

**STATE OF FLORIDA
FLORIDA ELECTIONS COMMISSION**

In Re: Arrow

Case No.: FEC 19-005

TO: Arrow
Jean-Phillipe Austin, Chair
PO Box 330928
Miami, FL 33233

Division of Elections
500 S Bronough Street, Room 316
Tallahassee, FL 32399

NOTICE OF HEARING (AUTOMATIC FINE)

A hearing will be held in this case before the Florida Elections Commission on, **May 14, 2019 at 8:30 am**, or *as soon thereafter as the parties can be heard*, at the following location: **Senate Office Building, 404 South Monroe Street, Room 110-S, Tallahassee, Florida 32399**. Due to heightened security access requirements, please bring only essential items into the building and plan to arrive early to allow for delays coming through security.

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

This hearing will be conducted pursuant to Section 106.25, Florida Statutes, which governs your participation as follows:

If you are the Respondent, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission. However, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless you request to be heard or the Commission requests that your case be considered separately on the day of the hearing, your case will *not* be individually heard.

If you are the Complainant, you may attend the hearing, but you will *not* be permitted to address the Commission. In addition, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless the Respondent requests to be heard or the Commission requests that the case be considered separately on the day of the hearing, the case will *not* be individually heard.

If you are an Appellant, and you have requested a hearing, you may attend the hearing, and you or your attorney will have *5 minutes* to present your case to the Commission.

Please be advised that both confidential and public cases are scheduled to be heard by the Florida Elections Commission on this date. As an Appellant, Respondent or Complainant in one case, you will *not* be permitted to attend the hearings on other confidential cases.

The Commission will electronically record the meeting. Although the Commission's recording is considered the official record of the hearing, the Respondent may provide, at his own expense, a certified court reporter to also record the hearing.

If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

See further instructions on the reverse side.

Tim Vaccaro
Executive Director
Florida Elections Commission
April 30, 2019

Please refer to the information below for further instructions related to your particular hearing:

If this is a hearing to consider **an appeal from an automatic fine**, the Filing Officer has imposed a fine on you for your failure to file a campaign treasurer's report on the designated due date and, by filing an appeal, you have asked the Commission to consider either (1) that the report was in fact timely filed; or (2) that there were unusual circumstances that excused the failure to file the report timely. You are required to prove your case. If the Commission finds that the report was filed timely or that there were unusual circumstances that excused the failure, it may waive the fine, in whole or in part. The Commission may reduce a fine after considering the factors in Section 106.265, Florida Statutes. If the Commission finds that the report was not timely filed and there were no unusual circumstances, the fine will be upheld.

If this is a hearing to consider a **consent order before a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a **consent order after a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, *he must provide the Commission with written proof of his financial resources* at the hearing. A financial affidavit form is available from the Commission Clerk.

FLORIDA ELECTIONS COMMISSION
CASE REPORT
Case Number: FEC-19-005

NAME: ARROW

DATE APPEAL RECEIVED: 01/02/19

DATE REPORT DUE: 10/26/18 (2018 G6)

DATE OF ELECTRONIC RECEIPT: 11/14/18

NUMBER OF DAYS LATE: 19

AMOUNT OF FINE: \$5,625.00

FINE BASED ON: () NUMBER OF DAYS () 25% OF RECEIPTS (X) 25% OF EXPENDITURES

TOTAL RECEIPTS FOR REPORTING PERIOD: \$0

TOTAL EXPENDITURES FOR REPORTING PERIOD: \$0

DATE OF FIRST NOTIFICATION: 10/29/18

CANDIDATE []	STATE [X]
PC [X]	DISTRICT []
CCE []	COUNTY []
POLITICAL PARTY []	CITY []
ECO []	

SUMMARY: Arrow is a political committee (PC) registered with the State of Florida. The PC's chair is Jean-Philippe Austin and its treasurer is Shaun Davis.

The PC is appealing the fine claiming that after reviewing their records they discovered a check dated September 22, 2018 was filed on the wrong report. According to Mr. Austin, "the copy of the check record was misfiled and later submitted on November 14th when it was found". They amended the 2018 G6 report on December 26th and filed it on December 28th to reflect zero activity for the reporting period.

- The 2018 G6 Original Report covers the period from 10/13/18-10/19/18; it was due on 10/26/18.
- The 2018 G6 Queued Transaction Report shows that it was created and filed on 11/14/18. The report was amended on 12/26/18 and filed on 12/28/18. One expenditure was deleted (\$22,500.00). The fine is based on 25% of the deleted activity before the report was amended.
- Arrow reported receiving zero contributions, while making zero expenditures.
- The Division of Elections has one note that pertain to Arrow's 2018 G6 report.
- The expenditure (\$22,500.00) was deleted from the 2018 G6 report and added to the 2018 G3 report on 12/28/18.

PRIOR CASES: None.

Molly Donovan

From: Donna Malphurs <Donna.Malphurs@myfloridalegal.com> on behalf of Florida Elections Commission <fec@myfloridalegal.com>
Sent: Wednesday, January 02, 2019 2:21 PM
To: Molly Donovan
Subject: Fw: Arrow Political Committee
Attachments: ARROW PAC APPEAL LETTER.pdf

----- Forwarded by Donna Malphurs/OAG on 01/02/2019 02:21 PM -----

From: "Annette Lewis" <ALewis@sdaviscpa.com>
To: "'fec@myfloridalegal.com'" <fec@myfloridalegal.com>
Cc: "'Austin, Jean Philippe'" <JeanPhilippe.Austin@21co.com>, "Shaun Davis" <SDavis@sdaviscpa.com>
Date: 01/02/2019 01:41 PM
Subject: FW: Arrow Political Committee

Good Afternoon,

The initial email submission bounced back to our email server and after speaking with Ms. Ann today, the supporting documents were removed to make the file small for submission. If those documents are required, they will be submitted in support of appeal.

Regards,

Annette Lewis, MBA, CPA, CGMA
alewis@sdaviscpa.com
S. Davis & Associates, P.A.
2521 Hollywood Boulevard
954.927.5900

DISCLAIMER:

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Circular 230 Disclosure:

Any U.S. advice contained in the body of this email (including any attachments unless expressly stated otherwise) is not intended or written to be used, and cannot be used, for the purposes of avoiding tax penalties that may be imposed under the Internal Revenue Code or applicable state or local tax law provisions on any taxpayer.

From: Annette Lewis
Sent: Monday, December 31, 2018 11:18 AM
To: fec@myfloridalegal.com
Cc: 'JeanPhilippe.Austin@21co.com' <JeanPhilippe.Austin@21co.com>; Shaun Davis <SDavis@sdaviscpa.com>
Subject: Arrow Political Committee

Good Morning,

Please find the attached notice of appeal submitted on behalf of Arrow Political Committee. Please confirm receipt.

Regards,

Annette Lewis, MBA, CPA, CGMA
alewis@sdaviscpa.com
S. Davis & Associates, P.A.
2521 Hollywood Boulevard
954.927.5900

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(See attached file: ARROW PAC APPEAL LETTER.pdf)

ARROW PAC
2521 Hollywood Boulevard
Hollywood, Florida 33020
P(954) 927-5900 F(954) 927-5927

DELIVERED VIA EMAIL

December 27, 2018

Florida Elections Commission
107 West Gaines Street
Collins Building, Suite 224
Tallahassee, Florida 32399-1050

**RE: Arrow PAC, Late Filing of G5 and G6 Report/Fine
Through Kristi Reid-Willis – Chief, Florida Department of State, Bureau of Election
Records**

Dear Sir/Madam:

We are formally requesting an appeal to waive the fines relating to the above referenced matter. The follow is an explanation for each item.

Report	Period Covered	Date Due	Date Filed	Comment
G5	10/6/2018 – 10/12/2018	10/19/2018	10/19/2018	Letter dated December 10, 2018 indicated that it is was filed on November 8, 2018 (see filing record provided). The filing was done timely.
G6	10/13/2018 – 10/19/2018	10/26/2018	11/14/2018	After reviewing our records, this check disbursement was the first one issued by the organization and is dated September 22, 2018. The copy of the check record was misfiled and later submitted on November 14, 2018 when it was found (see copy of check image from banking data).

The organization's Treasurer, Mr. Davis contacted the Division of Elections yesterday to discuss the above referenced items. It was noted that the November 8, 2018 filing (G5) referenced in the letter could not be located, and the G6 item, although we discovered the filing oversight, had to be appealed.

Again, we respectfully request a waiver of the assessed penalties based on our research of the items referenced. We look forward to your decision and if any additional information is required, please feel free to contract me or Mr. Shaun Davis, Treasurer.

Sincerely,



Jean-Phillipe Austin, Chairperson

Co: Kristi Reid Willis, Chief, Bureau of Election Records
Shaun M. Davis, Treasurer, Arrow

(2)



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Final Notice

Delivery Confirmation: 9114 9014 9645 1416 2499 09

December 10, 2018

Jean-Philippe Austin, Chairperson

Arrow

Post Office Box 330928

Miami, FL 33233

RAC 7376

Dear Mr. Austin:

The campaign treasurer's report that was due on October 26, 2018, was filed on November 14, 2018. By law, you are automatically assessed a late fine of \$5,625.00.

You have 20 days from the receipt of this notice to either:

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

*Florida Division of Elections
R.A. Gray Building, Room 3116
500 South Bronough Street
Tallahassee, Florida 32399-0250*

2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

*Florida Elections Commission
107 West Gaines Street, Ste. 224
Tallahassee, Florida 32399-0150*

If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristin Reid Willis, Chief
Bureau of Election Records

ARROW PAC
2521 Hollywood Boulevard
Hollywood, Florida 33020
P(954) 927-5900 F(954) 927-5927

RECEIVED
DEPARTMENT OF STATE
2019 JAN -3 PM 3:53
DIVISION OF ELECTIONS
TALLAHASSEE, FL

DELIVERED VIA EMAIL

December 27, 2018

Florida Elections Commission
107 West Gaines Street
Collins Building, Suite 224
Tallahassee, Florida 32399-1050

**RE: Arrow PAC, Late Filing of G5 and G6 Report/Fine
Through Kristi Reid-Willis - Chief, Florida Department of State, Bureau of Election
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Sincerely,



Jean-Phillipe Austin, Chairperson

Co: Kristi Reid Willis, Chief, Bureau of Election Records
Shaun M. Davis, Treasurer, Arrow

1

FLORIDA DEPARTMENT OF STATE
AND
SECURITY DIVISION
DIVISION OF ELECTIONS

STATE OF FLORIDA
DIVISION OF ELECTIONS
1000 PENNSYLVANIA AVENUE, SUITE 200
TALLAHASSEE, FLORIDA 32304-0001
TEL: 904.201.2000 FAX: 904.201.2001

Ball Notice

Ballot Counting

October 11, 2018

Dear Mr. [Name]

How

Post Office Box 10000

Mobile, AL 36688

Dear Mr. [Name]

The county canvassing board for the 2018 general election was held on October 11, 2018. The results of the election were as follows: [Name] received 100% of the vote.

Ballot counting was completed on October 11, 2018.

For more information, please contact the Division of Elections at (904) 201-2000.

Thank you for your participation in the 2018 general election. We appreciate your vote and the trust you place in us. If you have any questions, please contact the Division of Elections at (904) 201-2000.

For more information, please contact the Division of Elections at (904) 201-2000.

Thank you for your participation in the 2018 general election. We appreciate your vote and the trust you place in us. If you have any questions, please contact the Division of Elections at (904) 201-2000.

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(2)

FLORIDA DEPARTMENT OF STATE
DIVISION OF ELECTIONS

File No. 2018-0005
Security Classification: CONFIDENTIAL

December 10, 2018

Tommy Patterson, Chairman
Citizens for a Better Tomorrow
P.O. Box 96912
Miami, FL 33296

Dear Mr. Patterson:

The sample question for the ballot that was due on October 20, 2018, was returned to you by mail. By law, you are automatically assessed a late fee of \$162.00.

You have 30 days from the receipt of this notice to either:

- 1. Pay the late fee to the Florida Division of Elections (For a candidate or voter registration, the late fee is non-refundable and the late fee must be paid immediately.)

Florida Division of Elections
102 West Broward Street, 333
100 South Broward Blvd
Tallahassee, Florida 32309-6301

- 2. Appear before the Florida Elections Commission (See Rules 17-1.010 and 17-1.101, F.S. and the Administrative Code), at:

Florida Elections Commission
107 West Broward Street, Suite 325
Tallahassee, Florida 32309-6301

If you appeal, please send a copy also to the Florida Division of Elections within your 30-day deadline for any objections from the Division about this notice.

If you have any questions, please contact the help desk at (850) 245-6200.

Annette Lewis

From: Annette Lewis
Sent: Wednesday, January 2, 2019 1:41 PM
To: 'fec@myfloridalegal.com'
Cc: 'Austin, Jean Philippe'; Shaun Davis
Subject: FW: Arrow Political Committee
Attachments: ARROW PAC APPEAL LETTER.pdf

Tracking:	Recipient	Delivery
	'fec@myfloridalegal.com'	
	'Austin, Jean Philippe'	
	Shaun Davis	Delivered: 1/2/2019 1:41 PM

Good Afternoon,

The initial email submission bounced back to our email server and after speaking with Ms. Ann today, the supporting documents were removed to make the file small for submission. If those documents are required, they will be submitted in support of appeal.

Regards,

Annette Lewis, MBA, CPA, CGMA
alewis@sdaviscpa.com
S. Davis & Associates, P.A.
2521 Hollywood Boulevard
954.927.5900

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From: Annette Lewis
Sent: Monday, December 31, 2018 11:18 AM
To: fec@myfloridalegal.com
Cc: 'JeanPhilippe.Austin@21co.com' <JeanPhilippe.Austin@21co.com>; Shaun Davis <SDavis@sdaviscpa.com>
Subject: Arrow Political Committee

Good Morning,

Please find the attached notice of appeal submitted on behalf of Arrow Political Committee. Please confirm receipt.

Regards,

Annette Lewis, MBA, CPA, CGMA
alewis@sdaviscpa.com
S. Davis & Associates, P.A.
2521 Hollywood Boulevard
954.927.5900

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Circular 230 Disclosure:

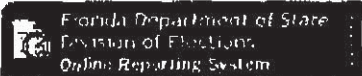
Any U.S. advice contained in the body of this email (including any attachments unless expressly stated otherwise) is not intended or written to be used, and cannot be used, for the purposes of avoiding tax penalties that may be imposed under the Internal Revenue Code or applicable state or local tax law provisions on any taxpayer.

G5-SUPPORT

SUPPORTING DOCUMENTS

12/26/2018 **G5-SUPPORT**

Campaign Finance Online



Signed on As: 73768

Wednesday, December 26, 2018

Arrow(73768-PAC)

Filed Report Summary

Home Filings Transactions Print Queue Campaign Account Sign Out Help

Summary of all filings received (Amendment in Process)

Report: 2018 - G5 - 7 2018 General Election Covers: 10/6/2018-10/12/2018 Due: 10/19/2018

Amended Last Review: Reviewed:
 Waiver Complete:
 Filed Date: File Status:

Transactions	Contributions	Amount	Expenditures	Amount
3	Cash and Checks:	4,500.00	Monetary:	0.00
	Loans:	0.00	Transfers to Off Acct:	0.00
	Total Monetary:	4,500.00	Total Monetary:	0.00
	In-Kind Contributions:	0.00	Other Distributions:	0.00

Activity this report Orig Report Submit Date: By:

Contributions	Amount	Expenditures	Amount
Cash and Checks:	4,500.00	Monetary:	0.00
Loans:	0.00	Transfers to Off Acct:	0.00
Total Monetary:	4,500.00	Total Monetary:	0.00
In-Kind Contributions:	0.00	Other Distributions:	0.00

Florida Department of State, Division of Elections 2005

12/28/2018

G5-SUPPORT

Campaign Finance Online

Wednesday, December 26, 2018



Florida Department of State
Division of Elections
Online Reporting System

Signed On As: 73768

Arrow(73768-PAC)

Filed Contributions

Home Filings Transactions Print Queue Campaign Account Sign Out Help

Report: 2018 - G5 - 7 Covers: 10/6/2018 - 10/12/2018 Due: 10/19/2018 Status: Reviewed

Page Size: 19 Page 1 Of 1 (Trx's 1 - 3 Of 3)

Go To Page
Go To Record



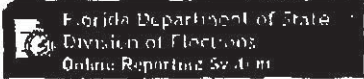
Seq	Date	Contributor	Amount	Contributor Type	Contribution Type	Amend Type	Errors
1	10/12/2018	HOLLAND, ROBERT W	\$1,500.00	I	CHE		0
2	10/12/2018	PHILIP, PAUL R	\$1,000.00	I	CHE		0
3	10/12/2018	GULLEY, CLINTON	\$2,000.00	I	CHE		0

Florida Department of State, Division of Elections 2005

12/28/2018

G5-SUPPORT

Campaign Finance Online



Signed On As: 73768

Wednesday, December 26, 2018

Arrow(73768-PAC)

Filed Report Summary

Home Filings Transactions Print Queue Campaign Account Sign Out Help

Summary of all filings received (Amendment in Process)

Report: 2018 - G6 - 8 2018 General Election Covers: 10/13/2018-10/19/2018 Due: 10/26/2018

Amended Last Review: Reviewed:
 Waiver Complete:
 Filed Date: File Status:

Transactions	Contributions	Amount	Expenditures	Amount
1	Cash and Checks:	0.00	Monetary:	22,500.00
	Loans:	0.00	Transfers to Off Acct:	0.00
	Total Monetary:	0.00	Total Monetary:	22,500.00
	In-Kind Contributions:	0.00	Other Distributions:	0.00

Activity this report Orig Report Submit Date: By:

Contributions	Amount	Expenditures	Amount
Cash and Checks:	0.00	Monetary:	22,500.00
Loans:	0.00	Transfers to Off Acct:	0.00
Total Monetary:	0.00	Total Monetary:	22,500.00
In-Kind Contributions:	0.00	Other Distributions:	0.00

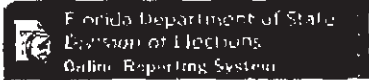
Florida Department of State, Division of Elections 2005

12/26/2018

G5-SUPPORT

Campaign Finance Online

Wednesday, December 26, 2018



Signed On As: 73768

Arrow(73768-PAC)

Filed Expenditures

Home Filings Transactions Print Queue Campaign Account Sign Out Help

Report: 2018 - G6 - 8 Covers: 10/13/2018 - 10/19/2018 Due: 10/26/2018 Status: Reviewed

Page Size: 15 Page 1 Of 1 (Trx's 1 - 1 Of 1)

Go To Pag



Go To Rec

Seq	Date	Name	Amount	Purpose	Exp Type	Am Ty
1	10/15/2018	FORWARD FLORIDA	\$22,500.00	CONTRIBUTION	CAN	

Florida Department of State, Division of Elections 2005



Online Banking

Business Fundamentals C [REDACTED] Account Activity Transaction Details

Check number: 00000001001

Post date: 10/15/2018

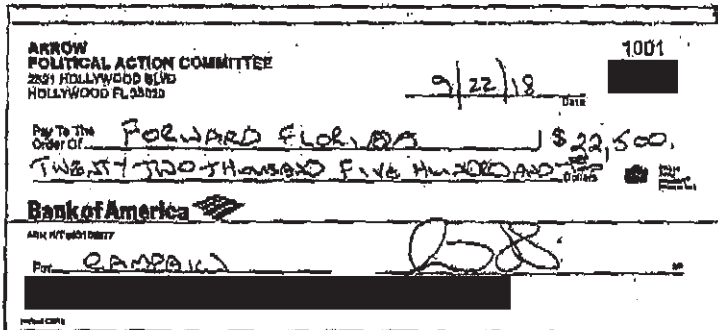
Amount: -22,500.00

Type: Check

Description: Check

Merchant name: Check

Transaction category: Cash, Checks & Misc: Checks





S. Davis & Associates, P.A.
Certified Public Accountants & Consultants

2521 Hollywood Boulevard
Hollywood, Florida
Phone 954-927-5900, Fax 954-927-5927

RECEIVED
THE DEPARTMENT OF STATE
2019 JAN -3 PM 3:53
DIVISION OF ELECTIONS
TALLAHASSEE FL

TELECOPIER COVER SHEET

PLEASE DELIVER THE FOLLOWING PAGES AT ONCE TO:

NAME: Kristi Reid Willis

COMPANY: Florida Department of State, Division of Elections, Bureau of Election Records

FAX NUMBER: (850) 245-6260

FROM: Shaun M. Davis

DATE: 01/03/2019

TIME TRANSMISSION BEGAN:

TOTAL NUMBER OF PAGES (INCLUDING THIS COVER SHEET): 11

DOCUMENT:

Copy of letter of appeal for Arrow PAC – RE: Late Filing G5 and G6
Supporting documents for amendments that were filed

MESSAGE:

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FLORIDA ELECTIONS COMMISSION

107 W. Gaines Street, Suite 224

Collins Building

Tallahassee, Florida 32399-1050

(850) 922-4539

www.fec.state.fl.us; fec@myfloridalegal.com

January 3, 2019

Jean-Philippe Austin, Chair
Arrow
Post Office Box 330928
Miami, FL 33233

RE: Case No.: FEC 19-005; Campaign Treasurer's Report due October 26, 2018

Dear Mr. Austin:

The Florida Elections Commission received your letter appealing the fine assessed against your committee for failing to timely file your campaign treasurer's report. The Commission will hear your case at **its next available meeting** (meetings are usually held in February, May, August, and November of each year). **A notice of hearing will be mailed to you approximately two weeks before the scheduled meeting.** Please notify our office immediately should your address change in order to ensure timely receipt of future correspondence from the Commission.

In reaching its decision, the Commission will consider the documents gathered by Commission staff and any documents you submit for the Commission's consideration before the hearing. Unless good cause is shown, the Commission will not consider at the hearing any written document unless it has been filed with the Commission Clerk at least ten days before the hearing. Rules 2B-1005 and 1.0055, *Florida Administrative Code*, are the Commission's rules on the appeal of automatic fines; a copy of the rules is enclosed.

The Commission will uphold the fine imposed by the filing officer unless you present credible evidence that the report was timely filed or credible evidence that unusual circumstances caused the report to be filed late.

If you have any questions, please contact **Br'Axeton Wims**, the staff member assigned to this case.

Sincerely,

Erin Riley

Deputy Agency Clerk

/med

Enclosure: Rules 2B- 1.005 and 1.0055, Florida Administrative Code.

cc: Division of Elections, Filing Officer

2B-1.005 Appeal of Fines Imposed by Filing Officers.

(1) To appeal a fine imposed pursuant to Sections 106.04(8) or 106.07(8), FS, the party against whom the fine is levied shall file a notice of appeal with the Commission, and a copy filed with the filing officer, within 20 days of the appealing party's receipt of notice that a fine is being imposed. The notice of appeal shall contain:

- (a) The name, address and telephone number of the appealing party;
- (b) A copy of the notice of imposition of fine issued by the filing officer; and
- (c) A request for hearing if a personal appearance before the Commission is desired. If no hearing request is made, the appeal shall be decided solely on the documents submitted by the appealing party and Commission staff.

(2) Upon receipt of a timely notice of appeal, the Commission staff shall notify the appealing party that the appeal has been accepted. The appealing party shall have 20 days from acceptance of the appeal to submit any documents supporting the appeal. Any subsequent supplemental documents shall be filed no later than five business days before the hearing.

(3) The Commission shall uphold the fine imposed by the filing officer unless the appealing party demonstrates that the report was timely filed or that there were unusual or other circumstances beyond the control of the candidate or committee that caused the report to be filed late.

Rulemaking Authority 106 26(1) FS Law Implemented 106.04(8), 106.07(8) FS History-New 9-14-86, Amended 10-19-86, Formerly ID-100.5, Amended 1-11-99, 4-24-0.5, 6-2-13..

2B-1.0052 Fine Imposed; Timely Filed Reports.

Rulemaking Authority 106 26(1) Chapter 97-13, Section 52, Laws of Florida. Law Implemented 106 04(8), 106.07(8) FS History-New 1-1199, Amended 1-2-02, 4-24-0.5, Repealed 6-2-13..

2B-1.0055 Late-filed Reports; Unusual Circumstances.

(1) Unusual circumstances mean uncommon, rare or sudden events over which the actor has no control and which directly result in the failure to act according to the filing requirements.. Unusual circumstances must occur within a time period that would clearly prevent the person legally responsible for filing the report from doing so in a timely manner. Unusual circumstances shall include, but are not limited to, the following circumstances:

(a) Natural disaster or other emergency that prevented timely filing. Evidence submitted shall include copies of newspaper reports or other documents from an independent and reliable source that document the nature, date, and location of the natural disaster or emergency.

(b) Death of the candidate or campaign treasurer or an immediate family member of the candidate or campaign treasurer.

Evidence submitted shall include a copy of the death certificate, newspaper obituary, or funeral program or notice.

(c) Serious illness, disability or non-elective surgery of the candidate or campaign treasurer. Evidence submitted shall include a physician's certification on professional letterhead stationery that includes the dates of the illness, disability, or surgery; a statement regarding the period of time that the patient was incapacitated; and a statement that surgery, if any, was not elective. The period of incapacitation may also be shown by copies of hospital records reflecting the dates of hospitalization.

(d) Serious illness, disability or non-elective surgery of the candidate's or campaign treasurer's immediate family member. Evidence submitted shall include evidence of the candidate or treasurer's relationship to the family member, the location of the family member, and the reason the candidate or campaign treasurer's presence was required. Evidence submitted shall also include a physician's certification on professional letterhead stationery that includes the dates of the illness, disability or surgery; a statement regarding the period of time that the patient was incapacitated; a statement that surgery, if any, was not elective; and a statement that the patient required the care of a family member.

(e) Computer or equipment failure caused by events that could not have been anticipated and that made timely filing of the report impossible.

(f) The abrupt and unexpected loss of the campaign treasurer; over which the appealing party had no control. The loss of the campaign treasurer shall not constitute unusual circumstances if the appealing party failed to monitor the campaign treasurer's performance before his or her departure or if the appealing party failed to assure prompt preparation of the report after the treasurer's departure.

(g) Failure of the filing officer to e-mail, telephone, or mail a letter to the candidate, chairman of a political committee, or treasurer of a committee of continuous existence that a report is late no later than seven days after the report was due shall constitute unusual circumstances if the appealing party establishes that lack of notice clearly interfered with the timely filing of the report. The fine imposed by the filing officer shall be reduced to the amount that would have been imposed had the report been filed 13 days.

(2) Unusual circumstances shall not include:

(a) Failure of the United States Postal Service or other mail delivery service to postmark an envelope, legibly postmark an envelope, or timely deliver mail.

(b) Failure of the sender to affix sufficient postage to a report that is being mailed.

Rulemaking Authority 106.26(1) FS Law Implemented 106 04(8), 106 07(8) FS History—New I-11-99 Amended 4-24-05, 6-2-13.



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

Final Notice

Delivery Confirmation: **9114 9014 9645 1416 2499 09**

December 10, 2018

Jean-Philippe Austin, Chairperson

Arrow

Post Office Box 330928

Miami, FL 33233

PAC 73768

Dear Mr. Austin:

The campaign treasurer's report that was due on October 26, 2018, was filed on November 14, 2018. By law, you are automatically assessed a late fine of \$5,625.00.

You have 20 days from the receipt of this notice to either:

1. Pay the fine to the Florida Division of Elections (For a candidate only, a fine is not an allowable campaign expenditure and must be paid from personal funds) at:

*Florida Division of Elections
R.A. Gray Building, Room. 316
500 South Bronough Street
Tallahassee, Florida 32399-025011*

2. Appeal the fine to the Florida Elections Commission (See Rules 2B-1.005 and 2B-1.0055, Florida Administrative Code) at:

*Florida Elections Commission
107 West Gaines Street, Ste. 224
Tallahassee, Florida 32399-0150*

If you appeal, please send a copy also to the Florida Division of Elections so that you will not receive further notices from the Division about this matter.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief
Bureau of Election Records

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Expected Delivery on

WEDNESDAY

12 DECEMBER 2018 ⓘ by **8:00pm** ⓘ

 **Delivered**

December 12, 2018 at 9:10 am
Delivered, PO Box
MIAMI, FL 33133

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*NOTE: Black and white (grayscale) images show the outside, front of letter-sized envelopes and mailpieces that are processed through USPS's automated equipment.

Feedback



FLORIDA DEPARTMENT OF STATE

Ken Detzner
Secretary of State

DIVISION OF ELECTIONS

October 29, 2018

Jean-Philippe Austin, Chairperson

PAC 73768

Arrow

Post Office Box 330928

Miami, FL 33233

Dear Mr. Austin:

Our records indicate that you have not filed either your campaign treasurer's report or notification that no reportable activity occurred, whichever is applicable. The filing date was October 26, 2018.

The law (s. 106.07(8)(b), Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as follows until you file your report:
 - \$50 per day for the first 3 days late
 - \$500 per day for each day after the 3rd day late
 - If the required report immediately precedes a primary and general election, the automatic fine is \$500 for each late day.

The total fine for the untimely report cannot exceed 25% of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.

- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Willis, Chief
Bureau of Election Records

cc: Shaun Davis, Treasurer

**FLORIDA DEPARTMENT OF STATE, DIVISION OF ELECTIONS
CAMPAIGN TREASURER'S REPORT SUMMARY**

(1) Arrow (2) 73768
 Candidate, Committe or Party Name I.D. Number

(3) 2521 Hollywood Boulevard Hollywood FL 33020
 Address (number and street) City State Zip Code

Check box if address has changed since last report

(4) Check appropriate box(es):

Candidate (office sought):
 Political Committee Check If PC has DISBANDED
 Committee of Continuous Existance Check If CCE has DISBANDED
 Party Executive Committee

(5) REPORT IDENTIFIERS

Cover Period: From 10/13/2018 To 10/19/2018 Report Type: G6

Original Amendment Special Election Report

(6) CONTRIBUTIONS THIS REPORT

Cash & Checks	\$0.00
Loans	\$0.00
<i>Total Monetary</i>	\$0.00
In-Kind	\$0.00

(7) EXPENDITURES THIS REPORT

Monetary Expenditures	\$0.00
Transfers to Office Account	\$0.00
<i>Total Monetary</i>	\$0.00

(8) Other Distributions

Certification

It is a first degree misdemeanor for any person to falsify a public record (ss.839.13, F.S.)

I certify that I have examined this report and it is true, correct and complete

Name of Treasurer Deputy Treasurer

X
Signature

I certify that I have examined this report and it is true, correct and complete

Name of Candidate Chaiman (PC/PTY Only)

X
Signature

ID:

CAMPAIGN TREASURER'S REPORT – ITEMIZED CONTRIBUTIONS

Name: Arrow

Report: 2018 G6

Period: 10/13/2018 to 10/19/2018

**** Records in Filed Report ****

Seq #	Full Name (Last, Suffix, First, Middle)	Contributor	Occupation	Amount
Date	Street Address & City, State, Zip	Type	In-Kind Description	Amend

Name: ArrowReport: 2018 G6Period: 10/13/2018 to 10/19/2018**** Records in Filed Report ****

Seq #	Full Name (Last, Suffix, First, Middle)	Type	Purpose	Amount
Date	Street Address & City, State, Zip			Amend
1	FORWARD FLORIDA, (Office: GOV) 250 INTERNATIONAL PARKWAY, SUITE 134 LAKE MARY, FL 32746	CAN	CONTRIBUTION	\$22,500.00
10/15/2018				DEL

ID:

CAMPAIGN TREASURER'S REPORT – ITEMIZED FUND TRANSFERS

Name: Arrow

Report: 2018 G6

Period: 10/13/2018 to 10/19/2018

**** Records in Filed Report ****

Seq # Date	Full Name (Last, Suffix, First, Middle Street Address & City, State, Zip	Type	Nature of Account	Amount Amend

ID:

CAMPAIGN TREASURER'S REPORT – ITEMIZED DISTRIBUTIONS

Name: Arrow

Report: 2018 G6

Period: 10/13/2018 to 10/19/2018

**** Records in Filed Report ****

Seq #	Full Name (Last, Suffix, First, Middle Street Address & City, State, Zip	Recipient	Purpose	Amount
		Date	Type	Related Expenditure

Queued Items for 2018-G6

Account: 73768

Arrow

Rpt Seq: 8

<i>ProcessDescription</i>	<i>Status</i>	<i>Submitter</i>	<i>Created</i>	<i>LastUpdate</i>
Create Pending Report	Processing Complete	73768	11/14/2018 4:05:11 PM	11/14/2018 4:05:11 PM
Review Pending Report	Processing Complete	73768	11/14/2018 4:13:23 PM	11/14/2018 4:13:23 PM
Recalc Pending Report Total	Processing Complete	73768	11/14/2018 4:13:41 PM	11/14/2018 4:13:41 PM
Review Pending Report	Processing Complete	73768	11/14/2018 4:14:25 PM	11/14/2018 4:14:25 PM
File Pending Report	Processing Complete	73768	11/14/2018 4:50:53 PM	11/14/2018 4:50:53 PM
Amend Filed Report	Processing Complete	73768	12/26/2018 5:21:46 PM	12/26/2018 5:21:46 PM
Review Pending Report	Processing Complete	73768	12/26/2018 5:22:16 PM	12/26/2018 5:22:16 PM
Recalc Pending Report Total	Processing Complete	73768	12/26/2018 5:22:54 PM	12/26/2018 5:22:54 PM
File Pending Report	Processing Complete	73768	12/28/2018 5:37:07 PM	12/28/2018 5:37:07 PM



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Florida Department of State - Division of Elections

Florida Election System Reports

Candidate/Committee Lookup

Committee Name: Arrow

Name:

Account: 73768

Election:

Acct: 73768

Type:

Search

Reset

Date Due	Type	Date Filed	Status	Days Late	Fine Assessed	Appealed	Amount Fined	Amount Paid
12/10/2018	M11	12/12/2018	CLO	2	\$0.00		\$0.00	\$0.00
11/2/2018	G7	11/14/2018	CLO	12	\$0.00		\$0.00	\$0.00
11/1/2018	D6	11/14/2018	CLO	13	\$0.00		\$0.00	\$0.00
10/31/2018	D5	11/14/2018	CLO	14	\$0.00		\$0.00	\$0.00
10/30/2018	D4	11/14/2018	CLO	15	\$0.00		\$0.00	\$0.00
10/29/2018	D3	11/14/2018	CLO	16	\$0.00		\$0.00	\$0.00
10/28/2018	D2	11/14/2018	CLO	17	\$0.00		\$0.00	\$0.00
10/27/2018	D1	11/14/2018	SNT	18	\$4,750.00		\$4,750.00	\$0.00
10/26/2018	G6	11/14/2018	SNT	19	\$5,625.00		\$5,625.00	\$0.00
10/25/2018	G4	10/19/2018						
10/19/2018	G5	10/19/2018	SNT	0	\$577.75		\$577.75	\$0.00
10/5/2018	G3	10/5/2018						
9/28/2018	G2A	10/5/2018	CLO	7	\$0.00		\$0.00	\$0.00
9/21/2018	G2	9/20/2018						
9/14/2018	G1A	9/14/2018						
9/7/2018	G1	9/14/2018	CLO	7	\$0.00		\$0.00	\$0.00



**Florida Department of State
Division of Elections**

Arrow

Campaign Finance Activity

Note: The information presented below was obtained from the Committee's/Candidate's Campaign Treasurer's Report filed with the Division of Elections. About the Campaign Finance Data Base. If all contributions for a reporting period are less than 1 dollar Then they may not be displayed.

Contributions							
	Filing Period	Monetary	Loans	InKind	Expend	Other	Transfers
W	08/25/2018 - 08/31/2018	0.00	0.00	0.00	0.00	0.00	0.00
W	09/01/2018 - 09/07/2018	0.00	0.00	0.00	0.00	0.00	0.00
○	09/08/2018 - 09/14/2018	29,500.00	0.00	0.00	0.00	0.00	0.00
W	09/15/2018 - 09/21/2018	0.00	0.00	0.00	0.00	0.00	0.00
○	09/22/2018 - 09/28/2018	20,000.00	0.00	0.00	22,500.00	0.00	0.00
W	09/29/2018 - 10/05/2018	0.00	0.00	0.00	0.00	0.00	0.00
○	10/06/2018 - 10/12/2018	5,500.00	0.00	0.00	0.00	0.00	0.00
○	10/13/2018 - 10/19/2018	0.00	0.00	0.00	0.00	0.00	0.00
○	10/20/2018 - 10/26/2018	0.00	0.00	0.00	19,000.00	0.00	0.00
W	10/27/2018 - 10/27/2018	0.00	0.00	0.00	0.00	0.00	0.00
W	10/28/2018 - 10/28/2018	0.00	0.00	0.00	0.00	0.00	0.00
W	10/29/2018 - 10/29/2018	0.00	0.00	0.00	0.00	0.00	0.00
W	10/30/2018 - 10/30/2018	0.00	0.00	0.00	0.00	0.00	0.00
W	10/31/2018 - 10/31/2018	0.00	0.00	0.00	0.00	0.00	0.00
W	10/20/2018 - 11/01/2018	0.00	0.00	0.00	0.00	0.00	0.00
W	11/02/2018 - 11/30/2018	0.00	0.00	0.00	0.00	0.00	0.00
W		0.00	0.00	0.00	0.00	0.00	0.00

	12/01/2018 - 12/31/2018						
<input checked="" type="radio"/>	All Dates (Totals)	55,000.00	0.00	0.00	41,500.00	0.00	0.00

Note: ^(E) indicates that report was filed electronically

X Indicates that detail has not been released

W Indicates that a waiver was filed and **L** Indicates that a loan report was filed

Select Detail Type

Contributions ▼

Select Sort Order

Date(Ascending) ▼

Select Output Type

Display On Screen ▼

Submit Query Now

[Query the Campaign Finance Data Base](#)

[\[Department of State\]](#) [\[Division of Elections\]](#) [\[Candidates and Races\]](#) [\[Campaign Finance Information\]](#)

HISTORY NOTES
Arrow - 73768

Unique ID	Date Recorded	Last Edited Date	Originally Recorded By
62542	1/4/2019 10:20:00 AM		sibagley
RE:Appeal letter received			
<p>Per KRW I called the chairperson at the number on file. It went to a voicemail for the treasurer's firm. I left message asking either the chair or treasurer to return my call regarding the appeal letter received for the Arrow PC G5, G6 and also to discuss the D1. I left my direct number for return call. I was calling to let them know the Division was sending a disregard letter for the G5 report they had appealed and that the D1 had a fine and was mailed out to the them in the same envelope. I was going to find out if they wanted to resubmit to include the D1 in the appeal.</p> <p>(message left at 8:30 am)</p> <p>sib</p>			
62454	12/26/2018 4:13:00 PM		njtaylor
RE: Fine letter for 2018 G5			
<p>Shaun Davis called to inquire about a fine letter dated December 10, 2018 regarding a late filing of the 2018 G5 report (due October 19 2018, and according to the letter, filed on November 8). He believed that the report had been submitted on time. I checked the report on EFS and according to the system the original report had indeed been filed on October 19th, with no amendments. Donna double-checked this and verified the report had been filed on time, on October 19th according to EFS.</p> <p>I told Mr. Davis that I would notify the Bureau Chief of this discrepancy and that in the mean time he has the option to appeal the fine with the FEC. -njt 12/16/18</p>			
60963	9/13/2018 4:18:00 PM		njtaylor
Credentials for Chair			
I gave Jean-Philippe Austin his password and PIN. 9/13/18 -njt			
60873	9/6/2018 4:04:00 PM		jcsoria
Re: Credentials			
I spoke with treasurer and released PIN and password.			
60852	9/5/2018 4:26:00 PM		jcsoria
Re: Credentials			
I called the office and left a message for both treasurer and chair to call me back.			

HAND DELIVERED

RECEIVED

**STATEMENT OF ORGANIZATION
OF POLITICAL COMMITTEE**

(PLEASE TYPE)

OFFICE USE ONLY

2018 AUG 15 PM 3:05

DIVISION ELECTIONS
TALLAHASSEE, FL

1. Full Name of Committee

Arrow

Telephone

(954) 927-5900

Mailing Address (include city, state and zip code)

2521 Hollywood Boulevard
Hollywood, Florida 33020

Street Address (include city, state and zip code)

2521 Hollywood Boulevard
Hollywood, Florida 33020

2. Affiliated or Connected Organizations (includes other committees of continuous existence and political committees)

Name of Affiliated or
Connected Organization

Mailing Address

Relationship

None

3. Area, Scope and Jurisdiction of the Committee

Candidate and ballot issues, statewide, legislative, multi-district, countywide and municipal elections

4. Nature of Organization or Organization's Special Interest (e.g., medical, legal, education, etc.)

Economic Empowerment, Social Action

5. Identify by Name, Address and Position, the Custodian of Books and Accounts (include treasurer's name)

Full Name

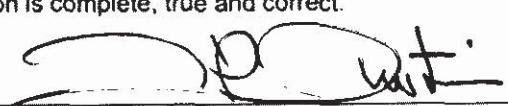
Mailing Address

Committee Title or Position

Shaun Davis

2521 Hollywood Boulevard
Hollywood, Florida 33020

Treasurer

6. List by Name, Address and Position, Other Principal Officers, Including Officers and Members of the Finance Committee, If Any (include chairman's name)			
Full Name	Mailing Address	Committee Title or Position	
Jean-Philippe Austin	Post Office Box 330928 Miami, Florida 33233	Chairperson	
Shaun Davis	2521 Hollywood Boulevard Hollywood, Florida 33020	Treasurer	
7. List by Name, Address, Office Sought and Party Affiliation Each Candidate or Other Individual that this Committee is Supporting (if none, please indicate)			
Full Name	Mailing Address	Office Sought	Party
To Be Determined			
8. List Any Issues this Committee is Supporting: To Be Determined			
List Any Issues this Committee is Opposing: To Be Determined			
9. If this Committee is Supporting the Entire Ticket of a Party, Give Name of Party			
N/A			
10. In the Event of Dissolution, What Disposition will be Made of Residual Funds?			
Return to contributors or donate to an IRC Section 527 or 501(c) organization			
11. List all Banks, Safety Deposit Boxes, or Other Depositories Used for Committee Funds			
Name of Bank or Depository & Account Number	Mailing Address		
Bank of America	Presidential Circle 3801 Hollywood Boulevard Hollywood, Florida 33021		
12. List all Reports Required to be Filed by this Committee with Federal Officials and the Names, Addresses and Positions of Such Officials, If Any			
Report Title	Dates Required to be Filed	Name & Position of Official	Mailing Address
Form 8871 Form 1120 POL	w/in 24 hours Annual	IRS IRS	Ogden, UT Ogden, UT
STATE OF <u>FLORIDA</u> <input checked="" type="checkbox"/>		<u>MIAMI-DADE</u> <input checked="" type="checkbox"/> COUNTY	
I, <u>Jean-Philippe Austin</u> , certify that the information in this Statement of			
Organization is complete, true and correct.			
X			<u>7/6/18</u>
	Signature of Chairman of Political Committee		Date

**APPOINTMENT OF CAMPAIGN TREASURER
AND DESIGNATION OF CAMPAIGN
DEPOSITORY FOR
POLITICAL COMMITTEES**
(Sections 106.011(1) and 106.021(1), F.S.)

RECEIVED

2018 AUG 31 PM 2:44


DIVISION OF ELECTIONS
TALLAHASSEE, FL

HAND DELIVERED

CHECK APPROPRIATE BOX:

OFFICE USE ONLY

Original Appointment of Treasurer Reappointment of Treasurer Deputy Treasurer

1. Committee or Organization Arrow		2. Telephone (954) 927-5900	
3. Name of Treasurer or Deputy Treasurer Shaun Davis		4. Email (optional) ()	
5. Telephone (optional) ()			
6. Mailing Address 2521 Hollywood Boulevard, Hollywood, Florida 33020			
7. Street Address 2521 Hollywood Boulevard, Hollywood, Florida 33020			
8. The following bank has been designated as the <input checked="" type="checkbox"/> Primary Depository <input type="checkbox"/> Secondary Depository			
9. Name of Bank Bank of America		10. Street Address Presidential Circle, 3801 Hollywood Boulevard	
11. City Hollywood		12. State Florida	13. Zip Code 33021
14. Signature of Chairman 		15. Name of Chairman (Print or Type) Jean-Philippe Austin	

Campaign Treasurer's Acceptance of Appointment

I, Shaun Davis, do hereby accept the appointment as
(Please Print or Type)
treasurer or deputy treasurer for Arrow
(Committee or Organization)

**UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING CAMPAIGN TREASURER'S
ACCEPTANCE OF APPOINTMENT AND THAT THE FACTS STATED ARE TRUE.**

8/30/18
Date


Signature of Campaign Treasurer or Deputy Treasurer



FLORIDA DEPARTMENT OF STATE

RICK SCOTT
Governor

KEN DETZNER
Secretary of State

September 5, 2018

Jean-Philippe Austin, Chairperson
Arrow
Post Office Box 330928
Miami, Florida 33233

Dear Mr. Austin:

This will acknowledge receipt of the Statement of Organization and Appointment of Campaign Treasurer and Designation of Campaign Depository for **Arrow**, which were placed on file in our office on August 31, 2018. This information appears to comply with the requirements of Section 106.03, Florida Statutes, and the name of this organization has been placed on our active committee list as a political committee.

Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on **September 7, 2018**. The report will cover the period of August 25-31, 2018 (2018 G1). All political committees that file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

EFS Access

Below is the web address to access the EFS and the committee's user identification number. The enclosed sealed envelope contains the committee's filing credentials.

EFS Website Address: <https://efs.dos.state.fl.us>
Identification Number: 73768

Timely Filing

All reports must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to

Jean-Philippe Austin, Chairperson
September 5, 2018
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the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight, Eastern Standard Time, of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any political committee failing to file a report on the designated due date is subject to a fine of \$50 per day for the first 3 days and, thereafter, \$500 per day for each day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for the reports immediately preceding each primary and general election, the fine shall be \$500 per day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the chairperson and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at <http://dos.myflorida.com/elections/>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapter 106, Florida Statutes, *Political Committee Handbook*, *Calendar of Reporting Dates*, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.

Sincerely,



Kristi Reid Willis, Chief
Bureau of Election Records

KRW/jcs

Enclosures

pc: Shaun Davis, Treasurer