### STATE OF FLORIDA FLORIDA ELECTIONS COMMISSION

EEC 15 020

ın Ke	: Sneena Weade	Case No.: FEC 17-038
TO:	Sheena Meade	Division of Elections
	4797 Maple Park Street	500 S Bronough Street, Room 316
	Orlando, FL 32811	Tallahassee, FL 32399

### NOTICE OF HEARING (INFORMAL HEARING)

A hearing will be held in this case before the Florida Elections Commission on, May 15, 2018 at 8:30 am, or as soon thereafter as the parties can be heard, at the following location: 412 Knott Building, Pat Thomas Committee Room, 404 South Monroe Street, Tallahassee, Florida 32399.

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

This hearing will be conducted pursuant to Section 106.25, Florida Statutes, which governs your participation as follows:

**If you are the Respondent**, you may attend the hearing, and you or your attorney will have 5 minutes to present your case to the Commission. However, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless you request to be heard or the Commission requests that your case be considered separately on the day of the hearing, your case will *not* be individually heard.

**If you are the Complainant**, you may attend the hearing, but you will *not* be permitted to address the Commission. In addition, some cases (including those in which consent orders or recommendations for no probable cause are being considered) may be decided by an *en masse* vote and, unless the Respondent requests to be heard or the Commission requests that the case be considered separately on the day of the hearing, the case will *not* be individually heard.

**If you are an Appellant**, and you have requested a hearing, you may attend the hearing, and you or your attorney will have 5 *minutes* to present your case to the Commission.

Please be advised that both confidential and public cases are scheduled to be heard by the Florida Elections Commission on this date. As an Appellant, Respondent or Complainant in one case, you will *not* be permitted to attend the hearings on other confidential cases.

The Commission will electronically record the meeting. Although the Commission's recording is considered the official record of the hearing, the Respondent may provide, at his own expense, a certified court reporter to also record the hearing.

If you require an accommodation due to a disability, contact Donna Ann Malphurs at (850) 922-4539 or by mail at 107 West Gaines Street, The Collins Building, Suite 224, Tallahassee, Florida 32399, at least 5 days before the hearing.

See further instructions on the reverse side.

Amy McKeever Toman

Executive Director Florida Elections Commission April 30, 2018 Please refer to the information below for further instructions related to your particular hearing:

If this is a hearing to consider **an appeal from an automatic fine**, the Filing Officer has imposed a fine on you for your failure to file a campaign treasurer's report on the designated due date and, by filing an appeal, you have asked the Commission to consider either (1) that the report was in fact timely filed; or (2) that there were unusual circumstances that excused the failure to file the report timely. You are required to prove your case. If the Commission finds that the report was filed timely or that there were unusual circumstances that excused the failure, it may waive the fine, in whole or in part. The Commission may reduce a fine after considering the factors in Section 106.265, Florida Statutes. If the Commission finds that the report was not timely filed and there were no unusual circumstances, the fine will be upheld.

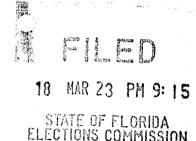
If this is a hearing to consider a **consent order before a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a **consent order after a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, he must provide the Commission with written proof of his financial resources at the hearing. A financial affidavit form is available from the Commission Clerk.



### STATE OF FLORIDA FLORIDA ELECTIONS COMMISSION

Florida Elections Commission,
Petitioner,

Case No.: FEC 17-038

Sheena Meade, Respondent.

### ORDER OF PROBABLE CAUSE

THIS MATTER was heard by the Florida Elections Commission (Commission) at its regularly scheduled meeting on March 13, 2018, in Tallahassee, Florida.

On January 3, 2018, Staff recommended to the Commission that there was probable cause to believe that the Florida Election Code was violated. The facts articulated in Staff's Recommendation are adopted by reference and incorporated herein. Based on the Complaint, Report of Investigation, Staff's Recommendation, and oral statements (if any) made at the probable cause hearing, the Commission finds that there is **probable cause** to charge Respondent with the following violation(s):

### Count 1:

On or about November 28, 2016, Sheena Meade violated Section 106.141(1), Florida Statutes, when she failed to file the campaign's 2016 Termination Report within 90 days after being eliminated as a candidate.

### Count 2:

On or around November 28, 2016, Sheena Meade violated Section 106.19(1)(c), Florida Statutes, when she deliberately failed to

include information required by Chapter 106, Florida Statutes, on the campaign's 2016 Termination Report.

The Commission finds that there is **no probable cause** to charge Respondent with violating Section 106.07(7), Florida Statutes.

**DONE AND ORDERED** by the Florida Elections Commission on March 13, 2018.

M. Scott Thomas, Chairman Florida Elections Commission

Copies furnished to: Stephanie J. Cunningham, Assistant General Counsel Sheena Meade, Respondent Division of Elections, Complainant

### NOTICE OF RIGHT TO A HEARING

As the Respondent, you may elect to resolve this case in several ways. First, you may elect to resolve this case by <u>consent order</u> where you and Commission staff agree to resolve the violation(s) and agree to the amount of the fine. The consent order is then presented to the Commission for its approval. To discuss a consent order, contact the FEC attorney identified in the Order of Probable Cause.

Second, you may request an <u>informal hearing</u> held before the Commission, if you <u>do not</u> dispute any material fact in the Staff Recommendation. You have 30 days from the date the Order of Probable Cause is filed with the Commission to request such a hearing. The date this order was filed appears in the upper right-hand corner of the first page of the order. At the hearing, you will have the right to make written or oral arguments to the Commission concerning the legal issues related to the violation(s) and the potential fine. At the request of Respondent, the Commission will consider and determine willfulness at an informal hearing. Otherwise, live witness testimony is unnecessary.

Third, you may request a <u>formal hearing</u> held before an administrative law judge in the Division of Administrative Hearings (DOAH), if you dispute any material fact in the Staff Recommendation. You have 30 days from the date the Order of Probable Cause is filed with the Commission to request such a hearing. The date this order was filed appears in the upper right-hand corner of the first page of the order. At the hearing, you will have the right to present evidence relevant to the violation(s) listed in this order, to cross-examine opposing witnesses, to impeach any witness, and to rebut the evidence presented against you.

If you do not elect to resolve the case by consent order or request a formal hearing at the DOAH or an informal hearing before the Commission within 30 days of the date this Order of Probable Cause is filed with the Commission, the case will be sent to the Commission for a formal or informal hearing, depending on whether the facts are in dispute. The date this order was filed appears in the upper right-hand corner of the first page of the order.

To request a hearing, please send a written request to the Commission Clerk, Donna Ann Malphurs. The address of the Commission Clerk is 107 W. Gaines Street, Collins Building, Suite 224, Tallahassee, Florida 32399-1050. The telephone number is (850) 922-4539. The Clerk will provide you with a copy of Chapter 28-106, *Florida Administrative Code*, and other applicable rules upon request. No mediation is available.

### STATE OF FLORIDA FLORIDA ELECTIONS COMMISSION

Casa No . EEC 17 020

	: Sheena Meade	/ Case No.: FEC 17-056
TO:	Sheena Meade	Division of Elections
	4797 Maple Park Street	500 S Bronough Street, Room 316
	Orlando, FL 32811	Tallahassee, FL 32399

### NOTICE OF HEARING (PROBABLE CAUSE DETERMINATION)

A hearing will be held in this case before the Florida Elections Commission on, March 13, 2018 at 10:00 am, or as soon thereafter as the parties can be heard, at the following location: Augustus B. Turnbull Conference Center, 555 West Pensacola Street, Room 103, Tallahassee, Florida 32301.

Failure to appear in accordance with this notice will constitute a waiver of your right to participate in the hearing. Continuances will be granted only upon a showing of good cause.

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See further instructions on the reverse side.

Amy McKeever Toman

Executive Director Florida Elections Commission February 26, 2018

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If this is a hearing to consider a **consent order before a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed and become public. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the case will remain confidential, unless confidentiality has been waived.

If this is a hearing to consider a **consent order after a determination of probable cause has been made**, the Commission will decide whether to accept or reject the consent order. If the Commission accepts the consent order, the case will be closed. If the Commission rejects the consent order or does not make a decision to accept or deny the consent order, the Respondent will be entitled to another hearing to determine if the Respondent committed the violation(s) alleged.

If this is a **probable cause hearing**, the Commission will decide if there is probable cause to believe that the Respondent committed a violation of Florida's election laws. Respondent should be prepared to explain how the staff in its recommendation incorrectly applied the law to the facts of the case. *Respondent may not testify, call others to testify, or introduce any documentary or other evidence at the probable cause hearing.* The Commission will only decide whether Respondent should be *charged* with a violation and, before the Commission determines whether a violation has occurred or a fine should be imposed, Respondent will have an opportunity for another hearing at which evidence may be introduced.

If this is an **informal hearing**, it will be conducted pursuant Sections 120.569 and 120.57(2), Florida Statutes; Chapter 28 and Commission Rule 2B-1.004, Florida Administrative Code. At the hearing, the Commission will decide whether the Respondent committed the violation(s) charged in the Order of Probable Cause. The Respondent will be permitted to testify. However, the Respondent may not call witnesses to testify.

Respondent may argue why the established facts in the Staff Recommendation do not support the violations charged in the Order of Probable Cause. At Respondent's request, the Commission may determine whether Respondent's actions in the case were willful. The Respondent may also address the appropriateness of the recommended fine. If Respondent claims that his limited resources make him unable to pay the statutory fine, he must provide the Commission with written proof of his financial resources at the hearing. A financial affidavit form is available from the Commission Clerk.

# THIS FILE CONTAINS INFORMATION THAT IS CONFIDENTIAL AND EXEMPT FROM DISCLOSURE PURSUANT TO CHAPTER 119, FLORIDA STATUTES

### STATE OF FLORIDA FLORIDA ELECTIONS COMMISSION

In Re:	Sheena Meade	Case No.:	<b>FEC 17-038</b>

### STAFF RECOMMENDATION FOLLOWING INVESTIGATION

Pursuant to Section 106.25(4)(c), Florida Statutes, undersigned staff counsel files this written recommendation for disposition of the referral in this case recommending that there is **probable cause** to charge Respondent with violating **Sections 106.141(1)**, and **106.19(1)(c)**, and **no probable cause** to charge Respondent with violating **Section 106.07(7)**, **Florida Statutes**. Based upon a thorough review of the Report of Investigation submitted on December 5, 2017, the following facts and law support this staff recommendation:

- 1. On January 27, 2017, the Florida Elections Commission ("Commission") received a referral from the Department of State, Division of Elections ("Division" or "Complainant"), alleging that Sheena Meade ("Respondent") violated Chapter 106, Florida Statutes.
- 2. Respondent was a 2016 candidate for State Representative, District 46. (ROI Exhibit 16)<sup>1</sup>
- 3. By letter dated September 22, 2017, the Executive Director notified Respondent that Commission staff would investigate the following statutory provisions:

Section 106.07(7), Florida Statutes: As alleged in the complaint, Respondent, a 2016 candidate for State Representative, may have failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the 2016 termination reporting period.

Section 106.141(1), Florida Statutes: As alleged in the complaint, Respondent, a 2016 candidate for State Representative, failed to timely file her 2016 Termination Report reflecting the disposition of all remaining campaign funds.

Section 106.19(1)(c), Florida Statutes: As alleged in the complaint, Respondent, a 2016 candidate for State Representative, may have falsely reported or deliberately failed to include information in her 2016 Termination Report, as required by Chapter 106.

<sup>&</sup>lt;sup>1</sup> The Report of Investigation is referred to herein as "ROI."

- 4. By letter dated March 1, 2016, Kristi Reid Bronson, Chief, Bureau of Election Records, sent Respondent a letter acknowledging that the Division had received her Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates form and that her name was placed on the 2016 active candidate list. (ROI Exhibit 2, page 1)
- 5. The acknowledgment letter advised Respondent that all candidates filing reports with the Division are required to use the electronic filing system ("EFS"), and provided Respondent with a user identification number and initial password to grant access to the EFS. (ROI Exhibit 2, page 1) The letter further advised Respondent that all of the Division's publications and reporting forms were available on its website and directed Respondent to print out the *Calendar of Reporting Dates* as well as other relevant documents. (ROI Exhibit 2, page 3)

### Alleged Violation: Section 106.141(1), Florida Statutes

- 6. Complainant alleged that Respondent violated Florida's election laws by failing to file the campaign's 2016 Termination Report.
- 7. On August 30, 2016, Respondent was defeated in the 2016 primary election. Respondent was required to file the campaign's 2016 Termination Report within 90 days after being eliminated as a candidate.
- 8. The Division routinely mails letters to eliminated candidates to provide notice of the designated due date for a campaign's Termination Report. The Division's *Calendar of Reporting Dates* also shows the due date for the 2016 Termination Report for a candidate who was defeated in the 2016 primary election, i.e., November 28, 2016.
- 9. On November 29, 2016, and January 12, 2017, the Division sent letters notifying Respondent that the report had not been received. (ROI Exhibits 4 & 5) The final notification was confirmed delivered. (ROI Exhibit 5, page 2)
- 10. A subpoena was issued to Respondent's designated campaign depository to ascertain whether any financial activity occurred during the relevant reporting period, i.e., August 26, 2016 November 28, 2016. The campaign's bank records show that Respondent had reportable financial activity. (ROI Exhibits 6-13)
- 11. As it appears that Respondent had reportable financial activity during the relevant reporting period, Respondent was required to file the campaign's 2016 Termination Report within 90 days after being eliminated as a candidate, but failed to do so.

### Alleged Violation: Section 106.19(1)(c), Florida Statutes

12. Complainant alleged that Respondent violated Florida's election laws by falsely reporting or deliberately failing to include information required by Chapter 106, Florida Statutes, on the campaign's 2016 Termination Report.

13. Based on the above analysis, Respondent had reportable financial activity during the relevant reporting period. Therefore, Respondent was required to disclose the financial activity on the campaign's 2016 Termination Report. Respondent's bank records show at least 37 contributions and expenditures totaling \$11,647.31 that took place during the termination reporting period but were not disclosed by Respondent. (ROI Exhibits 6-13) Respondent deliberately failed to include information required by Chapter 106, Florida Statutes, on the campaign's 2016 Termination Report.

### Alleged Violation: Section 106.07(7), Florida Statutes

- 14. Complainant alleged that Respondent violated Florida's election laws by failing to notify the filing officer on the prescribed reporting date that no report would be filed for the 2016 Termination reporting period.
- 15. Based on the above analysis, the campaign was not required to submit a notice of no activity for the 2016 Termination reporting period as there was reportable financial activity that Respondent was required to disclose on her 2016 Termination Report.
- 16. Respondent was given multiple opportunities to respond to Commission staff's investigation, but failed to do so. (ROI Exhibit 14; Attachment A)
- 17. "Probable Cause" is defined as reasonable grounds of suspicion supported by circumstances sufficiently strong to warrant a cautious person in the belief that the person has committed the offense charged. Schmitt v. State, 590 So. 2d 404, 409 (Fla. 1991). Probable cause exists where the facts and circumstances, of which an [investigator] has reasonably trustworthy information, are sufficient in themselves for a reasonable man to reach the conclusion that an offense has been committed. Department of Highway Safety and Motor Vehicles v. Favino, 667 So. 2d 305, 309 (Fla. 1st DCA 1995).
- 18. The facts set forth above show that Respondent was a 2016 candidate for State Representative, District 46. Respondent failed to file the campaign's 2016 Termination Report within 90 days after being eliminated as a candidate. Respondent deliberately failed to include information required by Chapter 106, Florida Statutes, on the campaign's 2016 Termination Report. Respondent was not required to notify the filing officer that she would not be filing her 2016 Termination Report because the campaign had reportable financial activity.

Based upon these facts and circumstances, I recommend that the Commission find no probable cause to charge Respondent with violating Section 106.07(7), Florida Statutes, and find probable cause to charge Respondent with violating the following:

### Count 1:

On or about November 28, 2016, Sheena Meade violated Section 106.141(1), Florida Statutes, when she failed to file the campaign's

2016 Termination Report within 90 days after being eliminated as a candidate.

### Count 2:

On or around November 28, 2016, Sheena Meade violated Section 106.19(1)(c), Florida Statutes, when she deliberately failed to include information required by Chapter 106, Florida Statutes, on the campaign's 2016 Termination Report.

Respectfully submitted on January 3, 2018.

Stephanie J. Cunningham Assistant General Counsel

I reviewed this Staff Recommendation this 3rd day of January 2018.

Amy McKeever Toman

Executive Director

## FLORIDA ELECTIONS COMMISSION PHONE LOG

Case No.: FEC 17-038

Respondent: Sheena Meade

Complainant: Division of Elections

1. **Date and time:** 11/27/17 @ 10:24 a.m.

**Name:** Respondent **Phone** #: 321-430-4646

Summary: I called Respondent for the purpose of determining whether she planned to complete and return the questionnaire-affidavit that was previously mailed to her on October 27, 2017. I left a detailed message on her voice-mail explaining the purpose of

my telephone call and asked that she return my call at her earliest convenience.

Memo to File? No Entered by: KS

2. **Date and time:** 11/30/17 @ 11:22 a.m.

Name: Respondent Phone #: 321-430-4646

Summary: I tried calling Respondent again relative to the affidavit that was previously mailed to her. I left a message on her voice-mail asking that she return my call at her

earliest convenience.

Memo to File? No
Entered by: KS

3. Date and time:

Name: Phone #:

Summary:

Memo to File? No

Entered by:

4. Date and time:

Name:

Phone #:

**Summary:** 

Memo to File? No

Entered by:

5. Date and time:

Name:

Phone #:

Summary:

Memo to File? No

Entered by:



### FLORIDA ELECTIONS COMMISSION REPORT OF INVESTIGATION

**Case No.: FEC 17-038** 

**Respondent:** Sheena Meade

**Complainant:** Division of Elections

Pursuant to Section 106.25, Florida Statutes, on January 27, 2017, the Florida Elections Commission received information from the Division of Elections alleging that Respondent violated Chapter 106, Florida Statutes. The Division's referral was mandated pursuant to Section 106.07(8)(d), Florida Statutes. Commission staff, therefore, investigated whether Respondent violated the following statutes:

Section 106.07(7), Florida Statutes, failure of a person who did not receive any contributions or make any expenditures during a reporting period to notify the filing officer, in writing, that no report is being filed;

Section 106.141(1), Florida Statutes, failure of a candidate to dispose of funds remaining in her campaign account within 90 days after she withdrew, became unopposed, was eliminated, or elected; and

Section 106.19(1)(c), Florida Statutes, prohibiting a person or organization from falsely reporting or deliberately failing to report information required by Chapter 106, Florida Statutes.

### I. Preliminary Information:

- 1. Respondent, Sheena Meade, was a 2016 candidate for State Representative, District 46; she was defeated in the primary election held on August 30, 2016. Respondent was a first-time candidate.
  - 2. Complainant is the Division of Elections (Division).
- 3. Respondent's filing officer was Kristi Reid Bronson<sup>1</sup>, Chief, Bureau of Election Records.
- 4. On February 29, 2016, Respondent's Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates form (DS-DE 9) was filed with the

<sup>&</sup>lt;sup>1</sup> At the time, known as Kristi Reid Bronson. Now known as Kristi R. Willis.

Division. Respondent appointed herself to serve as campaign treasurer for her campaign. To review the DS-DE 9 form, refer to Exhibit 1.

- 5. On March 1, 2016, Ms. Bronson sent Respondent a letter acknowledging her name had been placed on the 2016 active candidate list. The letter advised Respondent that all candidates filing reports with the Division are required to use the electronic filing system (EFS), and provided Respondent with her user identification number and initial password allowing her access to the EFS.
- 6. The letter also advised Respondent that all of the Division's publications and reporting forms are available on their website, including Chapter 106, Florida Statutes, the *Candidate and Campaign Treasurer Handbook*, and the Calendar of Reporting Dates. The letter further advised Respondent that it was her responsibility to read, understand, and follow the requirements of Florida's election laws. To review a copy of the acknowledgement letter, refer to Exhibit 2.
- 7. On March 3, 2016, Respondent filed a second DS-DE 9 form with the Division. In it, Respondent changed her campaign depository from Chase Bank to Sun Trust Bank; she remained as campaign treasurer of her campaign. To review the second DS-DE 9 form, refer to Exhibit 3.
- 8. On November 29, 2016, the Division sent Respondent a letter informing her that she had not filed her termination report or notification that no reportable activity occurred. The letter was mailed to Respondent at the address provided on her DS-DE 9 forms. To review the November 29, 2016 letter, refer to Exhibit 4.
- 9. On January 12, 2017, the Division sent Respondent a letter marked "Final Notice" informing her that she had not filed her termination report or notification that no reportable activity occurred. The final notice was delivered to Respondent at the address provided on her DS-DE 9 forms. To review the "Final Notice" letter and the delivery confirmation, refer to Exhibit 5.
- 10. On January 27, 2017, the Commission received a referral from the Division alleging that Respondent failed to report campaign activity during her 2016 Termination-Report period, or in the alternative, failed to notify the filing officer that no report would be filed. The allegations will be addressed in the paragraphs that follow.

### II. Alleged Violation of Section 106.07(7), Florida Statutes:

- 11. I investigated whether Respondent violated this section of the election laws by failing to notify the filing officer, in writing, that no report would be filed for the 2016 Termination-Report period.
- 12. According to the Division, the last report filed by Respondent was the 2016 P7 campaign report covering the reporting period of August 13 August 25, 2016. As per paragraph one, Respondent was defeated during the primary election held on August 30, 2016, therefore, the termination reporting period covered August 26 November 28, 2016.

13. On October 3, 2017, I subpoenaed Respondent's campaign account records from her campaign depository, Sun Trust Bank. Review of the records reflect a number of transactions that transpired during the 2016 termination report cover period of August 26 – November 28, 2016.

### August 26 through the end of the month

- 14. Bank records reflect that five checks were issued from the campaign account after August 26 through the end of the month; none of the expenditures made by check were reported. The five checks totaled \$2,400.08. To review copies of the checks, refer to Exhibit 6.
- 15. In addition to the expenditures made by check, bank records also reflect 13 "withdrawals/debits" made from the account totaling \$1,830.33; none of the expenditures were reported. To review the bank statements for the month of August, refer to Exhibit 7.
- 16. Bank records reflect a \$350 deposit made to the account on August 29, 2016. However, two checks, one in the amount of \$100 and the other check in the amount of \$250, were both dated August 23, 2016, and were reported in the 2016 P7 campaign report.

### **September**

- 17. Bank records reflect that six checks were issued from the campaign account during the month of September; none of the expenditures made by check were reported. The six checks totaled \$3,890.00. To review copies of the checks issued during the month of September, refer to Exhibit 8.
- 18. In addition to the expenditures made by check, bank records also reflect four "withdrawals/debits" made from the account totaling \$609.75; none of the expenditures were reported. To review the bank statements for the month of September, refer to Exhibit 9.
- 19. Bank records reflect a \$671.40 deposit made to the account on September 1, 2016 via "Electronic/ACH Credit." Additionally, a \$1,000.00 deposit was made to the account on September 12, 2016; the \$1,000.00 deposit was the result of a contribution check from "Wal-Mart," dated August 23, 2016. The check was not reported in any campaign report. To review the monthly bank statement, refer to Exhibit 9. To review a copy of the deposit slip and check, refer to Exhibit 10.

### October

- 20. Bank records reflect a check was issued from the campaign account during the month of October; the expenditure was not reported. The check was in the amount of \$450.00. To review a copy of the check issued during the month of October, refer to Exhibit 11.
- 21. In addition to the expenditure made by a check, bank records also reflect four "withdrawals/debits," and a \$12.00 account maintenance fee, made from the account totaling \$706.75; none of the expenditures were reported. To review the bank statements for the month of October, refer to Exhibit 12.

### November

- 22. Bank records reflect a "withdrawals/debits" made from the account on November 9, 2016, in the amount of \$89.00; the expenditure was not reported. A second "withdrawals/debits," in the amount of \$12.00, transpired on November 30, 2016, a date that is outside of the reporting period. To review the bank statements for the month of November, refer to Exhibit 13.
- 23. Based upon Respondent's campaign account records, it appears Respondent was not required to notify the filing officer in writing that no report would be filed for the 2016 TR reporting period; rather, it appears Respondent was required to disclose a number of transactions by filing her 2016 TR.
- 24. No record was found to indicate that Respondent has previously violated this section of the election laws.

### III. Alleged Violation of Section 106.141(1), Florida Statutes:

- 25. I investigated whether Respondent violated this section of the election laws when she failed to timely file her 2016 termination report (TR) reflecting the disposition of all remaining campaign funds.
- 26. As per paragraph one, Respondent was defeated in the primary election held on August 30, 2016; Respondent was required to dispose of funds remaining in her campaign account and file a report reflecting the disposition of funds by the due date, November 28, 2016.
  - 27. Respondent did not file her 2016 TR.
- 28. As per paragraphs 14 through 22, Respondent had financial activity during the termination report cover period. Bank records reveal that as of November 28, 2016, the date the TR was due, the account had a balance of \$373.00<sup>2</sup>. To review the bank statements for the month of November, refer to Exhibit 13.
- 29. On October 27, 2017, I sent Respondent a questionnaire-affidavit asking her to state the reason for not filing her TR. As of the date of this report, Respondent has not returned the affidavit and the affidavit has not been returned by the post office<sup>3</sup>. To review a copy of the affidavit, refer to Exhibit 14.
- 30. No record was found to indicate that Respondent has previously violated this section of the election laws.

ROI (07/16) 4

<sup>&</sup>lt;sup>2</sup> The campaign account eventually closed in May 2017 with a zero balance on May 5, 2017. Activity under "Withdrawals/Debits" continued in the campaign account from December 2016 through the closing of the account in May 2017.

<sup>&</sup>lt;sup>3</sup> In an e-mail dated August 23, 2017, Respondent acknowledged receipt of the referral and provided an address in which to mail correspondence, 4797 Maple Park Street, Orlando, Florida 32811. The questionnaire-affidavit was mailed to this address.

### IV. Alleged Violation of Section 106.19(1)(c), Florida Statutes:

- 31. I investigated whether Respondent violated this section of the election laws by failing to report campaign activity during the 2016 Termination-Reporting period.
- 32. To review the circumstances surrounding Respondent's campaign activity, please refer to paragraphs 14 through 22 of this report.
- 33. Based upon Respondent's campaign account records, it appears Respondent was required to file a 2016 TR disclosing a number of transactions from the campaign account.
  - 34. As per paragraph 29, Respondent did not return a questionnaire-affidavit.
- 35. No record was found to indicate that Respondent has previously violated this section of the election laws.

### V. FEC History:

36. Respondent has one previous case with the Florida Elections Commission involving an automatic-fine.

### **Conclusion:**

- 37. On November 27 and November 30, 2017, I left voice-mail messages asking Respondent to return my telephone call to inquire of the status of the questionnaire-affidavit and so that she may have an opportunity to respond to the allegations in the Division's referral. As of the date of this report, Respondent has not returned my calls.
- 38. Respondent's filing history reflects that as of the date of this report, her 2016 TR has not been filed. To review a copy of Respondent's filing history, refer to Exhibit 15.
- 39. Respondent executed a Statement of Candidate form indicating that she had been provided access to read and understand the requirements of Chapter 106, Florida Statutes; the form is dated as having been signed February 29, 2016. To review the Statement of Candidate, refer to Exhibit 16.

Respectfully submitted on December 5, 2017.

Keith Smith

Investigation Specialist

### **Current address of Respondent**

### **Current address of Complainant**

Sheena Meade 4797 Maple Park Street Orlando, Florida 32811 Division of Elections 500 South Bronough Street – Room 316 Tallahassee, Florida 32399

### Name and Address of Filing Officer:

Kristi R. Willis, Chief Bureau of Election Records 500 South Bronough Street Tallahassee, Florida 32399

Copy furnished to: David Flagg, Investigations Manager

### FLORIDA ELECTIONS COMMISSION

# REPORT OF INVESTIGATION Sheena Meade -- FEC 17-038

LIST OF EXHIBITS						
Exhibits #s	Description of Exhibits					
Exhibit 1	DS-DE 9 form					
Exhibit 2	Acknowledgement letter					
Exhibit 3	Amended DS-DE 9 form					
Exhibit 4	11/29/16 ltr from Division to R					
Exhibit 5	01/12/17 "Final Notice" ltr					
Exhibit 6	Checks issued from 08/26 to the end of the month					
Exhibit 7	August bank statements					
Exhibit 8	Checks issued during September					
Exhibit 9	September bank statements					
Exhibit 10	Deposit-slip; \$1,000 check					
Exhibit 11	Check issued in October					
Exhibit 12	October bank statements					
Exhibit 13	November bank statements					
Exhibit 14	Respondent's Q/A					
Exhibit 15	Respondent's filing history					
Exhibit 16	Statement of Candidate					

# APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY FOR CANDIDATES

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

NOTE: This form must be on file with the qualifying

Date

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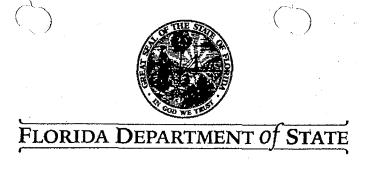
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2016 FEB 29 PM 2: 59

DIVISION OF ELECTIONS
TALLAHASSEE OFFICE USE ON

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4. Telephone (321 ) 430-4646		iil address a@sheename	ade.co	ł	BOX 5555	78 , Orlan	ido, FL 32	855		•
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11. Mailing Address PO Box 555578							12. Teleph	none		
13. City Orlando	14. C Oran	ounty ge	15. St FL		6. Zip Code 2 <b>85</b> 5	17. E-ma Sheena	il address @sheenal	meade.	com	
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21. City Orlando	, , , , , , , , , , , , , , , , , , ,	22. County Orange		,	23. State	)		24. Zip 0 32801	ode	
UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.										
25. Date 2/29/2016				26. Sig	nature of Ca	nd date	le			
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Signature of Campaign Treasurer or Deputy Treasurer



RICK SCOTT Governor

KEN DETZNER
Secretary of State

March 1, 2016

Sheena Meade Post Office Box 555578 Orlando, Florida 32855

Dear Ms. Meade:

This will acknowledge receipt of the Appointment of Campaign Treasurer and Designation of Campaign Depository for the office of State Representative, which was placed on file in our office on February 29, 2016. Your name has been placed on the 2016 active candidate list.

### Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on March 10, 2016. The report will cover the period of February 1-29, 2016 (M2). All candidates who file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

### Credentials and Sign-ons

Below is the web address to access the EFS and your user identification number. The enclosed sealed envelope contains your initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. You, your campaign treasurer, and deputy treasurers are responsible for protecting these passwords from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

EFS Website Address: https://efs.dos.state.fl.us

Identification Number: 65281





Sheena Meade March 1, 2016 Page Two

### Pin Numbers

Pin numbers are confidential secure credentials that allow you to submit reports and update personal information. The enclosed sealed envelope contains your confidential pin numbers.

Each candidate is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as What is your mother's maiden name?) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

### **Timely Filing**

All reports filed must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any candidate failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for reports immediately preceding each primary and general election, the fine shall be \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

### Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the candidate and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.



Sheena Meade March 1, 2016 Page Three

### Instructions and Assistance

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at <a href="http://dos.myflorida.com/elections/">http://dos.myflorida.com/elections/</a>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapters 104 and 106, Florida Statutes, Candidate and Campaign Treasurer Handbook, Calendar of Reporting Dates, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.

Sincerely,

Kristi Reid Bronson, Chief

Bureau of Election Records

KRB/zjs

Enclosures

EXHIBIT 2 (3.63)

### APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY FOR CANDIDATES

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

NOTE: This form must be on file with the qualifying officer before opening the campaign account.



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DIVISION OF ELECTIONS TAL AHASSEL FL

officer before opening the campaign account. OFFICE USE ONLY 1. CHECK APPROPRIATE BOX(ES): Initial Filing of Form Re-filing to Change: Treasurer/Deputy Office ✓ Depository Partv 2. Name of Candidate (in this order: First, Middle, Last) 3. Address (include post office box or street, city, state, zip code) Sheena Meade 4. Telephone 5. E-mail address PO BOX 555578, Orlando, FL 32855 <sub>(</sub>321 <sub>)</sub> 430-4646 sheena@sheenameade.com 6. Office sought (include district, circuit, group number) 7. If a candidate for a nonpartisan office, check if applicable: State Representative House District 46 My intent is to run as a Write-In candidate. 8. If a candidate for a partisan office, check block and fill in name of party as applicable: My intent is to run as a Democrat Write-In No Party Affiliation Party candidate. 9. I have appointed the following person to act as my Campaign Treasurer Deputy Treasurer / 10. Name of Treasurer or Deputy Treasurer Sheena Meade 11. Mailing Address 12. Telephone Po Box 555578 321 \ 430-4646 13. City 14. County 15. State 16. Zip Code 17. E-mail address sheena@sheenameade.com FL. 32801 Orlando Orange Primary Depository Secondary Depository 18. I have designated the following bank as my 19. Name of Bank 20. Address 200 South Orange Ave Suntrust Bank 22. County 23. State 24. Zip Code 21. City Orlando 32801 Orange UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT/THE RACTS STATED IN IT ARE TRUE. 25. Date 26. Signature of Candidate 3/2/2016 ۰ Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block) 27. Sheena Meade do hereby accept the appointment (Please Print or Type Name) Deputy∖ Treasjui designated above as: Campaign Treasurer **EXHIBIX** 3/2/2016 Signature of Campaign Treasurer or Deputy Treasurer Date



### FLORIDA DEPARTMENT OF STATE

### Ken Detzner Secretary of State

### DIVISION OF ELECTIONS

November 29, 2016

Sheena Meade Post Office Box 555578 Orlando, FL 32805-2805 CAN 65281

Dear Ms. Meade:

Our records indicate that you have not filed either your termination report or notification that no reportable activity occurred, whichever is applicable. The filing date was November 28, 2016.

The law (s. 106.07(8)(b), Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as \$50 per day until you file your report. The total fine for the untimely report cannot exceed 25% of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.
- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief

Bureau of Election Records

EXHIBIT 4



### FLORIDA DEPARTMENT OF STATE

### Ken Detzner Secretary of State

### **DIVISION OF ELECTIONS**

Final Notice
Delivery Confirmation:

USPS TRACKING # & CUSTOMER RECEIPT 9114 9014 9645 0956 1027 81 For Tracking or inquiries go to USPS.com or call 1-800-222-1811.

January 12, 2017

Sheena Meade Post Office Box 555578 Orlando, FL 32805-2805

CAN 65281

Dear Ms. Meade:

A recent review of the Division's records show that the Division has not yet received your termination report or the required notification that no reportable activity occurred, whichever is applicable.

The Division has previously notified you of the unfiled report or notification. Please file your report or notification. If the report or notification is not filed within 7 days of receipt of this letter, the Division will refer this matter to the Florida Elections Commission, which may impose civil penalties of up to \$1000 per violation, apart from that automatic fine provisions of s. 106.07(8)(b), Fla. Stat.) that are applicable only to campaign finance reports.

As we stated in the prior notices, even if you now file the report or notification, the untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely.

Kristi Reid Bronson, Chief Bureau of Election Records

EXHIBIT <u>5 (162)</u>



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**Email Updates** 

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Tracking Number: 9114901496450956102781

### **Product & Tracking Information**

Postal Product:

Features:

USPS Tracking®

DATE & TIME

STATUS OF ITEM

Delivered, PO Box

LOCATION

ORLANDO, FL 32855

Your item has been delivered and is available at a PO Box at 11:27 am on January 14, 2017 in ORLANDO, FL 32855.

January 14, 2017 , 11:22 am

January 14, 2017, 11:27

Arrived at Post Office

ORLANDO, FL 32805

January 13, 2017, 1:34 pm

Arrived at USPS Facility

ORLANDO, FL 32824

Track It

January 12, 2017, 8:41 pm

Tracking (or receipt) number

Track Another Package

Arrived at USPS Facility

TALLAHASSEE, FL 32301

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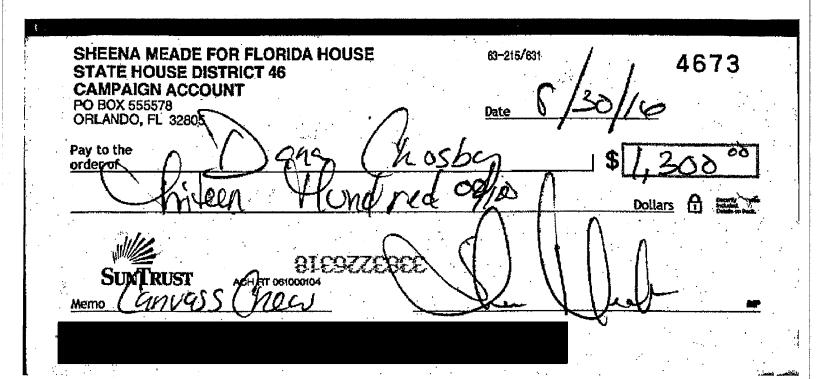
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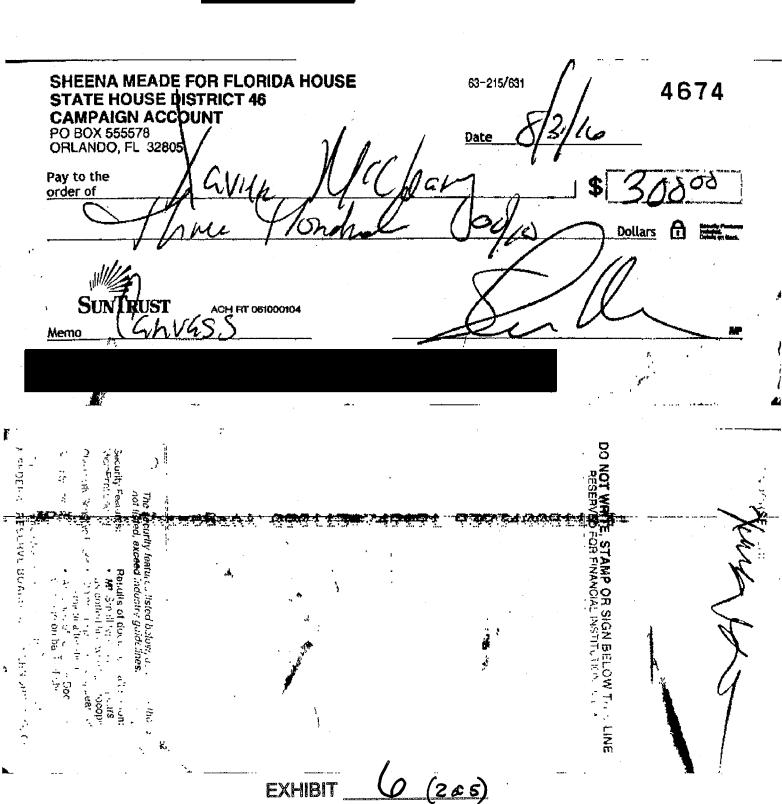


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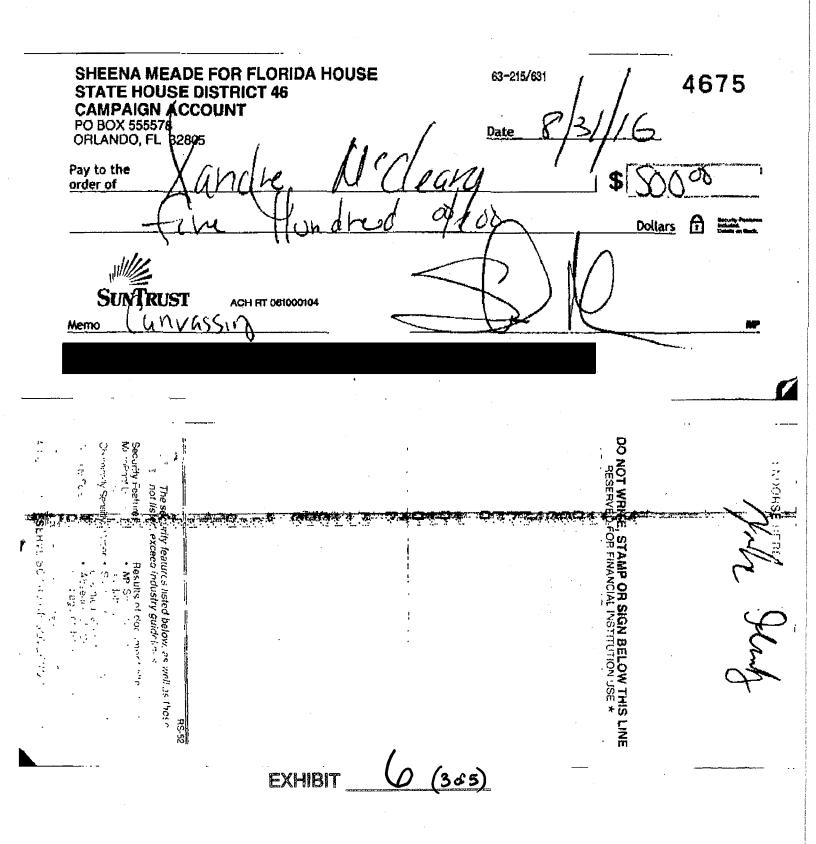
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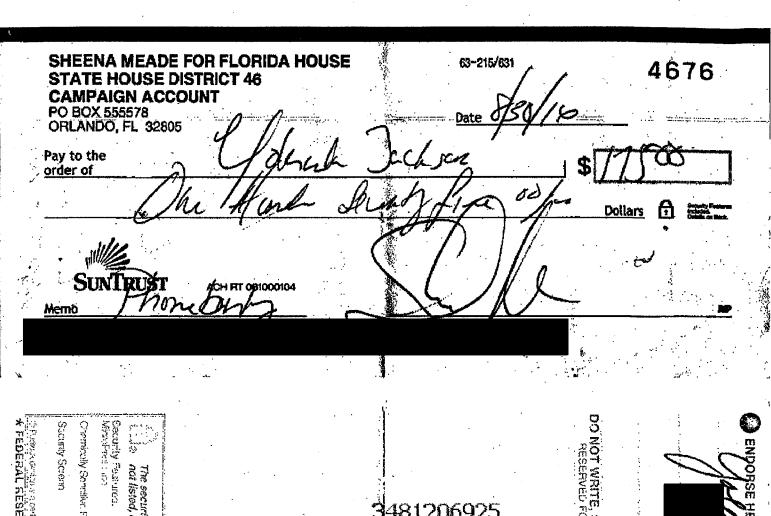
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**EXHIBIT** 

ACCOUNT STATEMENT

SHEENA MEADE FOR FLORIDA HOUSE CAMPAIGN ACCOUNT STATE HOUSE DISTRICT 46 PO BOX 555578 ORLANDO FL 32805 QUESTIONS? PLEASE CALL 1-800-786-8787

LET'S MAKE FINANCIAL STRESS A THING OF THE PAST. WE'RE STARTING A MOVEMENT TO HELP AMERICANS MOVE TOWARD FINANCIAL CONFIDENCE.

LET'S GET STARTED TODAY. JOIN THE MOVEMENT AT ONUP.COM.

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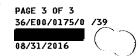
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08/22	159.03	POINT OF SALE DEBIT		TR DATE 08/21	82	
		COSTCO WHSE #1	ORLANDO	FL 99123511		
08/22	180.00	POINT OF SALE DEBIT		TR DATE 08/20	82	
		WAWA 5189	ORLANDO	FL 21618101		
08/22	180.00	POINT OF SALE DEBIT		TR DATE 08/20	82	
		WAWA 5189	ORL ANDO	FL 21618101	07	4
08/23	37.80	CHECK CARD PURCHASE	07 ODI 411DO	TR DATE 08/21	83	
	/A /F	KFC Y309049 130904	93 ORLANDO	FL TD DATE 09/22	83	
08/24	60.65	CHECK CARD PURCHASE	ORLANDO	TR DATE 08/22 FL	0.5	
00/26	FA 9 94	GRAFFITI JUNKTION 14 CHECK CARD PURCHASE	UKLANDO	TR DATE 08/23	83	
08/24	548.86	PAYPAL *ADVERTISING	678368732		0.5	
08/26	10.00	ELECTRONIC/ACH DEBIT	070000700		30	38004671018
00720	10.00		7182980 M201547	759981		
08/26	50.12	POINT OF SALE DEBIT		TR DATE 08/26	82	
		WAWA 5150	ORL ANDO	FL 07502601		
08/26	233.95	POINT OF SALE DEBIT		TR DATE 08/25	82	
		COSTCO WHSE #1	ORLANDO	FL 99123511		
08/29	75.00	ELECTRONIC/ACH DEBIT			30	42007198047
		NGP VAN, INC. 617	7182980 M201570	147911		
08/29	48.39	CHECK CARD PURCHASE		TR DATE 08/26	83	
		DOMINO'S 5121	ORL ANDO	FL		

MEMBER FDIC

CONTINUED ON NEXT PAGE

EXHIBIT (2.6.3)



### ACCOUNT STATEMENT

		WITHDRAWALS/DEBITS				1	
DATE	AMOUNT SERIAL	# DESCRIPTION			SR	BATCH	
PAID	,						
08/29	99.31	POINT OF SALE DEBIT		TR DATE 08/27	82		
		Wal-Mart Super Center	ORL ANDO	FL 12200008			
08/29	141.70	POINT OF SALE DEBIT		TR DATE 08/27	82		
		COSTCO WHSE #1	ORL ANDO	FL 99123511			
08/29	283.33	POINT OF SALE DEBIT		TR DATE 08/28	82		
		COSTCO WHSE #1	ORLANDO	FL 99123511			
08/30	60.00	ELECTRONIC/ACH DEBIT			30	42010524405	
		NGP VAN, INC. 617718	2980 M861565	8230			
08/30	838.69	CHECK CARD PURCHASE		TR DATE 08/29	. 83		
	•	ABC SIGNS USA LLC	ORLANDO	FL			
08/30	45.24	POINT OF SALE DEBIT		TR DATE 08/30	82		
		7-ELEVEN	ORLANDO	FL 00MTUE01			
08/30	87.22	POINT OF SALE DEBIT		TR DATE 08/29	82		
•		COSTCO WHSE #1	ORLANDO	FL 99123511			
08/31	19.51	CHECK CARD PURCHASE		TR DATE 08/30	83		
		ZAXBY'S #22201	ORLANDO	FL			

WITHDRAWALS/DEBITS: 37

	•	BALANCE ACTI	VITY HISTOR	Y	
DATE	BALANCE	COLLECTED	DATE	BALANCE	COLLECTED
		BALANCE			BALANCE
08/01	7,600.40	7,600.40	08/17	8,673.43	8,673.43
08/02	7,475.40	7,475.40	08/18	9,370.17	9,370.17
08/03	7,434.40	7,434.40	08/19	9,420.08	7,820.08
08/04	7,842.09	7,842.09	08/22	8,924.09	8,924.09
08/05	7,836.34	7,836.34	08/23	8,766.29	8,766.29
08/08	7,750.31	7,750.31	08/24	9,256.78	8,406.78
08/09	7,690.31	7,690.31	08/25	10,049.28	10,049.28
08/10	8,553.82	8,203.82	08/26	9,755.21	9,755.21
08/11	8,818.11	8,818.11	08/29	7,957.48	7,607.48
08/12	9,266.68	9,266.68	08/30	5,626.33	5,626.33
08/15	9,253.45	9,253.45	08/31	5,606.82	5,606.82
08/16	8,923.43	8,923.43			

MEMBER FDIC

EXHIBIT (3 & 3)

COPY REFERENCE: 20171011000566 CI 10/12/17 10:11:11 14 WEB JOBT71012100705 0075353079 20160907 07 115.00 000000

SHEENA MEADE FOR FLORIDA HOUSE
STATE HOUSE DISTRICT 46

CAMPAIGN ACCOUNT
PO BOX 555578
ORLANDO, FL 32805

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SHEENA MEADE FOR FLORIDA HOUSE 63-2:5/631 4679 **STATE HOUSE DISTRICT 46 CAMPAIGN ACCOUNT** PO BOX 555578 OPLANDO, FL 32805 Pay to the order of ACH RT 061000104

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SHEENA MEADE FOR FLORIDA HOUSE
STATE HOUSE DISTRICT 46
CAMPAIGN ACCOUNT
PO BOX 555578
ORLANDO, FL 32305
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EXHIBIT (526)

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SHEENA MEADÉ \$2,000.00 Account: Please Direct Any Questions To 10/610 (800) 278-6302 OUR OPERATIONS DEPARTMENT 0000005006 SHEENA MEADE FOR FLORIDA HOUSE 601 18TH ST ORLANDO, FL 32805-4812 September 07, 2016 SUNTRUST MENO: Final Payment 14384 4144872 014396 014396 00001/00001 k14384 PayTWO THOUSAND AND 90/100 ----**DOLLARS** \*\*\*\*\*2,000.00 YOU SHOULD RUN LLC PO BOX 3388 TO Void After 180 DAYS. THE ORDER WINTER PARK, FL 32790-3388 Signature On File This check has been authorized by your depositor 

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EXHIBIT 8 (626)

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ACCOUNT STATEMENT

SHEENA MEADE FOR FLORIDA HOUSE CAMPAIGN ACCOUNT STATE HOUSE DISTRICT 46 PO BOX 555578 ORLANDO FL 32805 QUESTIONS? PLEASE CALL 1-800-786-8787

WE ARE MAKING CHANGES TO THE POSTING ORDER PROCESS FOR YOUR DEPOSIT ACCOUNT. AN INSERT OUTLINING THESE CHANGES IS INCLUDED WITH THIS PAPER STATEMENT OR WILL BE SENT BY MAIL IF YOU RECEIVE AN ELECTRONIC STATEMENT.

<b></b>			SUMMARY							
ACCOUNT TY	PE	ACCOUNT NUMB	ER STATE	MENT PERIOD		TAXPAYE	ER II	)		
PRIMARY BU	SINESS CHECKING		09/01/20	16 - 09/30/2	2016	81-16	57667	•		
DESCRIPTIO	N	AMOUNT	DESCRIPTION			A	10UN	Г		
BEGINNING		•	AVERAGE BALANCE			\$2,4]				
DEPOSITS/C	REDITS	•	AVERAGE COLLECTE			\$2,38				
CHECKS	C /DEDITE	\$4,990.00	NUMBER OF DAYS I	N STATEMENT	PERIOD		30			
WITHDRAWAL: Ending Bal		\$678.32 \$1,609.90								
		DEPOSITS/	CREDITS							
DATE	AMOUNT SERIAL #	SR	BATCH	DATE	AMO	UNT SER	RIAL	#	SR	BATCH
09/12	1,000.00	DEPOSIT 20	76399161							
00 (03		EL ECTRONIC A	ACU CDEDIT						7.0	4400/240ED
09/01	671.40	ELECTRONIC/	ACH CREDIT ENGINE CONTRBUTMS		10113641				30	4400624059
		DEHOCKACI	LNGINE CONTROOTING	3 40000000	0113041					
DEPOSITS/C	REDITS: 2	TOTAL ITE	MS DEPOSITED: 1					71		
		CHECK	s							
CHECK	AMOUNT DAT	E SR BATCH	CHECK		AMOUNT	DATE	SR	BATCH		
NUMBER	PAI	Ď	NUMBER			PAID				
4674		01 20 7706244			-			74429411		
4675		01 20 7706244						75689450		
4676		08 20 7527207						78059609		
4677.		08 20 7527207						76143914		
4678	115.00 09/	07 20 7535307	9 ×5006		2,000.00	09/06	20	75565562		
CHECKS: 10	×B	REAK IN CHECK S	EQUENCE							
		WITHDRAWA								
DATE	AMOUNT SERIAL #	DESCRIPTION						SR BA	rcu	
PAID	ANDON'I SERIAL W	DESCRIPTION						SK DW	1011	
09/01	17.60	POINT OF SA	LE DEBIT	1	R DATE O	9/01		82		
	ı	CHEVRON/C			FL 1004					
09/01	71.72	RECURRING C	HECK CARD PURCHASE	E 1	R DATE 0	8/31		83 ~		
		FACEBK XS	4MFAAJF2 6	650-6187714	CA					
09/12	89.00	CHECK CARD	PURCHASE	Т	R DATE 0	9/09		83		
		NATIONBUI	LDER (	02133944623	CA					
09/19	500.00	CHECK CARD	PURCHASE	T	R DATE 0	9/18		83		
		TN *THF F	XPERIENCE CHR 4	407-6016444	FI					

MEMBER FDIC

WITHDRAWALS/DEBITS: 4

CONTINUED ON NEXT PAGE

EXHIBIT  $9 (1 \times 2)$ 

PAGE 2 OF 2 36/E00/0175/0 /39

ACCOUNT STATEMENT

		BALANCE ACT	VITY HISTORY	1	
DATE	BALANCE	COLLECTED	DATE	BALANCE	COLLECTED
		BALANCE		• *	BALANCE
09/01	5,388.90	5,388.90	09/12	2,434.90	1,434.90
09/06	2,138.90	2,138.90	09/13	2,109.90	2,109.90
09/07	2,023.90	2,023.90	09/19	1,609.90	1,609.90
00/08	1 723 90	1.723.90			

MEMBER FDIC

EXHIBIT 9 (202)

COPY REFERENCE: 20171011000567 CX 10/12/17 10:25:01 6 WEB JOBT71012100725 0076399161+ 20160912 07 1000.00 1 000000

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	SUNTRUST		Deposit Ticket
	Date 9 12/16 Shoons Ille a do - 4 Dlor old Horse	☐ Cash ☐ Coin	
CLARKE	Signature (only if receiving cash from deposit)	C S5 1)89 (1 =	
HARLAND	Checks and other items are received for deposit subject to the provisions of the Uniform Commercial Code and any applicable collection agreement. Deposits may not be available for immediate withdrawal.  314408 (4/08) Meeos 50114966  Account No.	Subtotal  Less Cash Received	
	10001884891610	\$	100000

45100017514

120 CHECK DEPOSIT \*
1000188489610 Bus. Date 12Ser.2016 AM
65
31047105 185952 11 1.000.00 TOTAL
Transaction Date: 12Ser.2016 13:53:38 Bus. Date 12Sep.2016 AM

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COPY REFERENCE: 20171011000567 10/12/17 10:25:01 6 WEB JOBT71012100725

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WAL-MART STORES, INC. 66-156 702 SW 8th Street 531 Bentonville, Arkansas 72716 CHECK NUMBER CHECK DATE VENDOR NUMBER 08/23/16 9515037 PAY: ONE THOUSAND DOLLARS AND NO CENTS **NET AMOUNT** \$\*\*\*\*\*\*\*1,000.00 WAL-MART STORES, INC.

TO THE ORDER : SHEENA MEADE FOR FLORIDA HOUSE

OF

STATE HOUSE DISTRICT 46

PO BOX 555578 ORLANDO FL 38205

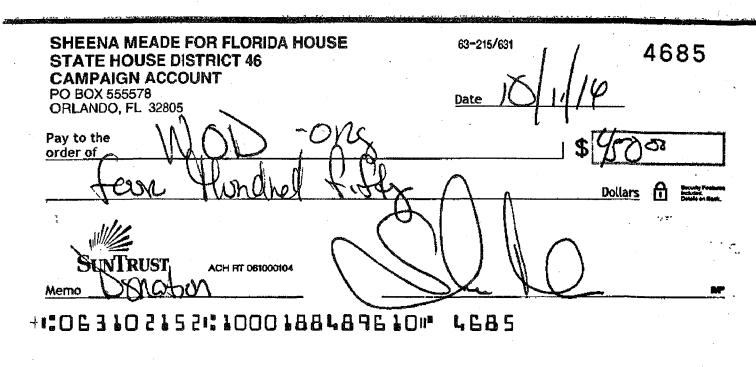
**EVP and Treasurer** 

#9515037# #053101561: 2079900136854#

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10 (2 of 2)

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ACCOUNT STATEMENT

SHEENA MEADE FOR FLORIDA HOUSE CAMPAIGN ACCOUNT STATE HOUSE DISTRICT 46 PO BOX 555578 ORLANDO FL 32805

10/05

1,089.87

QUESTIONS? PLEASE CALL 1-800-786-8787

SAVE ON GAS, HOTELS, DINING AND MORE FOR YOUR BUSINESS. PAY WITH YOUR SUNTRUST MASTERCARD(R) BUSINESS DEBIT CARD TO SAVE ON THE THINGS THAT MAKE DOING BUSINESS EASIER. YOU'LL RECEIVE MASTERCARD EASY SAVINGS(R) REBATES ON TOP OF OTHER MERCHANT DISCOUNTS AND CARD REWARDS PROGRAMS. VISIT EASYSAVINGS.COM

ACCOUNT TY	PE	ACCOUNT SUMMARY ACCOUNT NUMBER	STATEMENT PERIOD	TAXPAYER ID	
PRIMARY BU	SINESS CHECKING	10/0	01/2016 - 10/31/2016	81-1657667	
DESCRIPTION BEGINNING DEPOSITS/CICHECKS	BALANCE				
WITHDRAWALS	ANCE	\$697.90 \$462.00			
CHECK NUMBER 4685	AMOUNT DATE		ECK AMO Iber	UNT DATE SR E	ЗАТСН
CHECKS: 1					
DATE PAID	AMOUNT SERIAL #	WITHDRAWALS/DEBITS DESCRIPTION			SR BATCH
10/03	3.15	RECURRING CHECK CARD PUR FACEBK GQ6HJA6JF2	RCHASE TR DATE 650-6187714 CA	E 09/30	83
10/05	516.88	CHECK CARD PURCHASE BRIGHT HOUSE NETWORKS	TR DAT	E 10/05	83
10/06	89.00	CHECK CARD PURCHASE NATIONBUILDER	TR DAT 02133944623 CA	E 10/05	83
10/06	76.87	POINT OF SALE DEBIT PUBLIX SUPER M	TR DATI		82
10/31	12.00	MAINTENANCE FEE			00
WITHDRAWALS	S/DEBITS: 5				
		BALANCE ACTIVITY HISTORY			
DATE	BALANCE	COLLECTED DATE Balance	BALANCE	COLLECTED Balance	
10/01 10/03	1,609.90 1,606.75	1,609.90 10/06 1,606.75 10/11	924.00 474.00	924.00 474.00	

MEMBER FDIC

1,089.87 10/31

EXHIBIT

12

ACCOUNT Statement

SHEENA MEADE FOR FLORIDA HOUSE CAMPAIGN ACCOUNT STATE HOUSE DISTRICT 46 PO BOX 555578 ORLANDO FL 32805 QUESTIONS? PLEASE CALL 1-800-786-8787

BEGINNING NOVEMBER 4, 2016, YOU WILL NOTICE A CHANGE TO HOW TRANSACTIONS POST TO YOUR ACCOUNT. PLEASE VISIT SUNTRUST.COM/BUSINESSPOSTINGPROCESS FOR MORE INFORMATION.

ACCOUNT SUMMARY

ACCOUNT TY	PE.	ACCOUNT NUMBER	STATEMENT PERIOD	TAXPAYER ID	
PRIMARY BU	SINESS CHECKING		11/01/2016 - 11/30/201	6 81-1657667	
DESCRIPTION	)N	AMOUNT DESCRI	PTION	AMOUNT	
BEGINNING	BALANCE	\$462.00 AVERAGE	BALANCE	\$399.30	
DEPOSITS/C	REDITS	\$.00 AVERAGE	COLLECTED BALANCE	\$399.30	
CHECKS		\$.00 NUMBER	OF DAYS IN STATEMENT PE	RIOD 30	
WITHDRAWAL	S/DEBITS	\$101.00			
ENDING BAL	ANCE	\$361.00			
		WITHDRAWALS/DEBI	 rs		
DATE PAID	AMOUNT SERIAL #	DESCRIPTION			SR BATCH
11/10	89.00	CHECK CARD PURCHASE NATIONBUILDER	-		83
11/30	12.00	MAINTENANCE FEE			00
WITHDRAWAL	S/DEBITS: 2				
		BALANCE ACTIVITY HIS			
DATE	BALANCE	COLLECTED DATE BALANCE	BALANCE	COLLECTED BALANCE	
11/01	462.00	462.00 11/30	361.00	361.00	
11/10	373.00	373.00			

MEMBER FDIC

EXHIBIT

13

### AFFIDAVIT OF BACKGROUND INFORMATION Case Number: FEC 17-038

STATE OF FLORIDA County of	
Sheena Meade, being duly sworn, says:	
1. This affidavit is made upon my personal knowledge.	
2. I am of legal age and competent to testify to the matters state	·
3. Prior to your 2016 campaign, had you ever run for public office(s) you ran for and the date(s) of the election(s) you ran in.	
4. Prior to appointing yourself as campaign treasurer for your 20 been appointed to act as a campaign treasurer for a candidate? candidate(s) you served as treasurer, the office(s) the candidate ran election(s).	If so, please name the
5. Have you ever held the office of chairperson or treasurer for a please list the names and addresses of the committees and dates when	<u>*</u>
6. What action have you taken to determine your responsibilities laws?	es under Florida's election
EXHIBIT 14 (182)	

Statutes, per the instructions in the acknowledge.	e had been placed on the 2016 and read Chapter 106, Florida owledgement letter?	」No
8. Did you print and read the <i>Cand Handbook</i> per the instructions in the ack		] No
9. Did you print the Calendar instructions in the acknowledgement lett		] No
was the 2016 P7 report which covered the reason for not filing a Termination	etions, the last campaign report filed by your the reporting period of 08/13 – 08/25/16. Pleas in Report to reflect the disposition of all account as instructed by the Division on Novements attachments B).	se explair remaining
I HEREBY SWEAR OR AFFIRM THAT THE THE BEST OF MY KNOWLEDGE.	FOREGOING INFORMATION IS TRUE AND COI	RRECT TO
	Signature of Affiant	
		day of
	•	day of
	Sworn to (or affirmed) and subscribed before me this	
	Sworn to (or affirmed) and subscribed before me this, 20	
	Sworn to (or affirmed) and subscribed before me this, 20	Public
	Sworn to (or affirmed) and subscribed before me this, 20	Public

Inv040 (6/08)



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#### Florida Department of State - Division of Elections

#### Florida Election System Reports

Ca	andidate/Comm	nittee Look	kup	Candida	ite Na	me: Sheer	na Mead	de				
Name:	meade				Acco	unt: <u>65281</u>	,					
Election:	•			Date Due	Туре	Date Filed	Status	Days Late	Fine Assessed	Appealed	Amount Fined	Amount Paid
	·			11/28/2016	TR		FEC	0	\$0.00		\$0.00	\$0.00
Acct:	65281			8/26/2016	P7	8/26/2016						
Туре:	Candidate		~	8/19/2016	P6	8/19/2016						
• • •			orenous en d	8/12/2016	P5	8/12/2016						
	Search	Reset		8/5/2016	P4	8/5/2016						
	b	***************************************		7/29/2016	P3	7/29/2016						
				7/15/2016	P2	7/15/2016						
				7/1/2016	P1	7/1/2016						
				6/10/2016	M5	6/10/2016						
				5/10/2016	M4	5/10/2016						
				4/11/2016	МЗ	4/12/2016	DFS	1	\$50.00		\$50.00	\$0.00
				3/10/2016	M2	3/9/2016						

**EXHIBIT** 

## STATEMENT OF

(Section 106.023, F.S.) (Please print or type)

CANDIDATE HAND DELIVERED FICE USE ONLY
Section 106.022 DEPARTMENT OF STATE

2016 FEB 29 PM 2: 59

TAL AHASSEE, FL

ndidate for the office of	State Representative D	District 46
ve been provided access	s to read and unders	tand the requirements of
napter 106, Florida Statu	tes.	
		e.
$\bigcirc$	· · · · · · · · · · · · · · · · · · ·	
Lun I	le	2/29/2016
Signature of Car	ndidate	Date
		•

failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida

**EXHIBIT** 

DS-DE 84 (05/11)

Statutes).



#### FLORIDA ELECTIONS COMMISSION

107 W. Gaines Street, Suite 224 Collins Building Tallahassee, Florida 32399-1050 Telephone: (850) 922-4539 Fax: (850) 921-0783

www.fec.state.fl.us; fec@myfloridalegal.com

September 22, 2017

Sheena Meade 4797 Maple Park Street Orlando, FL 32811

RE: Case No.: FEC 17-038; Respondent: Sheena Meade

Dear Ms. Meade:

On January 27, 2017, the Florida Elections Commission received a complaint alleging that you violated Florida's election laws. I have reviewed the complaint and find that it contains one or more **legally sufficient allegations**. The Commission staff will investigate the following alleged violations:

Section 106.07(7), Florida Statutes: As alleged in the complaint, Respondent, a 2016 candidate for State Representative, may have failed to notify the filing officer on the prescribed reporting date that no report would be filed on that date because she had not received funds, made contributions, or expended reportable funds during the 2016 termination reporting period.

**Section 106.141(1), Florida Statutes:** As alleged in the complaint, Respondent, a 2016 candidate for State Representative, failed to timely file her 2016 Termination Report reflecting the disposition of all remaining campaign funds.

Section 106.19(1)(c), Florida Statutes: As alleged in the complaint, Respondent, a 2016 candidate for State Representative, may have falsely reported or deliberately failed to include information in her 2016 Termination Report, as required by Chapter 106.

When we conclude the investigation, a copy of the Report of Investigation (ROI) will be mailed to you at the above address. Based on the results of the investigation, a staff attorney will make a written recommendation (Staff Recommendation or SR) to the Commission as to whether there is probable cause to charge respondent with violating Chapters 104 or 106, Florida Statutes. You will have an opportunity to respond to both the ROI and the SR. The Commission will then hold

Sheena Meade September 21, 2017 Page 2 FEC 17-038

one or more hearings to determine whether the alleged violations occurred and, if so, the amount of the fine to be imposed. You and the complainant will receive notice at least 14 days before any hearing at which your case is to be considered.

Please note that all documents related to this matter will be mailed to the above address unless you **notify us of a new address**. Also, please remember that complaints, Commission investigations, investigative reports, and other documents relating to an alleged violation of Chapters 104 or 106, Florida Statutes, are **confidential** until the Commission finds probable cause or no probable cause.

For additional information, please refer to the "Frequently Asked Questions" section of the Commission's website (www.fec.state.fl.us).

If you have additional questions, please contact **Keith Smith**, the investigator assigned to this case.

Sincerely,

Amy McKeever Toman

Executive Director

AMT/enr



Re: Case No.: FEC 17-038

Sheena Meade

to: fec

08/23/2017 04:14 PM

Hide Details

From: Sheena Meade <sheena.meade1@gmail.com>

To: fec@myfloridalegal.com

Ms. Riley,

This is to confirm that I have received the complaint pertaining to Case No.: FEC 17-038. Can you please assist with changing the address to which documents related to this matter are mailed. Please use 4797 Maple Park Street Orlando, Fl 32811 for future correspondences. Thank you.

Regards,

**Sheena Meade** 

Activist/Organizer/Volunteer

## DIVISION OF ELECTIONS FEC NOTICE FORM

RECEIVED

ZUIT JAN 27 P 1: 24

STATE OF FLORIDA

To FEC from Division of Elections

Name:

Sheena Meade

**Account Number:** 

65281

Treasurer:

Sheena Meade

The Division of Elections hereby provides this notice to the Florida Elections Commission pursuant to Sections 106.07(8)(d), 106.22(7) and 106.25, Florida Statutes. An apparent violation of Chapter 106, F.S., has occurred based upon the candidate's alleged failure to file a report after notice as required by section 106.07(8)(d), Florida Statutes, or failure to notify the filing officer on the prescribed reporting date that no report was to be filed as required by Section 106.07(7), Florida Statutes.

The following report or notice is outstanding after notification:

2016 TR

Sent By:

Kristi Reid Bronson

Date:

January 25, 2017 KRB

#### **AFFIDAVIT**

#### STATE OF FLORIDA

#### County of Leon

#### Kristi Reid Bronson, being duly sworn, says:

- 1. I am the Chief of the Bureau of Election Records of the Division of Elections (Division). In that capacity, I oversee the Division's duties related to the filing of campaign finance reports.
- 2. This affidavit is made upon my personal knowledge, including information obtained from review of the attached records, of which I am the custodian.
- 3. I am of legal age and competent to testify to the matters stated herein.
- 4. Sheena Meade (65281) was a 2016 candidate for the office of State Representative.
- 5. On February 29, 2016, Ms. Meade filed the Appointment of Campaign Treasurer and Designation of Campaign Depository with the Division. She appointed herself as treasurer. (See attached documents and acknowledgment letter.)
- 6. The 2016 TR campaign treasurer's report was due on November 28, 2016. On November 29, 2016, the Division mailed Ms. Meade notification that the 2016 TR treasurer's report had not been filed. (See attached letter.)
- 7. On January 12, 2017, the Division mailed Ms. Meade final notification with delivery confirmation that the 2016 TR treasurer's report had not been filed. (See attached letter with delivery confirmation.)
- 8. Ms. Meade did not notify the Division of Elections prior to or on the prescribed reporting date for the 2016 TR report that no report was to be filed.

9. As of January 25, 2017, Ms. Meade has not filed the 2016 TR report.

I hereby swear or affirm that the foregoing information is true and correct to the best of my knowledge.

Signature of Affiant

Sworn to (or affirmed) and subscribed before me this 25<sup>th</sup> day of January, 2017.

Signature of Notary Public - State of Florida

Print, Type, or Stamp Commissioned Name of Notary Public

Personally Known \_\_\_

#### **APPOINTMENT OF CAMPAIGN TREASURER** AND DESIGNATION OF CAMPAIGN **DEPOSITORY FOR CANDIDATES**

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

NOTE: This form must be an file with the qualifyin

### HAND DELIVERED

DEPARTMENT OF STATE

2016 FEB 29 PM 2: 59

DIVISION OF ELECTIONS

officer before opening the	campaign account.	mymg			IAI	"AHASS	E OFFICE	USE	ONL
1. CHECK APPROPRIATE	BOX(ES):						-		
✓ Initial Filing of Form	Re-filing to Change:	Trea	asurer/Deputy		Deposito	ry.	Office		Par
2. Name of Candidate (in the Sheena Meade	his order: First, Middle, L	ast)	3. Address (ir code)	nclude	e post offic	e box or s	treet, city,	state, :	zip
4. Telephone	5. E-mail address		PO BOX 55	557	B , Orland	do, FL 32	2855		٠,
(321 ) 430-4646	sheena@sheenamea	ade.com							
6. Office sought (include di	istrict, circuit, group numl	/ 🛋	1		idate for a	nonparti	san office	, chec	k if
State Representative House District    Applicable:   My intent is to run as a Write-In candidate								idate	
8. If a candidate for a part	isan office, check block		•	y as a	applicable	: My inte	ent is to rui	n as a	
Write-In No F	Party Affiliation	Democr	atic			Par	rty can	didate.	
9. I have appointed the fol	lowing person to act as	s my	Campaign	Treas	urer	Deput	y Treasure	r	
10. Name of Treasurer or D Sheena Meade	eputy Treasurer								
11. Mailing Address PO Box 555578						12. Telep	hone		
13. City Orlando	14. County Orange	15. State FL	16. Zip Co 32855	de	17. E-mai Sheena		ameade.	com	
18. I have designated the	following bank as my	<b>✓</b>	Primary Depo	ositor	у 🔲	Seconda	ry Deposit	ory	
19. Name of Bank Chase Bank		1	0. Address 5 E Church S	St, \$	te 130				
21. City Orlando	22. County Orange		23. S FI	tate			24. Zip 0 32801	ode	
UNDER PENALTIES OF PERJUR	RY, I DECLARE THAT I HAVE GNATION OF CAMPAIGN DE	READ THE F	OREGOING FOR	M FOR	R APPONTM	ENT OF CA	MPAIGN TR	EASURE	ER AN
25. Date	**************************************	1	6. Signature of	Cano	date	Δ			V
2/29/2016				۸.	Vec	le			
27. Treasure	r's Acceptance of Appo	ointment (f	ill in the blanks	and	check the	appropriat	e block)		
   <b> </b>	Sheena Meade	9			, do her	eby accep	t the appo	intmen	it
	(Please Print or Type I	Name)		1	·	•			,
designated above as:	✓ Campaign T	Freasurer	Deput	ty Tre	asurer.			•	
2/29/20	16	$\mathbf{x}$	J'en	V	leale				
Date	-	S	ignature of Car	npaig	ın <b>T</b> reasure	er or Depu	ity Treasur	er	

## STATEMENT OF

(Section 106.023, F.S.) (Please print or type)

Sheena Meade

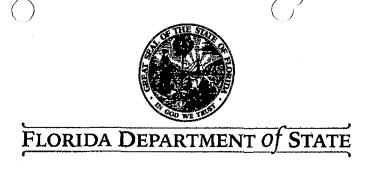
# CANDIDATE HAND DELIVERED FFICE USE ONLY Section 106 022 DEPARTMENT OF STATE

2016 FEB 29 PM 2: 59

TAL AHASSEE, FL

	State Representative District 46
ave been provided access	s to read and understand the requirements of
hapter 106, Florida Statut	tes.
Signature of Car	L 2/29/2016 ndidate Date

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).



Governor

KEN DETZNER
Secretary of State

March 1, 2016

Sheena Meade Post Office Box 555578 Orlando, Florida 32855

Dear Ms. Meade:

This will acknowledge receipt of the Appointment of Campaign Treasurer and Designation of Campaign Depository for the office of State Representative, which was placed on file in our office on February 29, 2016. Your name has been placed on the 2016 active candidate list.

#### Campaign Treasurer's Reports

Your first campaign treasurer's report will be due on March 10, 2016. The report will cover the period of February 1-29, 2016 (M2). All candidates who file reports with the Division of Elections are required to file by means of the Division's Electronic Filing System (EFS).

#### Credentials and Sign-ons

Below is the web address to access the EFS and your user identification number. The enclosed sealed envelope contains your initial password. Once you have logged in using the initial password, you will be immediately prompted to change it to a confidential sign-on. You, your campaign treasurer, and deputy treasurers are responsible for protecting these passwords from disclosure and are responsible for all filings using these credentials, unless the Division is notified that your credentials have been compromised.

EFS Website Address: https://efs.dos.state.fl.us

Identification Number: 65281



Sheena Meade March 1, 2016 Page Two

#### Pin Numbers

Pin numbers are confidential secure credentials that allow you to submit reports and update personal information. The enclosed sealed envelope contains your confidential pin numbers.

Each candidate is required to provide the Division of Elections with confidential personal information that may be used to allow access in the event that password is forgotten or lost. When you enter the campaign account screen, there will be a drop down box where you pick a question (such as What is your mother's maiden name?) and supply an answer. All passwords and answers to questions are stored as encrypted data and cannot be viewed by Division staff and given out over the phone. Please notify the Division if your credentials have been compromised.

#### **Timely Filing**

All reports filed must be completed and filed through the EFS no later than midnight, Eastern Standard Time, of the due date. Reports not filed by midnight of the due date are late filed and subject to the penalties in Section 106.07(8), Florida Statutes. In the event that the EFS is inoperable on the due date, the report will be accepted as timely filed if filed no later than midnight of the first business day the EFS becomes operable. No fine will be levied during the period the EFS was inoperable.

Any candidate failing to file a report on the designated due date shall be subject to a fine of \$50 per day for the first 3 days late and, thereafter, \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. However, for reports immediately preceding each primary and general election, the fine shall be \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

#### Electronic Receipts

The person submitting the report on the EFS will be issued an electronic receipt indicating and verifying the report was filed. Each campaign treasurer's report filed by means of the EFS is considered to be under oath by the candidate and campaign treasurer and such persons are subject to the provisions of Section 106.07(5), Florida Statutes.

Sheena Meade March 1, 2016 Page Three

#### **Instructions and Assistance**

An online instruction guide is available to you on the EFS to assist with navigation, data entry, and submission of reports. The Division of Elections will also provide assistance to all users by contacting the EFS Help Desk at (850) 245-6280.

All of the Division's publications and reporting forms are available on the Division of Elections' website at <a href="http://dos.myflorida.com/elections/">http://dos.myflorida.com/elections/</a>. It is your responsibility to read, understand, and follow the requirements of Florida's election laws. Therefore, please print a copy of the following documents: Chapters 104 and 106, Florida Statutes, Candidate and Campaign Treasurer Handbook, Calendar of Reporting Dates, and Rule 1S-2.017, Florida Administrative Code.

Please let me know if you need additional information.

Sincerely,

Kristi Reid Bronson, Chief Bureau of Election Records

KRB/zjs

Enclosures



#### FLORIDA DEPARTMENT OF STATE

#### Ken Detzner Secretary of State

#### **DIVISION OF ELECTIONS**

CAN 65281

November 29, 2016

Sheena Meade Post Office Box 555578 Orlando, FL 32805-2805

Dear Ms. Meade:

Our records indicate that you have not filed either your termination report or notification that no reportable activity occurred, whichever is applicable. The filing date was November 28, 2016.

The law (s. 106.07(8)(b), Fla. Stat.) requires the filing officer to immediately notify you about the missed filing date and the automatic fines that will be assessed for late filing of a report, if a report was due.

- If reportable activity occurred and you have not filed a report, statutory fines are automatically assessed as \$50 per day until you file your report. The total fine for the untimely report cannot exceed 25% of the total receipts or expenditures, whichever is greater, for the cover period. Even if you end up filing your report late, we cannot waive the statutory fines. We will notify you of the specific amount of fines owed once you file your report. You have 20 days from the day you receive the notice to pay the fine or to appeal the fine to the Florida Elections Commission.
- If no reportable activity occurred for the report date(s), you are still required to notify us in writing, via the Division's Electronic Filing System, that no reportable activity occurred. No automatic fines are statutorily assessed.

However, in all cases, failure to file and/or untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely,

Kristi Reid Bronson, Chief Bureau of Election Records



#### FLORIDA DEPARTMENT OF STATE

#### Ken Detzner Secretary of State

#### **DIVISION OF ELECTIONS**

Final Notice
Delivery Confirmation:

USPS TRACKING # & CUSTOMER RECEIPT

9114 9014 9645 0956 1027 81 For Tracking or inquiries go to USPS.com or call 1-800-222-1811.

January 12, 2017

Sheena Meade Post Office Box 555578 Orlando, FL 32805-2805

CAN 65281

Dear Ms. Meade:

A recent review of the Division's records show that the Division has not yet received your termination report or the required notification that no reportable activity occurred, whichever is applicable.

The Division has previously notified you of the unfiled report or notification. Please file your report or notification. If the report or notification is not filed within 7 days of receipt of this letter, the Division will refer this matter to the Florida Elections Commission, which may impose civil penalties of up to \$1000 per violation, apart from that automatic fine provisions of s. 106.07(8)(b), Fla. Stat.) that are applicable only to campaign finance reports.

As we stated in the prior notices, even if you now file the report or notification, the untimely filing of a report of reportable activity, or if applicable, a notice that no reportable activity occurred, may constitute an apparent violation of chapter 106, Fla. Stat. If we refer such matter to the Florida Elections Commission, the Commission may subsequently impose a civil penalty for each violation under chapter 106.265(1), Fla. Stat.

If you have any questions, please contact the help desk at (850) 245-6280.

Sincerely.

Kristi Reid Bronson, Chief Bureau of Election Records English

**Customer Service** 

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#### **DUSPS.COM**°

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Tracking Number: 9114901496450956102781

#### **Product & Tracking Information**

Postal Product:

Features:

USPS Tracking®

DATE & TIME

STATUS OF ITEM

Delivered, PO Box

LOCATION

**ORLANDO, FL 32855** 

ORLANDO, FL 32805

ORLANDO, FL 32824

TALLAHASSEE, FL 32301

Your item has been delivered and is available at a PO Box at 11:27 am on January 14, 2017 in ORLANDO, FL 32855.

January 14, 2017, 11:22 am January 13, 2017, 1:34 pm

January 14, 2017 , 11:27

Arrived at Post Office

January 12, 2017, 8:41 pm

Arrived at USPS Facility

Arrived at USPS Facility

#### **Available Actions**

**Text Updates** 

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Track Another Package

Tracking (or receipt) number

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