing will be mailed to the above address as this letter. Therefore, if your address changes, you must notify this office of your new address. Otherwise, you may not receive these important documents. Failure to receive the documents will not delay the probable cause hearing.

Under section 106.25, Florida Statutes, complaints, Commission investigations, investigative reports, and other documents relating to an alleged violation of Chapters 104 and 106, Florida Statutes, are confidential until the Commission finds probable cause or no probable cause. The confidentiality provision does not apply to the person filing the complaint. However, it does apply to you unless you waive confidentiality in writing. The confidentiality provision does not preclude you from seeking legal counsel. However, if you retain counsel, your attorney must file a notice of appearance with the Commission before any member of the Commission staff can discuss this case with him or her.

If you have any questions or need additional information, please contact **Margie Wade**, the investigator assigned to this case.

Sincerely,



Amy McKeever Tomah
Executive Director

AMT/dam

**DIVISION OF ELECTIONS
FEC NOTICE FORM**

RECEIVED

2016 SEP 30 P 3:52

To FEC from Division of Elections

STATE OF FLORIDA

Name: Miranda S. Ratcliffe
Account Number: 68226
Treasurer: Miranda S. Ratcliffe

The Division of Elections hereby provides this notice to the Florida Elections Commission pursuant to Sections 106.07(8)(d), 106.22(7) and 106.25, Florida Statutes. An apparent violation of Chapter 106, F.S., has occurred based upon the candidate's alleged failure to file a report after notice as required by section 106.07(8)(d), Florida Statutes, or failure to notify the filing officer on the prescribed reporting date that no report was to be filed as required by Section 106.07(7), Florida Statutes.

The following report or notice is outstanding after notification:

2016 P5

2016 P6

Sent By: Kristi Reid Bronson *KRB*
Date: September 27, 2016

stb

AFFIDAVIT

STATE OF FLORIDA

County of Leon

Kristi Reid Bronson, being duly sworn, says:

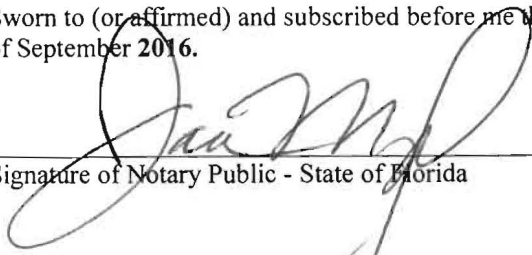
1. I am the Chief of the Bureau of Election Records of the Division of Elections (Division). In that capacity, I oversee the Division's duties related to the filing of campaign finance reports.
2. This affidavit is made upon my personal knowledge, including information obtained from review of the attached records, of which I am the custodian.
3. I am of legal age and competent to testify to the matters stated herein.
4. Miranda S. Ratcliffe (68226) is a 2016 candidate for the office of State Senator.
5. On June 23, 2016, Ms. Ratcliffe filed the Appointment of Campaign Treasurer and Designation of Campaign Depository with the Division. Ms. Ratcliffe appointed herself as treasurer. (See attached documents and acknowledgment letter.)
6. The 2016 P5 campaign treasurer's report was due on August 12, 2016. On August 15, 2016, the Division mailed Ms. Ratcliffe notification that the 2016 P5 treasurer's report had not been filed. (See attached letter.)
7. On August 22, 2016, the Division mailed Ms. Ratcliffe a second notification that the 2016 P5 treasurer's report had not been filed. (See attached letter.)
8. On August 30, 2016, the Division mailed Ms. Ratcliffe final notification with delivery confirmation that the 2016 P5 treasurer's report had not been filed. (See attached letter with delivery confirmation.)
9. The 2016 P6 campaign treasurer's report was due on August 19, 2016. On August 22, 2016, the Division mailed Ms. Ratcliffe notification that the 2016 P6 treasurer's report had not been filed. (See attached letter.)
10. On August 30, 2016, the Division mailed Ms. Ratcliffe a second notification with delivery confirmation that the 2016 P6 treasurer's report had not been filed. (See attached letter with delivery confirmation.)

11. On September 14, 2016, the Division mailed Ms. Ratcliffe final notification with delivery confirmation that the 2016 P6 treasurer's report had not been filed. (See attached letter with delivery confirmation.)
12. Ms. Ratcliffe did not notify the Division of Elections prior to or on the prescribed reporting date for the 2016 P5 and 2016 P6 reports that no reports was to be filed.
13. As of September 27, 2016, Ms. Ratcliffe has not filed the 2016 P5 and 2016 P6 reports.

I hereby swear or affirm that the foregoing information is true and correct to the best of my knowledge.


Signature of Affiant

Sworn to (or affirmed) and subscribed before me this 27th day of September 2016.


Signature of Notary Public - State of Florida

Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known



**APPOINTMENT OF CAMPAIGN TREASURER
AND DESIGNATION OF CAMPAIGN
DEPOSITORY FOR CANDIDATES**

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

RECEIVED
DEPARTMENT OF STATE
2016 JUN 23 AM 9:41

NOTE: This form must be on file with the qualifying officer before opening the campaign account.

OFFICE USE ONLY

1. CHECK APPROPRIATE BOX(ES):

Initial Filing of Form Re-filing to Change: Treasurer/Deputy Depository Office Party

2. Name of Candidate (in this order: First, Middle, Last)

Miranda Sherelle Ratcliffe

3. Address (include post office box or street, city, state, zip code)

4473 Malibu Street
Orlando, FL 32811

4. Telephone

(407) 683-2156

5. E-mail address

Miranda.ratcliffe3@gmail.com

6. Office sought (include district, circuit, group number)

State Senate
District II

7. If a candidate for a nonpartisan office, check if applicable:

My intent is to run as a Write-In candidate.

8. If a candidate for a partisan office, check block and fill in name of party as applicable: My intent is to run as a

Write-In No Party Affiliation _____ Party candidate.

9. I have appointed the following person to act as my Campaign Treasurer Deputy Treasurer

10. Name of Treasurer or Deputy Treasurer

Miranda S. Ratcliffe

11. Mailing Address

P.O. Box 616925

12. Telephone

(407) 683-2156

13. City

Orlando

14. County

Orange

15. State

FL

16. Zip Code

32861

17. E-mail address

Miranda.ratcliffe3@gmail.com

18. I have designated the following bank as my Primary Depository Secondary Depository

19. Name of Bank

SunTrust

20. Address

200 S Orange Ave

21. City

Orlando

22. County

Orange

23. State

FL

24. Zip Code

32801

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.

25. Date

6/22/2016

26. Signature of Candidate

X 

27. Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block)

I, Miranda S. Ratcliffe, do hereby accept the appointment
(Please Print or Type Name)

designated above as: Campaign Treasurer Deputy Treasurer.

6/22/16

X 

RECEIVED
DEPARTMENT OF STATE
OFFICE USE ONLY
2016 JUN 23 AM 9:42

STATEMENT OF CANDIDATE

(Section 106.023, F.S.)
(Please print or type)

I, Miranda S. Ratcliffe,

candidate for the office of State Senate Dist. 11;

have been provided access to read and understand the requirements of
Chapter 106, Florida Statutes.

X 
Signature of Candidate

6/22/16
Date

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).



FLORIDA DEPARTMENT *of* STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

June 24, 2016

Miranda Sherelle Ratcliffe
4473 Malibu Street
Orlando, Florida 32811

Dear Ms. Ratcliffe:

This will acknowledge receipt of the Appointment of Campaign Treasurer and Designation of Campaign Depository for the office of State Senator, which was placed on file in our office on June 23, 2016. Your name has been placed on the 2016 active candidate list.

Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **July 1, 2016**. The report will cover the period of June 1-24, 2016 (P1). All candidates who file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

Credentials and Sign-ons

Below is the web address to access the EFS and your user identification number. The enclosed sealed envelope contains your initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. You, your campaign treasurer, and deputy treasurers are responsible for protecting these passwords from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

EFS Website Address: <https://efs.dos.state.fl.us>

Identification Number: 68226

Division of Elections

R.A. Gray Building, Suite 316 • 500 South Bronough Street • Tallahassee, Florida 32399
850.245.6240 • 850.245.6260 (Fax) dos.myflorida.com/elections/



Miranda Ratcliffe
June 24, 2016
Page Two

Pin Numbers

Pin numbers are confidential secure credentials that allow you to submit reports and update personal information. The enclosed sealed envelope contains your confidential pin numbers.

Each candidate is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as *What is your mother's maiden name?*) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

Timely Filing

All reports filed must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any candidate failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for reports immediately preceding each primary and general election, the fine shall be \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the candidate and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

Miranda Ratcliffe
June 24, 2016
Page Three

Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://dos.myflorida.com/elections/>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapters 104 and 106, Florida Statutes, *Candidate and Campaign Treasurer Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.

Sincerely,



Kristi Reid Bronson, Chief
Bureau of Election Records

KRB/zjs

Enclosures



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

August 15, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 12, 2016.

The law (s. 106.07(8)(b), Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as follows until you file your report:
 - \$50 for the first 3 days late
 - \$500 per day for each day after the 3rd day late
 - If the required report immediately precedes a primary and general election, the automatic fine is \$500 for each late day.

The total fine for the untimely report cannot exceed 25% of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.

- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Second Notice

August 22, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 12, 2016.

We mailed, via regular mail, the first notice of the failure to file the above-mentioned report or notification to the address on file with our office on August 15, 2016.

The first notice which we provided to you specifically explained the automatic fine provisions in the law (s. 106.07(8)(b), Fla. Stat.) for failure to file a required report. Such fines are continuing to accrue for a late-filed report. Also, that notice explained that if no reportable activity occurred for the report date(s), you are still required to provide notification in writing that no reportable activity occurred. Our initial notice further indicated that, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Final Notice
Delivery Confirmation:

USPS TRACKING # **9114 9999 4423 8937 9432 14**
& CUSTOMER RECEIPT For Tracking or inquiries go to USPS.com
or call 1-800-222-1811.

August 30, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

A recent review of the Division's records show that the Division has not yet received the below-referenced campaign treasurer's report or the required notification that no reportable activity occurred, whichever is applicable, during the following cover period:

<u>Year</u>	<u>Report</u>	<u>Cover Period</u>
2016	P5	7/30/16 - 8/5/16

The Division has previously notified you of the unfiled report or notification. Please file your report or notification. If the report is not filed within 7 days of receipt of this letter, the Division will refer this matter to the Florida Elections Commission, which may impose civil penalties of up to \$1000 per violation, apart from that automatic fine provisions of s. 106.07(8)(b), Fla. Stat.) that are applicable only to campaign finance reports.

As we stated in the prior notices, even if you now file the report or notification, the untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records



USPS Tracking®

Still Have Questions?
Browse our FAQs



Tracking Number: 9114999944238937943214

Updated Delivery Day: Thursday, September 1, 2016

Product & Tracking Information

Available Services

Postal Product:

Features:

USPS Tracking®

Text Updates

Email Updates

DATE & TIME	STATUS OF ITEM	LOCATION
September 1, 2016 , 2:41 pm	Delivered, In/At Mailbox	ORLANDO, FL 32811
Your item was delivered in or at the mailbox at 2:41 pm on September 1, 2016 in ORLANDO, FL 32811.		
September 1, 2016 , 3:30 am	Arrived at Post Office	ORLANDO, FL 32811
August 31, 2016 , 11:17 am	Arrived at USPS Facility	ORLANDO, FL 32824
August 30, 2016 , 10:00 pm	Departed USPS Facility	TALLAHASSEE, FL 32301
August 30, 2016 , 8:57 pm	Arrived at USPS Facility	TALLAHASSEE, FL 32301

Track Another Package

Tracking (or receipt) number

Track It

Manage Inquiries

Track all your packages
No tracking number

Sign up for My USPS



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

August 22, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 19, 2016.

The law (s. 106.07(8)(b), Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as follows until you file your report:
 - \$50 for the first 3 days late
 - \$500 per day for each day after the 3rd day late
 - If the required report immediately precedes a primary and general election, the automatic fine is \$500 for each late day.

The total fine for the untimely report cannot exceed 25% of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.

- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

A handwritten signature in black ink that reads "Kristi Reid Bronson".

Kristi Reid Bronson, Chief
Bureau of Election Records



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Second Notice

August 30, 2016

Delivery Confirmation:
9114 9999 4423 8937943Z 14

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was August 19, 2016.

We mailed, via regular mail, the first notice of the failure to file the above-mentioned report or notification to the address on file with our office on August 22, 2016.

The first notice which we provided to you specifically explained the automatic fine provisions in the law (s. 106.07(8)(b), Fla. Stat.) for failure to file a required report. Such fines are continuing to accrue for a late-filed report. Also, that notice explained that if no reportable activity occurred for the report date(s), you are still required to provide notification in writing that no reportable activity occurred. Our initial notice further indicated that, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records



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Tracking Number: **9114999944238937943214**

Updated Delivery Day: **Thursday, September 1, 2016**

Product & Tracking Information

Available Services

Postal Product:

Features:

USPS Tracking®

Text Updates

DATE & TIME

STATUS OF ITEM

LOCATION

Email Updates

September 1, 2016 , 2:41 pm

Delivered, In/At Mailbox

ORLANDO, FL 32811

Your item was delivered in or at the mailbox at 2:41 pm on September 1, 2016 in ORLANDO, FL 32811.

September 1, 2016 , 3:30 am

Arrived at Post Office

ORLANDO, FL 32811

August 31, 2016 , 11:17 am

Arrived at USPS Facility

ORLANDO, FL 32824

August 30, 2016 , 10:00 pm

Departed USPS Facility

TALLAHASSEE, FL 32301

August 30, 2016 , 8:57 pm

Arrived at USPS Facility

TALLAHASSEE, FL 32301

Track Another Package

Manage Information

Tracking (or receipt) number

Track all your packages
No tracking number?

Track It

Sign up for My Account



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Final Notice

Delivery Confirmation:

USPS TRACKING #
& CUSTOMER
RECEIPT

9114 9999 4423 8937 9434 05
For Tracking or inquiries go to USPS.com
or call 1-800-222-1811.

September 14, 2016

Miranda S. Ratcliffe
4473 Malibu Street
Orlando, FL 32811-2811

CAN 68226

Dear Ms. Ratcliffe:

A recent review of the Division's records show that the Division has not yet received the below-referenced campaign treasurer's report or the required notification that no reportable activity occurred, whichever is applicable, during the following cover period:

<u>Year</u>	<u>Report</u>	<u>Cover Period</u>
2016	P6	8/6/16 - 8/12/16

The Division has previously notified you of the unfiled report or notification. Please file your report or notification. If the report is not filed within 7 days of receipt of this letter, the Division will refer this matter to the Florida Elections Commission, which may impose civil penalties of up to \$1000 per violation, apart from that automatic fine provisions of s. 106.07(8)(b), Fla. Stat.) that are applicable only to campaign finance reports.

As we stated in the prior notices, even if you now file the report or notification, the untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief
Bureau of Election Records

English

Customer Service

USPS Mobile

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USPS Tracking®

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Tracking Number: 9114999944238937943405

Updated Delivery Day: Saturday, September 17, 2016

Product & Tracking Information

Availab

Postal Product:

Features:
USPS Tracking®

Text Updates

Email Update:

DATE & TIME	STATUS OF ITEM	LOCATION
September 17, 2016 , 2:53 pm	Delivered, In/At Mailbox	ORLANDO, FL 32811

Your item was delivered in or at the mailbox at 2:53 pm on September 17, 2016 in ORLANDO, FL 32811.

September 17, 2016 , 4:06 am	Arrived at Post Office	ORLANDO, FL 32811
September 16, 2016 , 2:21 pm	Arrived at USPS Facility	ORLANDO, FL 32824
September 15, 2016 , 10:43 pm	Arrived at USPS Facility	TALLAHASSEE, FL 32301

Track Another Package

Manage In

Tracking (or receipt) number

Track all your packe
No tracking number

Track It

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